



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

DESHABANDHU MAHAVIDYALAYA

- Name of the Head of the institution **Dr. Tridib Santapa Kundu**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03412525449**
- Mobile No: **9434005985**
- Registered e-mail **principal@dbmcrj.ac.in**
- Alternate e-mail **dbmprincipal@rediffmail.com**
- Address **Chittaranjan**
- City/Town **Chittaranjan**
- State/UT **West Bengal**
- Pin Code **713331**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Kazi Nazrul University**
- Name of the IQAC Coordinator **Prof. Apurbo Kumar Roy**
- Phone No. **03412525449**
- Alternate phone No.
- Mobile **9476135340**
- IQAC e-mail address **transtar_akr@yahoo.co.in**
- Alternate e-mail address **iqac@dbmcrj.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://dbmcrj.ac.in/media/media/aqar/pdf/aqar_21_22.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://dbmcrj.ac.in/media/media/academic-calender/ac_22_23.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.4	2007	31/03/2007	30/03/2012
Cycle 2	B+	2.55	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

09/04/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MHRD	RUSA 2.0	RUSA	2018, 2	10000000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Like last year IQAC initiated quality practice in teaching-learning through ICT for better understanding of the subject and active participation of students in teaching learning process.

In the institutional level inclusive teaching learning through online platforms was strengthened.

IQAC takes care of continuous reinforcement for students' participation in educational practice reinforced through cultural and social activities.

Students feedbacks are collected on online mode and analyzed.

All faculty members were involved in digital content development for convenient accessibility of course content by students. (vi) One Webinar organized by the Philosophy Department in association with IQAC

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Program for Environmental awareness and sustainable development has been taken up by IQAC fourth phase	Improvement Observed
IQAC has initiated continuous improvement program in teaching learning and teacher student relationship fourthphase	Improvement Observed
Students were motivated and Trained to participate online Classes, Tutorials, Mock Tests and Test for maximization gain knowledge	Improvement Observed
Like previous year Initiative for entrepreneurship development program for selfemployment and self-reliance has been taken up for the students of BBA and Commerce besides other general students	Improvement Observed
Encourage Faculty Research	webinars and online workshops have been conducted by the College to inculcate and encourage faculty research

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	10/08/2023

14. Whether institutional data submitted to AISHE

Part A

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• Name of the Head of the institution	Dr. Tridib Santapa Kundu
• Designation	Principal
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Kazi Nazrul University
• Name of the IQAC Coordinator	Prof. Apurbo Kumar Roy
• Phone No.	03412525449

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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Name	Date of meeting(s)
Governing Body	10/08/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	01/02/2023

15.Multidisciplinary / interdisciplinary
The college is multidisciplinary institute and focussed on interdisciplinary approach to offer research oriented teaching learning practices.
16.Academic bank of credits (ABC):
Proposed to introduce academic bank of credit system and shall be implemented as soon as necessary system integration takes places.Proposed to introduce academic bank of credit system and shall be implemented as soon as necessary system integration takes places.
17.Skill development:
The college has good skill development practices and has tied up with different skill development centres to get our students skilled to have employability. So far the college has 12 MOU for skill development programmes with service provider.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college has very good integrated Indian knowledge learning programmes. The college has centre for language literature and cultural studies comprised of the departments of Sanskrit, Bengali, Hindi, Prakrit and English as well to facilitate students to have knowledge culture and heritage through class rooms teaching, debate, discussion and culture and educational tour.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The institute is very much focused on outcome based education and training to prepare our students to meet the challenges in future to place themselves as best citizens to contribute in socio-economic growth of the nation and holistic development of India as a whole.
20.Distance education/online education:
The college has proposed to introduce Distance Education Programmes in collaboration with NSOU and Jain Vishva Bharati Institute, Deemed University and Prakrit Bharati Academy, Jaipur, Rajashtan, India.
Extended Profile
1.Programme

1.1	30
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	876
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	177
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1	27
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	31
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	715730
4.3 Total number of computers on campus for academic purposes	52

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As per the curriculum provided by the Kazi Nazrul University the college prepares a master routine at the beginning of each academic session for effective curriculum delivery and completion of syllabus within the stipulated period of time.
- An induction programme is carried out, prior to the commencement of classes for fresher students to give an overview of the college..
- Mentors are assigned to the students at the beginning of a session to address the academic and personal needs of the students.
- After circulation of the master routine each department holds meeting to distribute the syllabus among the faculty members and then the departmental routine and load distribution is shared with the students.
- For effective teaching learning different ICT based methods are employed in addition to the traditional chalk-talk method.
- Practical classes and tutorial classes are conducted regularly for proper understanding as per the curriculum. As per need remedial classes are also organized for slow

learners. Excursion and field study event are also organized by the different departments to give the students practical knowledge on a particular topic.

- The College adheres to the Academic Calendar with utmost sincerity so that students, teaching and non-teaching staff remain aware of upcoming events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- In every academic year before the commencement of an academic session the college is used to notify or publish its academic calendar which is in line with that of the University academic calendar.
- This consist primarily the number of working days (teaching learning days), holidays, dates of different institutional programmes, co-curricular activities including the probable schedule of internal assessment and end semester examination. This eventually helps the faculty members of all the departments to lay out a departmental strategy for commencing academic activities properly including the conduction of Continuous Internal Evaluation (CIE).
- By this teacher can monitor all the activities of the students very minutely which in turn help the teachers to find out a way for the betterment of quality of teaching learning process continuously.
- Side by side there is also an examination committee for monitoring and guiding the overall examination process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate **B. Any 3 of the above**

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Lessons related to professional ethics, Gender equality, Human values, Environment and sustainability are rendered to the students of different semesters through various disciplinary courses of the curriculum as provided by the Kazi Nazrul University, Asansol.
- Female students of Deshabandhu Mahavidyalaya are used to receive 'Kanyasree' scholarship as offered by the Government of West Bengal.
- The institution Integrates the issues relevant to professional ethics, Gender, Human values, Environment and sustainability through various activities, seminar, webinar etc. by different departments, NSS unit, Internal complaints committee and other forums in collaboration with IQAC.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

130

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1233

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

85

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of the students the college has taken the following steps

- Introduction of summative evaluation by the departments
- Based on the performance in summative evaluation, weaker students are identified and brought into remedial classes for necessary improvement.
- Debate and discussion amongst the students on various current affairs has been organized to enhance the vocational power and to increase the level of confidence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
876	49

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college used to follow the following student centric methods to enhance learning experience

- Interactive teaching using ICT
- Case study
- Field Visit as well as survey
- Empirical analysis using basic software
- Seminars and workshops

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College is well equipped with various ICT equipments to facilitate the students with modern teaching method. Fully functional smart class room with LCD Projectors, computers with internet facility and a proper sound system are true example of ICT enabled teaching in the college. Apart from that the college has provided laptops to all its full time faculty members to help them teaching better through online mode also.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

999

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A very efficient examination committee looks after the process of internal assessment as well as final examination. Internal examination is taken in the mid of every semester. Due care is taken in setting up question paper, evaluating answer scripts and finally informing the student about his performance in the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Efforts are made by the college authority to have a flawless examination procedure. Examination schedule is prepared well ahead and shared with the students beforehand through whatsapp groups, college website and notice board. Still if any student is found to have any grievance, are advised to contact the grievance cell at the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college is bound to follow the syllabus framed by the affiliating university (Kazi Nazrul University, Asansol). However, following UGC guide line the university has provided a Learning Outcome based CBCS syllabus for all courses taught in the college. So, the college has little scope to experiment with the syllabus at its own. However, the students are taught in such a way so that they can apply their learning in real life as well while appearing for various competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are evaluated by college authority in the following manner

- Enumeration Survey is conducted to collect primary data and using the data different real life hypothesis are tested.
- Applications of the theory taught are well exercised using software.
- Lab based applications are done for science subjects to enable the students about the application of the knowledge being imparted through books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

256

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLScnuX9eMormPDqHpMN_05e1h0Dwq0hFy9RcoLezilT8pX5rgg/viewform?pli=1

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

14274 GBP (1364091.07 INR@95.6INR/1 GBP)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://eap.bl.uk/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute is used to conduct extension activities extensively, to reach to the neighbourhood communities in general and rural people in particular. The IQAC of the college through its social outreach and community development committee used to organise extension and outreach programs to create awareness and imparting training to prepare people in the neighbourhood to cope up with the challenges of health care and educational disadvantageous state besides training them to take preventive measures to avoid health hazards. The IQAC of the college with philanthropic organisation like Lions Club, Rotary Club, Red Cross, Youth Red Cross, Women's Welfare Organisations, St. John Ambulance and local health units of Chittaranjan Locomotive Works of Indian Railways is used to provide support to the local people for Well-Being in general. The IQAC of the College involves in social outreach and community development along with NSS units, Eco-Club through a structured calendar, prepared to provide programmes in a systematic way continuously through out a year. Social outreach and Community development Calendar is available in the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from

Government/ government recognized bodies during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is dedicated to its mission of establishing an optimal teaching-learning environment by leveraging ICT to provide top-notch infrastructure.

- There are 876 students enrolled in UG, Honours, and Program courses.
- The facilities include five ICT-enabled smart classrooms, one virtual classroom, and three seminar halls. Mathematics and Commerce Departments each have their own computer labs.
- A dedicated seminar hall with audio-visual facilities is in place.
- There are science laboratories in the departments of Physics, Chemistry, Mathematics and Geography.
- In the library, 23170 textbooks and 830 reference books are available. Access to the National Digital Library of India (NDL) and INFLIBNET (NLIST) e-databases is facilitated.
- The library is well-equipped with a printer and reprographic facilities.
- The college houses a small Automatic Weather Monitoring Station and a Rooftop Grid-Connected Solar P.V power plant (10kW). The college also boasts a playground with volleyball and badminton courts, along with a gymnasium.
- Separate common rooms are provided for boys and girls, featuring indoor game facilities. The girls' common room is equipped with a Vending Machine for sanitary napkins. Additionally, there are plans to introduce a Central Instrumentation Facility (CIF) room for research purposes.

- The college has two Girls' hostel and ramp for disabled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The expansive playground serves as the venue for regular football, badminton, cricket, volleyball competitions, and athletic events. Classrooms are allocated for students' society meetings, fostering a collaborative environment. Additionally, a designated space is provided for the career counseling and placement unit.

The campus offers indoor games such as carrom and table tennis, along with Yoga cum Activity facilities accessible to students, teaching staff, and non-teaching staff alike. For cultural activities, two halls—the Auditorium Hall and Seminar Hall—are utilized. The Seminar Hall is equipped with a permanent stage and audiovisual facilities, enhancing the overall experience of cultural events and presentations.

Regular Cultural activities:

Regular Programme

The college celebrates various events throughout the year, including Saraswati Puja, Annual Cultural Competitions, Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, International Mother Language Day, International Women's Day, Biswa Kabita Divas, National Science Day, World Environment Day, Birthday of C R Das, and Birthday of Swami Vivekananda.

In terms of regular sports activities, the college hosts a variety of programs. Additionally, there is a Yoga Certificate Course introduced as part of the regular curriculum. Various camps and activities are conducted consistently, contributing to the holistic development of students.

The college actively supports National Service Scheme (NSS) activities by providing necessary infrastructure and funds

allocated by the competent authority. This ensures the successful implementation of NSS initiatives and the participation of students in community-oriented programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

42

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

210000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) KOHA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

191289

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has undertaken significant upgrades in its technological infrastructure to adapt to the changing landscape of education, particularly in the wake of the COVID-19 pandemic. Wi-Fi facilities have been expanded and enhanced across the campus, catering to the evolving needs of hybrid learning models. This initiative aims to facilitate seamless connectivity and accessibility for both students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

160000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college diligently allocates and optimizes available financial grants for the upkeep and maintenance of various college sections.

- **Laboratory:** Maintenance of the instruments is conducted by teachers, students, and laboratory attendants or technicians as needed.
- **Library:** Visitor accounts are recorded on a daily basis in the library. To facilitate smooth returns, students receive a no-dues certificate before submitting the final exam form. The library subscribes to journals, magazines, daily newspapers, and employment-oriented newspapers regularly. Users are informed about and educated on digital databases such as NLIST and NDL.
- **Sports:** One of our faculty members has been assigned the charge of Sports and Games. Students are given nutritious food during practice hours. The college has a big playground

and a well maintained multi-Gym.

- **Computers:** Refilling of the cartridge, installing Antivirus, formatting and updating are done regularly.
- **Classrooms:** Minor repair and renovation work is undertaken as needed. The college employs a full-time sweeper and several casual sweepers to ensure the cleanliness of the campus. A full-time electrician is dedicated to maintaining various electrical connections. Additionally, a full-time casual gardener is appointed for garden maintenance. To oversee repair and maintenance tasks, a caretaker is assigned to manage and coordinate these activities efficiently.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

244

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

120

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

407

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

407

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

24

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Deshabandhu Mahavidyalaya facilitates the democratic and amicable longing of the student through the student association of the college. Student association in the college is formed for the representation of the students in various bodies of the college. College makes efforts to ensure proper participation of the students with academic, and administrative bodies. co-curricular and extracurricular activities of the college.

For better presentation and smooth running of the student association, the college has given a well-furnished office to them. There is a student representative in the Internal Quality Assurance Cell (IQAC) and in the Internal Complaints Committee (ICC) against sexual harassment in the college.

The student association plays a pivotal role in helping the new students in various ways like admission, scholarship, free ship, etc. during the entire academic period. They also organize an orientation program every year for the newly admitted students of the college. The association also organizes various curricular, and extracurricular activities like Freshers' welcome, Farewell for the final year students, and Teachers' Day. The College arranged different educational trips with the help of student associations. They also organize different games sports competitions and students' welfare programs throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Deshabandhu Mahavidyalaya as an institute of higher education has a vibrant Alumni Association which is functioning since 2013 positively. It is constituted for the proper functioning of the association in collaboration with the management of the college to reach the goal of excellence through continuous contribution and improvement of the academic and administrative affairs and functioning of the college. The association is headed by the president/ chairperson of the alumni and the deputy secretary continuously helps the chairperson to work out the strategies of developmental works reflection, which shall be obvious and amenable to perception. The institute is situated in the extreme northwest of West Bengal and beyond that no part of Bengalis is located.

The Alumni Association of the college used to develop various academic support programme to contribute to social outreach and community development initiatives to reach the unreached so far to provide health care education female health awareness programme child health and hygiene programmes besides motivating and encouraging rural women to come forward to form self-help group for financial independence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of Deshabandhu Mahavidyalaya as an institute of higher education is focused on inculcating the civilizational values in the students in the one hand and creation of ecosystem where each student shall receive opportunities to explicate his or her talent through skill acquisition and training in becoming a self reliant agent to join in job of his or her choice besides becoming an entrepreneur. The governance of the institute is structured in such a way so that each and every student get opportunity in a friendly administrative functioning of the college and such functionings are reflective in all the strata of the administration and academic structures providing education and training to reach the goal as reflected in vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of institutional head and head of the other functioning areas/departments are effectively encourages to all in college continuously to act as an autonomous entity with a sense of ownership to deliver best practices in the area of his or her function to take care of students in general and other functioning heads of the college as well. In the institutional level, each and every department functions in a decentralized manner through participation and improvement of the college as a whole. The institutional strategies are structured in the functional areas (statutory) such as Teachers Council, Internal Quality Assurance Cells, Alumni Association, Non-teaching Staff Council, Governing Body in conformity with the vision,mission and objective of the college and finally, the governing body of the college plans the strategy to accomplish the vision, mission and objective of the college as an institute of higher education. The institute has an internal quality assurance cell which involves most of the taching and non taching staffs to decentralize the functioning of IQAC and makethe institute reachableby all the stake holders effectively., The IQAC of the college is decentralized in various functional heads and each functional head is managed by couple of teaching and non teaching staff to deliver the desired result effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans are worked out and effectively deployed to avail optimum result out of implementation of such plans. The institution in so far as functional effectiveness is concerned, distributes the areas of job responsibility among the

functional heads of the various committees and subcommittees as assigned by the Governing Body of the college, IQAC of the college and Teachers Council of the college for greater effective results as discernible in the functioning of the college as a whole in a tangible manner. The college has list of functional areas which are attached to the website. The institute stratazige the functioning of the college to create synergy for better result as a whole.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effectiveness and functioning of the institutional bodies are discerned in the efficient and the tangible results spring from the policies as structured in the administrative setup wherein resources and area specific personals are assigned to deliver services in conformity with the rules and procedure as framed by the governing body of the college. The college administration and governing body continuously evaluates the functioning, effectiveness of the institutional bodies to see how far they are working efficiently to cater to the needs of the students to work out a benchmark for grading the level of satisfaction through KPI (Key Performance Indicator). The college has enterprise resource planning mechanism to see performance of each and every functional areas of the college continuously.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare mechanism to cater to the need of the teaching and non teaching staff of the college in so far as Healthcare Initiative, Financial Support Development, Group Insurance, Small Savings Initiatives through cooperative and integrating healthcare support with the Indian Railways (CLW) besides arranging healthcare support for emergency and urgent hospitalization in Railway Central Hospital of CLW, Government of India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Deshabandu Mahabidyalaya as an Institute of Higher Education has well planned, structured annual performance appraisal system for teaching and non teaching staff of the college to evaluate their performance as discerned in their work. How far they have improved their performance in comparison with previous year's Performance are measured through KPI and accordingly respective teachers are recognized and appreciated by the Governning Body of the College for their contribution in the development of college as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has an audit committee which takes care of internal and external audits (both statutory and non statutory) of financial affairs in regular basis, appointing professional audit team to evaluate management of financial affairs and improvement of treasury activities on quarterly basis. Deshabandhu Mahavidyalaya as an Institute of higher education is used to have an auditor for statutory audit as appointed by the Government of

West Bengal.

The Institute as of now, has not received any negative remark as far as financial management of the college is concerned from the statutory auditor. It is important to be noted that the internal audit team points out to the bursar of the college if any lapse or lacuna is observed by them and the bursar along with accountant is used to make necessary correction pertaining to the accounting and financial management of the college is concerned. The DDO of the college who happens to be Principal of the College takes final call in the matter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

105000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Deshabandhu Mahavidyalaya, as an institute of higher education, continuously looks into the performance of financial assets of the college to optimize the return on the investment without compromising the risk aspect of the financial instruments invested by the college. The Institute keeps its deposit in scheduled Commercial Banks to receive maximum benefit of such deposits. The Institute to mobilize funds approaches to the Commercial Organization, Industrial Organizations, Philanthropic

Individuals and other Non-Government Organization to receive fund for improvement and development of infrastructure and academic resources of the college besides receiving 'government aids' as and when available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance cell of Deshabandhu Mahavidyalaya continuously explores the opportunities of improving performance of Teaching and Non-teaching staff of the college to get maximum output of the academic co-curricular activities and extracurricular activities of the students which in turn make students ready to face challenges in the competitive social and institutional environment. The Quality Assurance Cell of this Deshabandhu Mahavidyalaya has institutionalized the structural and functional aspects of the different subcommittees of the IQAC to receive desired result pertaining to continuous improvement of performance of the college as a whole. The internal quality assurance cell works out strategies and develops process management parameters getting feedback from different organs/subcommittees of the IQAC, which functions as an autonomous entity involving teaching and non teaching staff of the college. The IQAC has as of now eleven subcommittees and each subcommittee is headed by a teacher and couple of members from teaching and non teaching staff of the college and alumni association. The subcommittees of the IQAC to optimize the functional efficacy of the college has been structured in the following heads as per the attachment -

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a vision to develop Deshabandhu Mahavidyalaya as an institute of excellence in education and as such reviews its teaching learning process continuously in a structured way to benchmark the performance of teachers' in so far as effective teaching learning methods employed by the teachers concerned in classrooms environment and outdoor/project works as required in demand of the syllabus or curriculum is concerned. The teachers are used to evaluate the teaching outcome periodical intervals through performance appraisal of the students who are recipient and supposed to be benefited by the qualitative teaching learning activities. Students are motivated and stimulated through teaching learning related activities and they are observed to ascertain effectiveness in teaching learning methods and methodologies as offered and employed by the teachers are concerned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute has a tradition of promoting gender equity and gender equality among equals and to keep up the tradition of gender equity, the institute, like previous years, this year also has organised programmes to promote gender equity and gender justice continuously in relentless manner to keep up the spirit of gender equity and equality in the institutional level, which in turn also creates an ecosystem in the locality and adjacent neighbourhoods an atmosphere of respect towards women's in general, irrespective of caste class and religion. The institute in Annual Quality Assurance Report of DESHABANDHU MAHAVIDYALAYA the academic year 2022-23 has organised couple of programmes comprising Seminars, Discussion, Debate, Workshop, Psycho-Legal counselling and general counselling sessions to educate and train young students, teachers, teaching support staff and other stake holders to become gender sensitive and fair to all irrespective of positions one holds in institutional set-up and beyond. How can one be fair to all, specially to those who are in dis-advantageous position in society specifically in institutional set-up to deliver best practices as far as possible in this matter. The Institute has organised following programmes to educate and train to become gender sensitive for gender equity and equality. A calendar of programs relating to awareness of gender equality and gender equity was prepared and actions were taken to work out the programs in accordance with the calendar prepared for gender equity and equality. Program calendar is attached with this.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

A. 4 or All of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has solid waste management system in collaboration with Chittaranjan Locomotive Works, Chittaranjan which happens to be a railway protected area and having an integrated solid waste management, liquid waste management, bio medical waste management, e waste management, waste recycling system, and the college is used to receive the facility as managed by CLW. The institute / college is considered as an installation of CLW within the township of railway township. The institute has its own waste collection system of different categories and waste materials are stored in a designated area where from railway management receives the waste materials of different nature for disposal through their own mechanism in compliance with ISO certification.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has very good arrangement and practices towards the inclusive environment through inculcating tolerance and harmony among the students in campus who in turn, spreads the message of tolerance and harmony beyond the campus in villages and mohollas. The institute is located in the multicultural, multilingual railway township where people from Kerala, Tamil Nadu, Telenfana, Andhra, Orrissa, and North pary of India used to stay here in connection with their employment in CLW. The college is used to develop various socio cultural programmes involving cross cultural societies to make this academic institute as an inclusive entity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has planned and structured programs to inculcate the practices of tolerance and harmony among teachers, students, teaching supportstaff besides administrative heads of the institute. The college authority prescribes certain values to observe/practice to promote harmony as an inclusive attitude in each and every stake holders. The initiative, which has so far been taken by the college, yealed good results in so far as its effectiveness is concerned. In organizational level the institute has a centre for language, literature and cultural studies where cultural practices encourages to enjoy regional aspirations among stake holders. The Institute is located in the Railway town and as such multilingual, multicultural, multireligious populations exchange their social practices among themselves and such practices clearly encourages to have an ecosystemin society in its geographical territory within Chittaranjan town and its neighbourhood where the college is located.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Vivekananda Jayanti 2. Netaji Jayanti 3. Republic Day 4. Bhasha Sahid Divas 5. Sanskrit Day 6. Teachers day 7. Hindi Divas 8. Prem Chand Jayanti 9. Basanta Utsav 10. Earth Day 11. World Water Day 12. Mahabir Jayanti 13. Baisakhi, Nababarsha, Bihu 14. May Day 15. Budhha Jayanti 16. World Environment Day 17. Tulsi Jayanti 18. Independence day 19. Gandhi jayanti 20. C.R.Das Birth Day 21. NSS Day 22. Vidyasagar Jayanti 23. Gurunanak Jayanti 24. Bengal Renaissance Day 25. National Science Day 26. Rabindra Jayanti 27. Nazrul Jayanti 28. World Aids Day 29. World Women Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. To prepare students to become entrepreneurs and startup development professionals.
2. Continuous quality improvement programme for total quality management

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute is focused on development of students as good citizen through proper methods of teaching and learning in humanities and social sciences in the one hand and providing attitudinal training and skill development practices on the other hand for total development of student as self-reliant, capable persons. Be it mentioned here that the institute is not only takes care of its own students registered in the college but here 'students' mean students in higher secondary section of schools in the neighbourhood, by this way, the institute reaches to the unreached students so far by this kind of programs. The institute in its mission to impart holistic development of students' personality, to get through with the challenge of engagement in future either as an entrepreneur or as job aspirants. The institute offers structured teaching learning and training to strengthen the employability of students in job market. The institute ensures training for entrepreneurship in the domain of commerce, industry and business for development of students as working professionals. The institute has MOU and linkage with industries in the industrial parks in and around Asansol and neighbouring districts. The institute also motivates students to become entrepreneur (both commercial and social entrepreneur) besides developing their own start-up enterprises. The institute has collaboration and MOU with KVIC besides others.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As per the curriculum provided by the Kazi Nazrul University the college prepares a master routine at the beginning of each academic session for effective curriculum delivery and completion of syllabus within the stipulated period of time.
- An induction programme is carried out, prior to the commencement of classes for fresher students to give an overview of the college..
- Mentors are assigned to the students at the beginning of a session to address the academic and personal needs of the students.
- After circulation of the master routine each department holds meeting to distribute the syllabus among the faculty members and then the departmental routine and load distribution is shared with the students.
- For effective teaching learning different ICT based methods are employed in addition to the traditional chalk-talk method.
- Practical classes and tutorial classes are conducted regularly for proper understanding as per the curriculum. As per need remedial classes are also organized for slow learners. Excursion and field study event are also organized by the different departments to give the students practical knowledge on a particular topic.
- The College adheres to the Academic Calendar with utmost sincerity so that students, teaching and non-teaching staff remain aware of upcoming events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- In every academic year before the commencement of an academic session the college is used to notify or publish its academic calendar which is in line with that of the University academic calendar.
- This consist primarily the number of working days (teaching learning days), holidays, dates of different institutional programmes, co-curricular activities including the probable schedule of internal assessment and end semester examination. This eventually helps the faculty members of all the departments to lay out a departmental strategy for commencing academic activities properly including the conduction of Continuous Internal Evaluation (CIE).
- By this teacher can monitor all the activities of the students very minutely which in turn help the teachers to find out a way for the betterment of quality of teaching learning process continuously.
- Side by side there is also an examination committee for monitoring and guiding the overall examination process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Lessons related to professional ethics, Gender equality, Human values, Environment and sustainability are rendered to the students of different semesters through various disciplinary courses of the curriculum as provided by the Kazi Nazrul University, Asansol.
- Female students of Deshabandhu Mahavidyalaya are used to receive 'Kanyasree' scholarship as offered by the Government of West Bengal.
- The institution Integrates the issues relevant to professional ethics, Gender, Human values, Environment and sustainability through various activities, seminar, webinar etc. by different departments, NSS unit, Internal complaints committee and other forums in collaboration with IQAC.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

130

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1233

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

85

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the learning levels of the students the college has taken the following steps

- Introduction of summative evaluation by the departments
- Based on the performance in summative evaluation, weaker students are identified and brought into remedial classes for necessary improvement.
- Debate and discussion amongst the students on various current affairs has been organized to enhance the vocational power and to increase the level of confidence.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
876	49

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college used to follow the following student centric methods to enhance learning experience

- Interactive teaching using ICT

- Case study
- Field Visit as well as survey
- Empirical analysis using basic software
- Seminars and workshops

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College is well equipped with various ICT equipments to facilitate the students with modern teaching method. Fully functional smart class room with LCD Projectors, computers with internet facility and a proper sound system are true example of ICT enabled teaching in the college. Apart from that the college has provided laptops to all its full time faculty members to help them teaching better through online mode also.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
27	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
14	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
999	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A very efficient examination committee looks after the process of internal assessment as well as final examination. Internal examination is taken in the mid of every semester. Due care is taken in setting up question paper, evaluating answer scripts and finally informing the student about his performance in the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Efforts are made by the college authority to have a flawless examination procedure. Examination schedule is prepared well ahead and shared with the students beforehand through whatsapp groups, college website and notice board. Still if any student is found to have any grievance, are advised to contact the grievance cell at the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is bound to follow the syllabus framed by the affiliating university (Kazi Nazrul University, Asansol). However, following UGC guide line the university has provided a Learning Outcome based CBCS syllabus for all courses taught in the college. So, the college has little scope to experiment with the syllabus at its own. However, the students are taught in such a way so that they can apply their learning in real life as well while appearing for various competitive

examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are evaluated by college authority in the following manner

- Enumeration Survey is conducted to collect primary data and using the data different real life hypothesis are tested.
- Applications of the theory taught are well exercised using software.
- Lab based applications are done for science subjects to enable the students about the application of the knowledge being imparted through books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

256

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLScnuX9eMormPDqHpMN_05e1hODwq0hFy9RcoLezilT8pX5rgg/viewform?pli=1

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

14274 GBP (1364091.07 INR@95.6INR/1 GBP)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://eap.bl.uk/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute is used to conduct extension activities extensively, to reach to the neighbourhood communities in general and rural people in particular. The IQAC of the college through its social outreach and community development committee used to organise extension and outreach programs to create awareness and imparting training to prepare people in the neighbourhood to cope up with the challenges of health care and educational disadvantageous state besides training them to take preventive measures to avoid health hazards. The IQAC of the college with philanthropic organisation like Lions Club, Rotary Club, Red Cross, Youth Red Cross, Women's Welfare Organisations, St. John Ambulance and local health units of Chittaranjan Locomotive Works of Indian Railways is used to provide support to the local people for Well-Being in general. The IQAC of the College involves in social outreach and community development along with NSS units, Eco-Club through a structured calendar, prepared to provide programmes in a systematic way continuously through out a year. Social outreach and Community development Calendar is available in the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is dedicated to its mission of establishing an optimal teaching-learning environment by leveraging ICT to provide top-notch infrastructure.

- There are 876 students enrolled in UG, Honours, and Program courses.
- The facilities include five ICT-enabled smart classrooms, one virtual classroom, and three seminar halls. Mathematics and Commerce Departments each have their own computer labs.
- A dedicated seminar hall with audio-visual facilities is in place.
- There are science laboratories in the departments of Physics, Chemistry, Mathematics and Geography.
- In the library, 23170 textbooks and 830 reference books are available. Access to the National Digital Library of India (NDL) and INFLIBNET (NLIST) e-databases is facilitated.
- The library is well-equipped with a printer and reprographic facilities.
- The college houses a small Automatic Weather Monitoring Station and a Rooftop Grid-Connected Solar P.V power plant (10kW). The college also boasts a playground with volleyball and badminton courts, along with a gymnasium.
- Separate common rooms are provided for boys and girls, featuring indoor game facilities. The girls' common room is equipped with a Vending Machine for sanitary napkins. Additionally, there are plans to introduce a Central Instrumentation Facility (CIF) room for research

purposes.

- The college has two Girls' hostel and ramp for disabled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The expansive playground serves as the venue for regular football, badminton, cricket, volleyball competitions, and athletic events. Classrooms are allocated for students' society meetings, fostering a collaborative environment. Additionally, a designated space is provided for the career counseling and placement unit.

The campus offers indoor games such as carrom and table tennis, along with Yoga cum Activity facilities accessible to students, teaching staff, and non-teaching staff alike. For cultural activities, two halls—the Auditorium Hall and Seminar Hall—are utilized. The Seminar Hall is equipped with a permanent stage and audiovisual facilities, enhancing the overall experience of cultural events and presentations.

Regular Cultural activities:

Regular Programme

The college celebrates various events throughout the year, including Saraswati Puja, Annual Cultural Competitions, Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, International Mother Language Day, International Women's Day, Biswa Kabita Divas, National Science Day, World Environment Day, Birthday of C R Das, and Birthday of Swami Vivekananda.

In terms of regular sports activities, the college hosts a variety of programs. Additionally, there is a Yoga Certificate Course introduced as part of the regular curriculum. Various

camps and activities are conducted consistently, contributing to the holistic development of students.

The college actively supports National Service Scheme (NSS) activities by providing necessary infrastructure and funds allocated by the competent authority. This ensures the successful implementation of NSS initiatives and the participation of students in community-oriented programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

42

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

210000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) KOHA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

191289

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has undertaken significant upgrades in its technological infrastructure to adapt to the changing landscape of education, particularly in the wake of the COVID-19 pandemic. Wi-Fi facilities have been expanded and enhanced across the campus, catering to the evolving needs of hybrid learning models. This initiative aims to facilitate seamless connectivity and accessibility for both students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

160000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college diligently allocates and optimizes available financial grants for the upkeep and maintenance of various college sections.

- **Laboratory: Maintenance of the instruments is conducted**

by teachers, students, and laboratory attendants or technicians as needed.

- **Library:** Visitor accounts are recorded on a daily basis in the library. To facilitate smooth returns, students receive a no-dues certificate before submitting the final exam form. The library subscribes to journals, magazines, daily newspapers, and employment-oriented newspapers regularly. Users are informed about and educated on digital databases such as NLIST and NDL.
- **Sports:** One of our faculty members has been assigned the charge of Sports and Games. Students are given nutritious food during practice hours. The college has a big playground and a well maintained multi-Gym.
- **Computers:** Refilling of the cartridge, installing Antivirus, formatting and updating are done regularly.
- **Classrooms:** Minor repair and renovation work is undertaken as needed. The college employs a full-time sweeper and several casual sweepers to ensure the cleanliness of the campus. A full-time electrician is dedicated to maintaining various electrical connections. Additionally, a full-time casual gardener is appointed for garden maintenance. To oversee repair and maintenance tasks, a caretaker is assigned to manage and coordinate these activities efficiently.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

244

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

120

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

407

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

407

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

16	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
24	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
02	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Deshabandhu Mahavidyalaya facilitates the democratic and amicable longing of the student through the student association of the college. Student association in the college is formed for the representation of the students in various bodies of the college. College makes efforts to ensure proper participation of the students with academic, and administrative bodies. co-curricular and extracurricular activities of the college.

For better presentation and smooth running of the student association, the college has given a well-furnished office to them. There is a student representative in the Internal Quality Assurance Cell (IQAC) and in the Internal Complaints Committee (ICC) against sexual harassment in the college.

The student association plays a pivotal role in helping the new students in various ways like admission, scholarship, free ship, etc. during the entire academic period. They also organize an orientation program every year for the newly admitted students of the college. The association also organizes various curricular, and extracurricular activities like Freshers' welcome, Farewell for the final year students, and Teachers' Day. The College arranged different educational trips with the help of student associations. They also organize different games sports competitions and students' welfare programs throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Deshabandhu Mahavidyalaya as an institute of higher education has a vibrant Alumni Association which is functioning since 2013 positively. It is constituted for the proper functioning of the association in collaboration with the management of the college to reach the goal of excellence through continuous contribution and improvement of the academic and administrative affairs and functioning of the college. The association is headed by the president/ chairperson of the alumni and the deputy secretary continuously helps the chairperson to work out the strategies of developmental works reflection, which shall be obvious and amenable to perception. The institute is situated in the extreme northwest of West Bengal and beyond that no part of Bengalis is located.

The Alumni Association of the college used to develop various academic support programme to contribute to social outreach and community development initiatives to reach the unreached so far to provide health care education female health awareness programme child health and hygiene programmes besides motivating and encouraging rural women to come forward to form self-help group for financial independence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of Deshabandhu Mahavidyalaya as an institute of higher education is focused on inculcating the civilizational values in the students in the one hand and creation of ecosystem where each student shall receive opportunities to explicate his or her talent through skill acquisition and training in becoming a self reliant agent to join in job of his or her choice besides becoming an entrepreneur. The governance of the institute is structured in such a way so that each and every student get opportunity in a friendly administrative functioning of the college and such functionings are reflective in all the strata of the administration and academic structures providing education and training to reach the goal as reflected in vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of institutional head and head of the other functioning areas/departments are effectively encourages to all in college continuously to act as an autonomous entity with a sense of ownership to deliver best practices in the area of his or her function to take care of students in general and other functioning heads of the college as well. In the institutional level, each and every department functions in a decentralized manner through participation and improvement of the college as a whole. The institutional strategies are structured in the functional areas (statutory) such as Teachers Council, Internal Quality Assurance Cells, Alumni Association, Non-teaching Staff Council, Governing Body in conformity with the vision,mission and objective of the college and finally, the governing body of the college plans the strategy to accomplish the vision, mission and objective of the college as an institute of higher education. The institute has an internal quality assurance cell which involves most of the taching and non taching staffs to decentralize the functioning of IQAC and makethe institute reachableby all the stake holders effectively., The IQAC of the college is decentralized in various functional heads and each functional head is managed by couple of teaching and non teaching staff to deliver the desired result effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans are worked out and effectively deployed to avail optimum result out of implementation of such plans. The institution in so far as

functional effectiveness is concerned, distributes the areas of job responsibility among the functional heads of the various committees and subcommittees as assigned by the Governing Body of the college, IQAC of the college and Teachers Council of the college for greater effective results as discernible in the functioning of the college as a whole in a tangible manner. The college has list of functional areas which are attached to the website. The institute stratazige the functioning of the college to create synergy for better result as a whole.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effectiveness and functioning of the institutional bodies are discerned in the efficient and the tangible results spring from the policies as structured in the administrative setup wherein resources and area specific personals are assigned to deliver services in conformity with the rules and procedure as framed by the governing body of the college. The college administration and governing body continuously evaluates the functioning, effectiveness of the institutional bodies to see how far they are working efficiently to cater to the needs of the students to work out a benchmark for grading the level of satisfaction through KPI (Key Performance Indicator). The college has enterprise resource planning mechanism to see performance of each and every functional areas of the college continuously.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution has effective welfare mechanism to cater to the need of the teaching and non teaching staff of the college in so far as Healthcare Initiative, Financial Support Development, Group Insurance, Small Savings Initiatives through cooperative and integrating healthcare support with the Indian Railways (CLW) besides arranging healthcare support for emergency and urgent hospitalization in Railway Central Hospital of CLW, Government of India.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
3	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Deshabandu Mahabidyalaya as an Institute of Higher Education has well planned, structured annual performance appraisal system for teaching and non teaching staff of the college to evaluate their performance as discerned in their work. How far they have improved their performance in comparison with previous year's Performance are measured through KPI and accordingly respective teachers are recognized and appreciated by the Governning Body of the College for their contribution in the development of college as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has an audit committee which takes care of internal and external audits (both statutory and non statutory) of financial affairs in regular basis, appointing professional audit team to evaluate management of financial affairs and improvement of treasury activities on quarterly basis. Deshabandhu Mahavidyalaya as an Institute of higher education is used to have an auditor for statutory audit as

appointed by the Government of West Bengal.

The Institute as of now, has not received any negative remark as far as financial management of the college is concerned from the statutory auditor. It is important to be noted that the internal audit team points out to the bursar of the college if any lapse or lacuna is observed by them and the bursar along with accountant is used to make necessary correction pertaining to the accounting and financial management of the college is concerned. The DDO of the college who happens to be Principal of the College takes final call in the matter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

105000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Deshabandhu Mahavidyalaya, as an institute of higher education, continuously looks into the performance of financial assets of the college to optimize the return on the investment without compromising the risk aspect of the financial instruments invested by the college. The Institute keeps its deposit in scheduled Commercial Banks to receive maximum benefit of such deposits. The Institute to mobilize funds

approaches to the Commercial Organization, Industrial Organizations, Philanthropic Individuals and other Non-Government Organization to receive fund for improvement and development of infrastructure and academic resources of the college besides receiving 'government aids' as and when available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance cell of Deshabandhu Mahavidyalaya continuously explores the opportunities of improving performance of Teaching and Non-teaching staff of the college to get maximum output of the academic co-curricular activities and extracurricular activities of the students which in turn make students ready to face challenges in the competitive social and institutional environment. The Quality Assurance Cell of this Deshabandhu Mahavidyalaya has institutionalized the structural and functional aspects of the different subcommittees of the IQAC to receive desired result pertaining to continuous improvement of performance of the college as a whole. The internal quality assurance cell works out strategies and develops process management parameters getting feedback from different organs/subcommittees of the IQAC, which functions as an autonomous entity involving teaching and non teaching staff of the college. The IQAC has as of now eleven subcommittees and each subcommittee is headed by a teacher and couple of members from teaching and non teaching staff of the college and alumni association. The subcommittees of the IQAC to optimize the functional efficacy of the college has been structured in the following heads as per the attachment -

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a vision to develop Deshabandhu Mahavidyalaya as an institute of excellence in education and as such reviews its teaching learning process continuously in a structured way to benchmark the performance of teachers' in so far as effective teaching learning methods employed by the teachers concerned in classrooms environment and outdoor/project works as required in demand of the syllabus or curriculum is concerned. The teachers are used to evaluate the teaching outcome periodical intervals through performance appraisal of the students who are recipient and supposed to be benefited by the qualitative teaching learning activities. Students are motivated and stimulated through teaching learning related activities and they are observed to ascertain effectiveness in teaching learning methods and methodologies as offered and employed by the teachers are concerned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute has a tradition of promoting gender equity and gender equality among equals and to keep up the tradition of gender equity, the institute, like previous years, this year also has organised programmes to promote gender equity and gender justice continuously in relentless manner to keep up the spirit of gender equity and equality in the institutional level, which in turn also creates an ecosystem in the locality and adjacent neighbourhoods an atmosphere of respect towards women's in general, irrespective of caste class and religion. The institute in Annual Quality Assurance Report of DESHABANDHU MAHAVIDYALAYA the academic year 2022-23 has organised couple of programmes comprising Seminars, Discussion, Debate, Workshop, Psycho-Legal counselling and general counselling sessions to educate and train young students, teachers, teaching support staff and other stake holders to become gender sensitive and fair to all irrespective of positions one holds in institutional set-up and beyond. How can one be fair to all, specially to those who are in disadvantageous position in society specifically in institutional set-up to deliver best practices as far as possible in this matter. The Institute has organised following programmes to educate and train to become gender sensitive for gender equity and equality. A calendar of programs relating to awareness of gender equality and gender equity was prepared and actions were taken to work out the programs in accordance with the calendar prepared for gender equity and equality. Program calendar is attached with this.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has solid waste management system in collaboration with Chittaranjan Locomotive Woks, Chittaranjan which happens to be a railway protected area and having an integrated solid waste management, liquid waste management, biomedical waste management, e waste management, waste recycling system, and the college is used to receive the facility as managed by CLW. The institute / college is considered as an installation of CLW within the township of railway township. The institute has its own waste collection system of different categories and waste materials are stored in a designated area where from railway management receives the waste materials of different nature for disposal through their own mechanism in compliance with ISO certification.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

A. Any 4 or all of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has very good arrangement and practices towards the inclusive environment through inculcating tolerance and harmony among the students in campus who in turn, spreads the message of tolerance and harmony beyond the campus in villages and mohallas. The institute is located in the multicultural, multilingual railway township where people from Kerala, Tamil Nadu, Telenfana, Andhra, Orrissa, and North part of India used to stay here in connection with their employment in CLW. The college is used to develop various socio cultural programmes involving cross cultural societies to make this academic institute as an inclusive entity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has planned and structured programs to inculcate the practices of tolerance and harmony among teachers, students, teaching support staff besides administrative heads of the institute. The college authority prescribes certain values to observe/practice to promote harmony as an inclusive attitude in each and every stake holders. The initiative, which has so far been taken by the college, yielded good results in so far as its effectiveness is concerned. In organizational level the institute has a centre for language, literature and cultural studies where cultural practices encourages to enjoy regional aspirations among stake holders. The Institute is located in the Railway town and as such multilingual, multicultural, multireligious populations exchange their social practices among themselves and such practices clearly encourages to have an ecosystem in society in its geographical territory within Chittaranjan town and its neighbourhood where the college is located.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	A. All of the above
--	---------------------

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Vivekananda Jayanti 2. Netaji Jayanti 3. Republic Day 4. Bhasha Sahid Divas 5. Sanskrit Day 6. Teachers day 7. Hindi Divas 8. Prem Chand Jayanti 9. Basanta Utsav 10. Earth Day 11. World Water Day 12. Mahabir Jayanti 13. Baisakhi, Nababarsha, Bihu 14. May Day 15. Budhha Jayanti 16. World Environment Day 17. Tulsi Jayanti 18. Independence day 19. Gandhi jayanti 20. C.R.Das Birth Day 21. NSS Day 22. Vidyasagar Jayanti 23. Gurunanak Jayanti 24. Bengal Renaissance Day 25. National Science Day 26. Rabindra Jayanti 27. Nazrul Jayanti 28. World

Aids Day 29. World Women Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. To prepare students to become entrepreneurs and startup development professionals.
2. Continuous quality improvement programme for total quality management

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute is focused on development of students as good citizen through proper methods of teaching and learning in humanities and social sciences in the one hand and providing attitudinal training and skill development practices on the other hand for total development of student as self-reliant, capable persons. Be it mentioned here that the institute is not only takes care of its own students registered in the college but here 'students' mean students in higher secondary section of schools in the neighbourhood, by this way, the institute reaches to the unreached students so far by this kind of programs. The institute in its mission to impart holistic development of students' personality, to get through with the challenge of engagement in future either as an entrepreneur or as job aspirants. The institute offers structured teaching

learning and training to strengthen the employability of students in job market. The institute ensures training forentrepreneurship in the domain of commerce,industry and business for development of students as a working professionals. The institute has MOU and linkage with industries in the industrial parks in and around Asansol and neighbouring districts. The institute also motivates students to become entrepreneur (both commercial and social entrepreneur) besides developing their own start-up enterprises. The institute has collaboration and MOU with KVIC besides others.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institute has planned to take up the following activities to implement in the academic year 2023-24 as part of its action plan for 2023-24.

1. Introduction of an industrial training programme for the employabilityenhancement of students.
2. Introduction of the Entrepreneurship Development Cell for rural and Micro Enterprises,involving students and youth of the neighborhood
3. Establishinglinkages with thevendors tofacilitate enterprising students.
4. Compulsory on-job training for each and every student in the production and service sectors to create employment opportunities.
- 5.Compulsory internships for skill-acquiring students for employment.
6. Exploration of opportunity at making the Center for Skill Development and the Center for Continuing Education and Lifelong Learning as revenue model.
7. To make the institute as a training hub for MSME sector

human resource requirements

8. To set up rural training centres for women entrepreneurship for the empowerment of women..