YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution DESHABANDHU MAHAVIDYALAYA

- Name of the Head of the institution Dr. Tridib Santapa Kundu

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 03412525449

- Mobile No: 9434005985

- Registered e-mail principal@dbmcrj.ac.in

- Alternate e-mail dbmprincipal@rediffmail.com

- Address P.O. Chittaranjan

- City/Town Chittaranjan

- State/UT West Bengal

- Pin Code 713331

2.Institutional status

- Affiliated / Constitution Colleges Affiliated

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status Grants-in aid

- Name of the Affiliating University   **Kazi Nazrul University**

- Name of the IQAC Coordinator   **Dr. Abul Hossain**

- Phone No.   **03412525449**

- Alternate phone No.

- Mobile   **8945891481**

- IQAC e-mail address   **abulhn@gmail.com**

- Alternate e-mail address   **iqac@dbmcrj.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://dbmcrj.ac.in/media/media/aqar/pdf/aqar_22_23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:
https://dbmcrj.ac.in/media/media/academic-calender/Academic_Calendar_2023-2024_final.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**70.4**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B+**	**2.55**	**2016**	**05/11/2016**	**04/11/2021**
Cycle 3	**B**	**2.4**	**2024**	**21/09/2024**	**20/09/2029**

6.Date of Establishment of IQAC   **09/04/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes

- If yes, mention the amount   8000

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduced collaborative experiential learning (project work/field work/internship) in association with several Academic Institutes/ Research Institutes/ Industries by signing MoUs.

SSR submitted for third cycle NAAC peer team visit.

Held Golden Jubilee Celebration from 1st September – 3rd September, 2023.

Inaugurated The Centre for Research and Preservation of Cultural Heritage by Professor Debashis Bandopadhyay, Vice Chancellor of Kazi Nazrul University on 1st September, 2023.

Organized seminars on NEP – challenges and opportunity, workshop-cum training program on Intellectual Property Right (IPR), established Raghunath Siromoni Centre for Indian knowledge system, launched a sustainable program initiative – watershade development project and initiated green earth movement.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of an industrial training programme for the employability enhancement of students.	The college has introduced industrial training program to cater to the need of the students in making them employable. So far the college has introduced certificate course in Electrician.
Introduction of the Entrepreneurship Development Cell for rural and Micro Enterprises, involving students and youth of the neighborhood.	The College has developed Entrepreneurship Development Cell keeping in view of the need of economic empowerment encompassing rural and semi-urban people of the area. The entrepreneurship Development cell has successfully introduced 80 students to enrol and they are expected to registered themselves under the MSME department of Government of West Bengal.
Establishing linkages with the vendors to facilitate enterprising students.	The institute has established linkage with MSME units in the neighbourhood for on-job training to facilitate the aspiring students to become entrepreneur in micro level.
Compulsory on-job training for each and every student in the production and service sectors to create employment opportunities.	Deshabandhu Mahavidyalaya has motivated students to get on-job training for employability enhancement in production and service sector to get experience and exposer of real life involvement in production and services.
To make the institute as a training hub for MSME sector for human resource requirements	The institute has received approval and letter of intent from district administration (District collector) as training hub to cater the need of MSME unit of the district of Paschim Bardhaman, West Bengal.

To set up rural training centres for women entrepreneurship for the empowerment of women.	The institute has established its rural training centres in collaboration with local gram panchayets, block development authority under Salanpur (community development block) to provide training to the Girls students to make them self-dependent by creating Self Help Groups.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/11/2024

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	DESHABANDHU MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Tridib Santapa Kundu
• Designation	Principal
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* Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	28/01/2025

15.Multidisciplinary / interdisciplinary

Since 2018, the institution has actively promoted multidisciplinary and interdisciplinary studies by adopting the CBCS and, more recently, the NCCF as recommended by the NEP 2020. Learners are encouraged to select subjects of their choice across various streams, fostering a holistic and flexible academic environment. To promote inter-departmental collaboration, the institution has established a Centre for Language, Literature, and Cultural Studies, uniting the departments of Bengali, English, Hindi, and Sanskrit under one umbrella to facilitate the exchange of ideas and perspectives. Additionally, the institution is planning to integrate the undergraduate departments of Mathematics, Commerce, and Economics with Computer Science, Computer Applications (BCA), and Business Management (BBA). This initiative aims to foster collaboration between faculty members, enabling the Mathematics and Computer Science faculty to work together and the Commerce and Economics faculty to coordinate effectively with the Business Management faculty.

16.Academic bank of credits (ABC):

The College has proposed to introduce ABC and registration is already started for flexible learning to students. The college will complete the registration process and announce its registration under the Academic Bank of Credit (ABC) platform, which will provide students with greater flexibility by allowing multiple entry and exit points during their academic journey. This initiative is particularly beneficial for slow learners, offering them an opportunity to learn at their own pace while ensuring a seamless learning experience. Affiliated with Kazi Nazrul University, Asansol, West Bengal, college follows the university's curriculum and syllabi. Management of the college is committed to adhering to the guidelines set by the Department of Higher Education, Government of West Bengal, and Kazi Nazrul University concerning ABC registration and other regulatory matters. The ABC facility is expected to be introduced in the upcoming academic session. To facilitate continuous learning and knowledge acquisition, we have adopted a blended teaching and learning approach. This model enables students to access learning materials both online and offline, ensuring uninterrupted education. Faculty members have successfully integrated a learner-centric pedagogy, ensuring that teaching methods are tailored to individual needs and learning styles. In addition, our Choice-Based Credit System (CBCS) allows students to select elective courses based on their interests, further enhancing their educational experience. These initiatives reflect our commitment to cultivating a flexible, inclusive, and high-quality educational environment, empowering students to pursue their academic goals in a way that aligns with their individual needs

17.Skill development:

The institution has been actively working to integrate skill-based education into the General Undergraduate Programme, aiming to equip students for the job market while fostering entrepreneurial spirit. It has received approval from the Government of West Bengal to establish a Private ITI (Industrial Training Institute) within the campus and is developing the necessary infrastructure with funding from the MPLADS grant. The District Administration has extended its support to position the institution as a Training Hub for local youth. The proposed ITI is expected to become operational in the upcoming academic session, providing students with access to quality skill education alongside their undergraduate studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)
The newly introduced curriculum under the NCCF has closely integrated the study of the Indian Knowledge System (IKS) into the education framework. Furthermore, the institution, through its Centre for Life-Long Learning, has introduced several add-on courses focused on IKS to enhance learning opportunities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution adheres to the principle of Outcome-Based Education (OBE), which is a student-centric teaching and learning methodology wherein the course delivery and assessment are planned to achieve stated objectives and outcomes. Focusing on defining the learning outcomes before the initiation of the teaching-learning process, it measures student performance, i.e., outcomes at different levels. By letting students choose what and how they would like to study, OBE empowers students by adapting to a learner's strengths and weaknesses, while providing sufficient time to attain proficiency and fluency in the subject matter. The institution adopted the Choice Based Credit System (CBCS) in 2016 and the National Curriculum Framework for Curriculum (NCCF) in 2022 to implement the principles of Outcome-Based Education (OBE) in alignment with the National Education Policy (NEP) 2020. It emphasizes the development of relevant skills and competencies required for the workforce, encompassing both technical or IT skills and essential soft skills such as communication, critical thinking, and problem-solving. To ensure the attainment of learning outcomes, the institution employs a variety of assessment methods, including performance evaluations, projects, and other authentic assessments alongside traditional exams. Faculty improvement programs and training sessions are regularly organized to enhance the effective implementation of OBE. The institution continually upgrades its ICT infrastructure to foster an interactive and efficient teaching-learning environment. Collaboration with neighboring industries is encouraged as a critical component of OBE, and plans are underway to introduce parallel Industrial and Vocational Training facilities for students in the upcoming session. With an NOC from the Technical Education Department and support from the District Administration, the institution is set to become a Training Hub for the Paschim Banga Society for Skill Development (PBSSD). Additionally, the institution actively seeks CSR funding from corporate organizations to enhance its infrastructure and further strengthen its capacity to implement OBE principles effectively.

20.Distance education/online education:

The college has introduced Distance Education Programmes in collaboration with Netaji Subhas Open University (The premier State Open University in India Accredited by NAAC with grade 'A', Accorded with 12B status by UGC), Jain Vishva Bharati Institute, and Prakrit Bharati Academy, with MoUs signed with these universities and academic research institutes. Deshabandu Mahavidyalaya, as an institute of higher education, currently offers postgraduate courses like M.A. in English, Bengali, History, Economics, and a Bachelor's in Library and Information Science. Additionally, the college provides professional and vocational courses alongside regular B.A., B.Sc., and B.Com. programs on campus. Aligned with NEP 2020, the college is well-prepared to offer vocational and skill-acquiring training. We have developed a robust infrastructure to provide skill-based training to students directly on the college campus. These initiatives ensure that our students have access to flexible and comprehensive education, equipping them with the necessary skills and knowledge to excel in their chosen fields.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	32

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	909

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	848

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**205**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**51**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**51**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**42**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**27.85639**
4.3 Total number of computers on campus for academic purposes	**53**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As per the curriculum provided by the affiliating university, Kazi Nazrul University, the college prepares a master routine at the beginning of each academic session for effective curriculum delivery and completion of syllabus within the stipulated period of time. An induction programme is carried out, prior to the commencement of classes for fresher students to give an overview of the college. Mentors are assigned to the students at the beginning of a session to address the academic and personal needs of the students. After circulation of the master routine each department holds meeting to distribute the syllabus among the faculty members and then the departmental routine and load distribution is shared with the students. For effective curriculum delivery different ICT based methods like audio visual aids, power point presentations are employed in addition to the traditional chalk-talk method. Practical classes and tutorial classes are conducted regularly for proper understanding as per the curriculum. As per need remedial classes are also organized for slow learners. Excursion and field study event are also organized by the different departments to give the students practical knowledge on a particular topic. Invited lectures, Seminars and Webinars, Students' Seminars are conducted to enrich the teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In every academic year before the commencement of an academic session the college is used to notify or publish its academic calendar which is in line with that of the University academic calendar. This consists primarily the number of working days (teaching learning days), holidays, dates of different institutional programmes, co-curricular activities including the probable schedule of continuous evaluation, internal assessment and end semester examination. This eventually helps the faculty members of all the departments to lay out a departmental strategy for commencing academic activities properly including the

conduction of Continuous Internal Evaluation (CIE). By this teacher can monitor all the activities of the students very minutely which in turn help the teachers to find out a way for the betterment of quality of teaching learning process continuously. Side by side there is also an examination committee for monitoring and guiding the overall examination process. The College adheres to the Academic Calendar with utmost sincerity so that students, teaching and non-teaching staff remain aware of upcoming events.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

909

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

227

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To integrate the cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability, the

institution delivers some courses. The affiliating University has imbibed various courses in the curriculum, some enhances professional competencies while others aim to inculcate general competencies like human values, environment sensitivity etc., thereby leading to the holistic development of the students. Additionally Institution organizes seminars/webinars, lectures and other activities on these topics.

The following disciplines teach courses to integrate cross cutting issues:

Political Science: Offers courses to integrate gender, human values and environmental issues.

Hindi: Offers courses dealing with gender.

Education: Offers courses dealing with sustainability, human values and gender.

Geography: 'Environment and natural resource management' and 'Disaster management' courses are taught to address environment and sustainability issues.

English: Some gender and environment related courses are incorporated in the curriculum.

History: Gender issues are dealt with the course on 'Women and social change in the nineteenth century'.

Chemistry: The environment and sustainability issues are addressed in 'Environmental Chemistry' and 'Green Chemistry' courses.

Philosophy: Professional ethics and Human values issues are addressed in 'Indian Ethics' and 'Western Ethics' courses.

All students of 2nd semester are to study VA201 course on 'Environment Studies'.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

294

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dbmcrj.ac.in/media/ssr_docs/Students_Feedback_filled_in_forms_2023-24.pdf; https://dbmcrj.ac.in/media/Teachers_Feedback_Filled_in_forms_2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1535

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of the students the college has taken the following steps

- **Introduction of summative evaluation by the departments**
- **Based on the performance in summative evaluation, weaker students are identified and brought into remedial classes for necessary improvement.**
- **Debate and discussion amongst the students on various current affairs has been organized to enhance the vocational power and to increase the level of confidence.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
909	**51**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college used to follow the following student centric methods to enhance learning experience

- **Interactive teaching using ICT**
- **Case study**
- **Field Visit as well as survey**
- **Empirical analysis using basic software**
- **Seminars and workshops**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College is well equipped with various ICT equipments to facilitate the students with modern teaching method. Fully functional smart class room with LCD Projectors, computers with internet facility and a proper sound system are true example of ICT enabled teaching in the college. Apart from that the college has provided laptops to all its full time faculty members to help them teaching better through online mode also.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

999

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A very efficient examination committee looks after the process of internal assessment as well as final examination. Internal examination is taken in the mid of every semester. Due care is taken in setting up question paper, evaluating answer scripts and finally informing the student about his performance in the examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Efforts are made by the college authority to have a flawless examination procedure. Examination schedule is prepared well ahead and shared with the students beforehand through whatsapp groups, college website and notice board. Still if any student is found to have any grievance, are advised to contact the grievance cell at the college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college is bound to follow the syllabus framed by the affiliating university (Kazi Nazrul University, Asansol). However, following UGC guide line the university has provided a Learning Outcome based CBCS syllabus for all coursed taught in the college. So, the college has little scope to experiment with the syllabus at its own. However, the students are taught in such a way so that they can apply their learning in real life as well while appearing for various competitive examinations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are evaluated by college authority in the following manner

- **Enumeration Survey is conducted to collect primary data and using the data different real life hypothesis are tested.**
- **Applications of the theory taught are well exercised using software.**
- **Lab based applications are done for science subjects to enable the students about the application of the knowledge being imparted through books.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

153

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dbmcrj.ac.in/static/img/SSS_23_24_quryYD0.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year the institution actively engaged in extension activities in the neighbourhood community, particularly villages under the Chittaranjan Local Area, Achhra Gram Panchayat, and Samdi Gram Panchayat.NSS and the Social Outreach and Community Development Cell under IQAC of the college took initiatives to sensitise students on social issues like Swachh Bharat Abhiyan, health and hygiene, especially child health, the electoral awareness campaign, and awareness on e-waste management. The programs were conducted in collaboration with local NGOs (Kabita Memorial Foundation works on E-waste) and Gram Panchayats, or the community leaders. The aim of conducting these programmes is to develop among students a sense of responsibility, empathy, and leadership through their participation, which will foster their overall growth and also have a good impact on society.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/Extension-Activities/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

80

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

09

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is dedicated to its mission of establishing an optimal teaching-learning environment by leveraging ICT to provide top-notch infrastructure.

1.There are 909 students enrolled in UG, Honours, and Programcourses.

2. The facilities include five ICT-enabled smart class rooms,one virtual class room,and three seminar halls.

Mathematics and Commerce Departments each have their own computer labs.

3. A dedicated seminar hall with audio-visual facilities is in place.

4. There are science laboratories in the departments of Physics,Chemistry,Mathematics and Geography.

5.In the library,23635 text books and 830 reference books are available. Access to the National Digital Library of India (NDL)and (NLIST)e-data bases is facilitated.

6.The college library is well-equipped with a printer and reprographic facilities.

7.The college houses a small Automatic Weather Monitoring Station and a Roof top Grid-Connected Solar P.V power plant(2 kW). The college also boasts a play ground with volley ball and badminton courts,along with a gymnasium.

8.Separate common rooms are provided for boys and girls,featuring indoor game facilities. The girls'commonroom is equipped with a Vending Machine for sanitary napkins.Additionally, there are plans to introduce a Central Instrumentation Facility (CIF)room for research purpose.

9.The college has two Girls' hostel and ramp for disabled students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The expansive playground serves as the venue for regular football,badminton,cricket,volleyball competitions, and athletic events. Class rooms are allocated for students'society

meetings,fostering a collaborative environment. Additionally,a designated space is provided for the career counseling and placement unit.

The campus offers indoor games such as carrom and tabletennis,along with Yoga cum Activity facilities accessible to students, teaching staff, and non-teaching staff alike. For cultural activities, two halls—the Auditorium Hall and Seminar Hall— are utilized. The Seminar Hall is equipped with a permanent stage and audiovisual facilities, enhancing the overall experience of cultural events and presentations.

In terms of regular sports activities,the college hosts a variety of programs. Additionally, there is a Yoga Certificate Course introduced as part of the regular curriculum.Various Camps and activities are conducted consistently,contributing to the holistic development of students.

The college actively supports National Service Scheme(NSS)activities by providing necessary infrastructure and funds allocated by the competent authority. This ensures the successful implementation of NSS initiatives and the participation of students in community-oriented programs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

42

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.85639

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is presently automated using an Integrated Library Management System (ILMS) . The integrated library management system and the koha software have been installed & implemented on 09/07/2021 and are running successfully to date. All the services, such as OPAC, Circulation, Transaction, Technical Processing, and Management of user databases, have been operated through the management software ILMS koha in the cloud. The Mobile OPAC and remote log-in facilities are also available.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://dbmcrj-opac.libcarecloud.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources `D. Any 1 of the above`

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.86912`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`16`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has undertaken significant upgrades in its technological infrastructure to adapt to the changing landscape of education,particularly in the wake of the COVID-19 pandemic.Wi-Fi facilities have been expanded and enhanced across the campus, catering to the evolving needs of hybrid learning models. This initiative aims to facilitate seamless connectivity and accessibility for both students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.41945

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college diligently allocates and optimizes available financial grants for the upkeepand maintenance of various college sections.

Laboratory:Maintenance of the instruments is conducted by teachers, students, and laboratory attendants or technicians as needed.

Library:Visitor accounts are recorded on a daily basis in the library.To facilitate smooth returns,students receive a no-dues certificate before submitting the final examform.The library subscribes to journals,magazines,daily newspapers,and employment-oriented newspapers regularly. Users are informed about and educated on digital databases such as NLIST and NDL.

Sports:One of our faculty members has been assigned the charge of Sports and Games.Students are given nutritious food during practice hours. The college has a big playground and a well maintained multi-Gym.

Computers:Refilling of the cartridge,installing Antivirus,formatting and updating are done regularly.Classrooms:Minor repair and renovation work is undertaken as needed.The college employs a full-time sweeper and

several casual sweepers to ensure the cleanliness of the campus.A
full-time electrician is dedicated to maintaining various
electrical connections.Additionally,afull-time casual gardener is
appointed for garden maintenance.To oversee repair and maintenance
tasks, a caretaker is assigned to manage and coordinate the
seactivities efficiently.

File Description	Documents
Upload any additional information	[View File](View_File)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](View_File)
Upload any additional information	[View File](View_File)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](View_File)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

161

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

161

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Deshabandhu Mahavidyalaya fosters a democratic and inclusive environment for students through its student association, which serves as a vital platform for representation and communication. The association acts as a bridge between students and the administration, addressing grievances and promoting active student participation in academic, administrative, curricular, and extracurricular activities. To support its functioning, the college provides the association with a well-equipped office and ensures student representation in key bodies like the Internal Quality Assurance Cell (IQAC) and the Internal Complaints Committee (ICC). Additionally, the Placement Cell collaborates with the association to conduct competitive coaching, seminars, and placement-related talks, furthering students' career prospects and overall development.

The student association plays an integral role in the admission process, assisting new students with admissions, scholarships, and fees, and organizing annual orientation programs. It also hosts events like Freshers' Welcome, Farewell celebrations, and Teachers' Day, alongside facilitating co-curricular activities such as talks, workshops, and educational trips. Furthermore, the college's NSS unit complements these efforts by encouraging students to contribute to society through awareness programs, donation drives, and seminars, promoting a sense of responsibility and humanity. Together, these initiatives reflect the college's commitment to nurturing well-rounded individuals ready to contribute meaningfully to society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association as an integral part of Deshabandhu Mahavidyalaya, Chittaranjan has been contributing in every possible manner all along to the development and wellbeing of the college. A college having its glorious journey of fifty years can boast for its rich alumni. A huge number of them out of reverence for their alma mater have been in touch with thecollege in their individual capacity to extend co-operation in every possible manner andthese ex-students have been proactively supporting the college for decades. The alumni

Association is the outcome of this initiative. Annual General Meetings are held in the college campus under the aegis of the college administration. With a wide range of people well established in various fields do belong to the community of Alumni of Deshabandhu Mahavidyalaya, the association has a bright prospect. It can initiate multiple outreach programmes covering child health and education. It can also motivate rural women to form self-help groups to achieve financial independence etc. Further it can take part in eliminating illiteracy as much as feasible.The more the association will get involved in welfare activities, the newer horizons will be opened up. The association in active collaboration with the college will be able to contribute further for the welfare of the greater society.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of Deshabandhu Mahavidyalaya, Chittaranjan,as an Institute of Higher Educationis broadly two fold. On one hand,itstresseson impressing student with human and societal values; on the other it commits increasing anecosystem of holistic development.To attain the last, the HEI strives to ensure a sustaining reord to continuous improvement in quality education. Additionally, it intends to help in increasing efficiency among students by imparting value added education,imparting awareness and a sense of onus towards our society and making the students adaptable to global changes.As an immediate objective, therefore, the HEI, wih the assistance of the IQAC's Centre for Training and Skill Development, Centre for Continuing Education and Life long Learning, as well as, the Centre for Career Counseling and Placement, tries to promote education in remote areas, while maintaining a constructive and positive connection amongst the teaching and student fraternity. Moreover the Institute has also been approved to start its own Private ITI recently facilitating the career based training intensive education that "NEP 2020" promotes.The working philosophy the college rests oninclusive capacity building foracross-the-board growth and prosperity of the locale of the Institute, as well as the National growth trajectory.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has structured the function of administrative areas in the following manner:

- **At the top of the hierarchy, the Governing Body (G.B) is there to work out the plan for institutional functioning both in short-term and long-term perspectives.**
- **G.B. of the college to decentralize the functioning form the "Academic Audit Committee" for working out the strengths and weakness of the college, as far as the academic affairs are concerned. Like-wise "Administrative Audit Committee" is headed by senior teachers and administrative staff of the college.**
- **Quality Audit Committee is there for the planning and implementation of quality policies.**
- **The Purchase Committee is there to work out purchase policies and modalities.**
- **The Finance Committee is there to make financial decisions.**
- **Internal Quality Assurance Cell is there which has 10 structured functional areas which are functioning independently to contribute to the growth of the college.**
- **Above all, the "Teachers' Council (T.C.)" is there which is a statutory body to integrate quality practices in teaching-learning processes. The academic functioning of the college is structured to deliver the best possible practices in the best possible way, monitored by the T.C.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Of the Strategic plans for a holistic development of the HEI, as reflected in the website, a few have been especially worked upon:

1. Incorporation of field visits in the teaching plans

2. Signing of MoUs with Academic Institute, Industry and NGOs for learning and training of teachers and learners

3. Submission of research proposals by the Departments to the funding agencies

In 2023-24, the Department of History organized a one-day educational trip to Visva-Bharati, Santiniketan, with 26 students on April 5, 2024, to examine the heritage of Gurudev Rabindranath Tagore. This initiative is a part of the regular education trips and field visits that the department organizes for the students. Similarly, a proposal has been submitted for a major research project under the ICSSR Special Call for Research Programme under the leadership of Principal Dr. Tridib Santapa Kundu and faculty members from English in collaboration with IIT Ropar, Punjab. The proposal for the Project was short-listed. Moreover, five new MOUs were signed in the academic session. The institutional strategic plans are worked out and effectively deployed to achieve optimum results from the implementation of such plans.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dbmcrj.ac.in/media/media/departments/resource/file/EXCURSION_REPORT.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effectiveness and functioning of the institutional bodies are discerned in the efficient and tangible results that spring from the policies as structured in the administrative setup wherein resources and area-specific personnel are assigned to deliver services in conformity with the rules and procedure as framed by the Governing Body of the college, commiserating with the Government policies. The college administration and the Governing Body continuously evaluate the functioning and effectiveness of

the institutional bodies to see how efficiently they are working to cater to the needs of the students and to work out a benchmark for grading the level of satisfaction through KPI.The college has an enterprise resource planning mechanism to continuously see the performance of every functional area of the college. The college has 17 departments, and the department's coordinator heads each. The coordinators of the department are used to plan and develop strategies to make the department functional and to come up to the level of expectation of the student as far as the teaching-learning process is concerned. The coordinators of the departments are used to place their plans and programs along with the financial budget before the Principal to fund the functioning of the department.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/administrative-officers/
Link to Organogram of the Institution webpage	https://dbmcrj.ac.in/static/img/Organogram_DBM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare mechanisms to cater to the needs of the teaching and non-teaching staff of the college in so far as Healthcare Initiatives, Financial Support Development, Group Insurance, Small Savings Initiatives through Cooperative Society, and integrating healthcare support with the Indian Railways (CLW) besides arranging healthcare support for emergency and urgent hospitalization in Railway Central Hospital of CLW, Government of India.

The college offers Child Care Leave to female employees and Paternity Leave to male employees as per the leave rule of the State Government besides other admissible leaves.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/Leave-application/
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The mechanism of the self-appraisal system is structured in the following ways:

- **Self-appraisal by the teaching staff stating goal-directed**

and measurable, innovative methods employed by him/her in delivering teaching-learning programs.

- The teacher-student-centric methods have to be adopted by the teachers to involve students in the teaching-learning process in two ways: through an interactive platform.
- Self-improvement is always encouraged among the teachers. They are required to be research-driven in their academic performance, as research and publications are necessary for upward growth and progression.
- Teachers must attend seminars, conferences, and workshops to enhance their research and teaching acumen.
- They also actively engage as members in various functional committees and sub-committees of the Governing Body, Teachers' Council, and Internal Quality Assurance Cell.
- Their assistance in curricular and co-curricular activities and overall departmental development.
- Teachers are also expected to be attentive mentors and assist their mentees whenever needed.

It is mandatory for the teaching staff to submit the filled-in Performance Based Appraisal System Forms to the IQAC, and the PBAS is considered a precondition for the Career Advancement Scheme (CAS) of the teaching staff.

The non-teaching staff of the college are also apprised of their performance. NTS of the college is evaluated by considering their contribution to the developmental activities in and through innovative methods and their involvement in different training and professional development programme as organized by IQAC through professional and administrative initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has an Audit Committee responsible for overseeing both internal and external audits—statutory and non-statutory—on a regular basis. A professional audit team is appointed to assess

the management of financial affairs and to suggest improvements in treasury activities on a quarterly basis. Deshabandhu Mahavidyalaya, as an institution of higher education, has a statutory auditor appointed by the Government of West Bengal.

To date, the Institute has not received any negative feedback regarding its financial management from the statutory auditor. The internal audit team plays a key role in identifying any discrepancies or lapses, which are then reported to the Bursar. The Bursar, in collaboration with the accountant, is responsible for addressing any issues related to accounting and financial management. Ultimately, the final decision in such matters rests with the Principal, who serves as the Drawing and Disbursing Officer (DDO) of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Deshabandhu Mahavidyalaya, as an institution of higher education, consistently monitors the performance of its financial assets to optimize returns on investments while carefully managing associated risks. The Institute deposits its funds in scheduled commercial banks to maximize the benefits from these deposits.

Additionally, to raise funds for the improvement and development of infrastructure and academic resources, the Institute seeks financial support from commercial and industrial organizations, philanthropic individuals, and other non-governmental organizations, in addition to receiving government aid when available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Deshabandhu Mahavidyalaya, Chittaranjan functions with a strict adherence to the policies as outlined by the Internal Quality Assurance Cell (IQAC), with a stress on Total Quality Management stressing on the maximum possible utilization of available resources. The IQAC of the college has been successful to develop the Quality Assurance Strategies involving all stakeholders to move on the path of growth and perfection. The two best practices that the IQAC has insisted upon are:

- Frequent trainingprogramsand workshops to inculcate the philosophy of continuous improvement practice in each individual teaching and non-teaching members of the college to contribute in the growth process.In 2023-24, there were two Faculty Development Programs arrangedby the IQAC on Research Methodology and Quantitative Research Mastery. Additionally, there was another five day workshop organized for Non-Teaching Staffs on Office Management techniques. Due to the resource mobilization and lack of time for the preparation of the upcoming NAAC visit, the numbers of FDP and STP organized by the College was lower than usual in this academic session.
- A variety of extension activities through NSS, ICC, Eco Club and Electoral Club to inculcate social responsbilities and community development.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution envisions developing Deshabandhu Mahavidyalaya into a centre of excellence in education. To achieve this, it continuously reviews and refines the teaching-learning process in a structured manner, benchmarking the performance of teachers. This includes evaluating the effectiveness of teaching methods used in both classroom settings and outdoor/project-based activities, as required by the syllabus or curriculum. Teachers assess the outcomes of their teaching at regular intervals through performance appraisals, which are based on student feedback and their learning progress. Students are encouraged and engaged through various teaching-learning activities, and their responses are carefully observed to evaluate the effectiveness of the methods and approaches employed by the teachers.

File Description	Documents
Paste link for additional information	https://dbmcrj.ac.in/Academic-calendar/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://dbmcrj.ac.in/iqac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• **The institute has organized seminars and workshops through NSS and Internal Complaints Committee to aware about gender sensitization in academic year 2023-24.**

• **The institute to ensure safety and security of the lady staff and girls students of the college continuously explores and improves the measures for safety and security in the campus.**

• **To encourage the girl students to participate in different sports and games in Intra College and Inter College tournaments.**

• **A calendar of programs relating to awareness of gender equality and gender equity was prepared and actions were taken to work out the programs in accordance with the calendar prepared for gender equity and equality. Program calendar is attached with this.**

• **The institute has observing golden jubilee celebration in the year 2023 and in this occasion the institute has organised a webinar on "Respect for a women as a person irrespective of gender".**

• **The institute has electronic surveillance system to ensure safety and security for women at workplace and girls student in the campus.**

• **The institute has separate common rooms with toilet facilities for women at work place and girls students in the campus.**

File Description	Documents
Annual gender sensitization action plan	https://dbmcrj.ac.in/media/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dbmcrj.ac.in/media/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is dedicated to reducing environmental impact through various initiatives, including periodic awareness programs for students and staff on the effects of human activities on the environment. It has also adopted practices to minimize waste generation.

Solid Waste: The college ensures proper collection and segregation of materials such as paper, plastics, glass, metals, food residue, and packaging at multiple levels. The caretaker oversees waste collection, while sweepers sort waste into bins based on recyclability and biodegradability. The NSS units organize cleanliness drives and discourage plastic use. In collaboration with Chittaranjan Locomotive Works (CLW), the college benefits from an integrated waste management system, covering solid, liquid, biomedical, and e-waste management, along with recycling, due to its location within the CLW railway township.

Liquid Waste: The college uses a Lab Pack Service for proper

chemical waste disposal, promotes academic strategies to reduce chemical waste generation in laboratories, and encourages recycling initiatives to minimize waste.

E-waste:

Outdated or damaged electronics, including computers and printers, are either repaired for reuse or disposed of through authorized agencies. The college encourages purchasing durable devices and utilizing buyback policies for outdated electronics. MoUs with agencies such as Kabita Memorial Foundation are regularly renewed to ensure effective e-waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://dbmcrj.ac.in/media/7.1.3.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered**

vehicles
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has good practices towards the inclusive environment through inculcating tolerance and harmony among the students in campus who in turn, spreads the message of tolerance and harmony beyond the campus. The institute is located in the multicultural, multilingual railway township where people from different parts of India used to stay in connection with their employment in CLW. The college is used to develop various socio cultural programmes involving cross cultural societies to make this institute as an inclusive entity.

The institute motivates students to reach the neighbouring villages to create awareness among the people about health and hygiene. Student volunteers of the college often visited the nearby villages to sensitize the people about women's health care, domestic violence, etc. through social outreach and community development cell and NSS.

The Backward Class and Minority Cell of the institution have been working actively to govern the SC, ST, and OBC students to manage their various issues. Additionally, The institution strictly adhere to the reservation rules for admission according to the directives given by the Central and State Governments as well as Kazi Nazrul University.

The institution celebrated International Mother Language Day (21.2.2024) to uphold the importance of cultural and linguistic diversity for sustainable societies.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through the various courses of curriculum students are taught about constitutional obligations- values, rights, duties, and responsibilities of citizens. Apart from that the college sensitizes the students and employees on values, rights, duties and responsibilities of citizenship through different ways.

• The NSS unit of the institute observed Independence Day, Republic Day, Birth Anniversary of Netaji Subhas Chandra Bose and National Youth Day. Through these programmes students and employees were explained about their duties to the society. NSS day on 24th September was celebrated to make the students aware about their social responsibilities.

• The student volunteers are involved in many social activities through NSS befitting their social responsibilities like adoption of a nearby village, awareness programs etc. Blood donation camp was arranged on 3rd September. An electoral awareness program was held on 13th March in nearby village 'Kundal Para'.

• The college observed World Environment Day on 5th June, Ozone Day on 22nd September and arranged tree plantation programmes committing to clean and green environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The	B. Any 3 of the above

Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Meghadut Divas(Kalidas Jayanti) 2. Death Anniversary of Rabindranath tagore 3. Independence day 4. World Ozone Day 5. NSS Day 6. Vidyasagar Jayanti 7. World Translation Day 8. National Unity Day9. Students' Week 10. Vivekananda Jayanti (National Youth Day) 11. Republic Day 12. Saraswati Puja 13.International Mother Language day (Bhasha Sahid Divas) Netaji Jayanti 14. National Science Day 15. World Women Day 16. World Poetry Day & World Theatre Day 17. World Earth Day 18. International English Language Day 19. Nazrul Jayanti 20. World Environment Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College continues to implement its two best practices in the academic year 2023-24, as it did in the previous year (2022-23):

1. Encouraging Entrepreneurship and Startup Development: Preparing students to become successful entrepreneurs and professionals in startup development.
2. Continuous Quality Improvement for Total Quality Management: Ongoing efforts to enhance institutional quality through a comprehensive total quality management program.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute is dedicated to shaping students into good citizens through effective teaching and learning in humanities and social sciences, coupled with attitudinal training and skill development. This holistic approach aims at the total development of students, equipping them to become self-reliant and capable individuals. Importantly, the institute extends its efforts beyond its own registered students including higher secondary students from neighboring schools. Through this outreach, the institute reaches previously unreached students, encouraging inclusivity and broader educational impact. Committed to holistic development, the institute prepares students to face future challenges, whether as entrepreneurs or job seekers. It offers structured teaching, learning, and training programs designed to enhance employability in the competitive job market. Additionally, the institute provides entrepreneurship training in commerce, industry, and business, enabling students to develop as skilled professionals. To strengthen these efforts, the institute has established MOUs and partnerships with industries in the industrial parks around Asansol and nearby districts. Students are encouraged to explore entrepreneurship, including commercial and social ventures, and to develop their own start-up enterprises. Collaborations with organizations such as KVIC further support these initiatives, reflecting the institute's commitment to innovation and

professional growth.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. **Enhancement of ICT Infrastructure: Improve and maintain the Information and Communication Technology (ICT) infrastructure to optimize resource utilization and ensure technological advancement.**
2. **Development of Departmental Seminar Libraries: Each department should establish a dedicated seminar library equipped with computer facilities to foster academic growth and enhance departmental resources.**
3. **Promotion of Research and Innovation Ecosystem: Faculty and students will be encouraged and provided with infrastructural facilities for research and innovation projects.**
4. **Facilitation of Experiential Learning: Facilitate experiential learning opportunities by aligning with skill enhancement programs and job training collaborations, providing practical experience, and enhancing student learning.**
5. **Expansion of Extracurricular and Sports Activities: Expand extracurricular and sports activities opportunities, ensuring alignment with the National Curriculum and Credit Framework (NCCF) under NEP 2020 and promoting overall student development.**
6. **Introduction of New Vocational Courses: Introduce new vocational courses in accordance with the National Education Policy (NEP) 2020 requirements to align with the evolving educational landscape and provide students with relevant skills.**
7. **Skill Enhancement and Job Training Collaborations: Foster collaborations for skill enhancement and job training programs to improve student employability and bridge the gap between education and industry needs.**
8. **Promotion of Yoga Education: Promote yoga education among students and other stakeholders to enhance their physical and mental well-being, contributing to a holistic development approach.**
9. **Promotion of Environmental Sustainability: Promote eco-**

friendly campus life with the use of green technology, solar energy, and plantation in the college campus in collaboration with governmental and non-governmental agencies.