

**DESHABANDHU
MAHAVIDYALAYA**
CHITTARANJAN



Self-Study Report -2015

Submitted to

***NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL***

POST BOX NO- 1075, NAGARVABI, BANGALORE- 560072



DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN

NAAC ACCREDITED COLLEGE

(Affiliated to the University of Burdwan & Recognised Under Section 2(f) & 12(B) of UGC)

P.O.: CHITTARANJAN, DIST : BURDWAN, (W.B.), PIN : 713331

PHONE : 0341 - 2525449, FAX No. : 0341 - 2525449

www.chittaranjancollege.org

Ref. No. DBM/NAAC-SSR/2nd cycle/09/16

Date : 21.01.2016

To
The Director,
National Assessment and Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi,
Bangalore- 560072,
India

Sub: Uploading of SELF-STUDY REPORT-2015 of Deshabandhu Mahavidyalaya, Chittaranjan, Dist – Burdwan, West Bengal, Pin -713331 (TRACK ID: WBCOGN13154), for Second Cycle of Accreditation on college website www.chittaranjancollege.org.

Sir,
It offers us immense pleasure to inform you that in Deshabandhu Mahavidyalaya, Chittaranjan, Dist – Burdwan, West Bengal, Pin -713331 (TRACK ID: WBCOGN13154), subsequent to the submission of LOI we have finalised the Self-Study Report highlighting the key aspects of the functioning of the institution during the post-accreditation period from academic year 2007-08 to academic year 2014-15. In compliance of the requirements for Assessment and Re-Accreditation by NAAC, the Self-Study Report-2015 (accompanied by enclosures as listed on the Contents page) of our college is now uploaded on our official website www.chittaranjancollege.org for the awareness of the stakeholders and your kind perusal for assessment and accreditation for the second cycle.

In this connection, I ardently look forward to hear from you on your decision regarding Peer Team inspection in our college.

Thanking you,

Yours faithfully,

Sagar 21.01.2016
Dr. Sagar Chandra Bandyopadhyay
Teacher-in-Charge
Deshabandhu Mahavidyalaya
Chittaranjan, 713331
Dist- Burdwan, West Bengal

Teacher-In-charge
Deshabandhu Mahavidyalaya
Chittaranjan



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Preface

Deshabandhu Mahavidyalaya, Chittaranjan is a general degree college under Kazi Nazrul University, Asansol, Burdwan. Previously it was an affiliate to the University of Burdwan since its inception in 1973. A group of philanthropists took the lead to build up an institute of higher learning for the students of different age groups who came to the township as employees of Chittaranjan Locomotive Works. The college had to start its journey without any financial assistance from any government- either state or central for three- years from its inception in 1973. However, the authorities of the CLW and the Railway Board extended their long hands of co-operation and assistance in various ways. The space was provided for opening, temporarily, the college and sufficient land was provided on lease hold basis. For constructing the building special financial grants were also provided. The contribution of Hindustan Cables Limited and employees of both CLW and HCL are to be remembered as instrumental to the development of the college.

Assessment and Accreditation by the NAAC is not a new experience for us this time. The college had its first cycle of assessment and accreditation by the NAAC in 2007. That was not only a new experience for us but also a fascinating one. That gave us the scope to self-assessment and pin point the strength and weakness of the institution. Before that we had no such experience of self-examination and we understood the effectiveness of such an experience in the aftermath of the accreditation.

Commemorating that assessment and the honourable NAAC Peer Team's observation which appreciated the progress made by the college during the years since its establishment we are appearing once again to be assessed and accredited by the NAAC.

This attempt , although somewhat belated this time, we must admit, like the first one is not bereft of humble intent and honest endeavours. We are convinced that this will again give us ample scope of introspection and path finding.

The collation and compilation of data and the preparation of the Self Study Report was made possible because of the untiring efforts and ungrudging devotion of all the members of the teaching and non-teaching staff of the college.

We do hope that this will lead us to fruition and enlighten us to move forward.

TEACHER IN-CHARGE,
DESHABANDHU MAHAVIDYALAYA,
CHITTARANJAN

CO-ORDINATOR, INTERNAL QUALITY ASSURANCE CELL
DESHABANDHU MAHAVIDYALAYA,

Executive Summary & SWOC Analysis

CHITTARANJAN

Deshabandhu Mahavidyalaya, since its inception in the year 1973 has a glorious history of imparting higher education among the students coming from Chittaranjan Township and surrounding areas including some part of the State of Jharkhand. In its journey of past 42 years the college has contributed to the empowerment of its students. The college always has its focus set on the quality improvement. It went through its first cycle of Assessment and Accreditation by the NAAC in the year 2007 and was accredited as Level “B”. This process, in the history of the college was the first opportunity to have quality assessment of this level. The college could analyse its strength and weakness and set its future perspective. Following this assessment the college with its focus firmly fixed on the quality improvement, tried its level best to implement the recommendations made by the NAAC.

The college initially was affiliated to the University of Burdwan. But, from the current academic session 2015-16 the college is affiliated to the newly established Kazi Nazrul University, Asansol. The college in its pursuit for imparting quality higher education takes this affiliation also as an opportunity; it has flexibility to adapt itself with the changes.

The college in its sincere effort to go ahead has prepared for going through the 2nd cycle of Assessment and Accreditation by the NAAC in order to serve its stakeholders better. In this process the self-study report has been prepared and this report covers quality enhancement and sustenance measure taken by the college during last eight years. The self-study report also is the reflection of the performance of the college relating to the seven criteria set by the NAAC.

CRITERION – I: Curricular Aspects

The College/Institution exceeds the course curriculum effectively in accordance with planning of the University in a year to year basis, in involving all the teachers, staff members, non-teaching staff members and other stake holders. The objective of the course curriculum is achieved through implementation of the programme of the study in flexibility and structured manner to enhance the enrichment of the same to suit the need of the students in their future projects at employability. The feedback system also keeps the Institution /College to understand the

demands and necessity of the students to incorporate the necessary changes in the system of teaching, training as skill development.

CRITERION II: Teaching Learning and Evaluation

The admission process of the college is based on three basic norms – i) merit gets precedence above anything else; ii) it is neither a prolonged process nor a hasty one and iii) quality of students is our priority , not the quantity. Before the admission process in each year we publicize the total programme in all conceivable ways. Besides merit we consider the socio-economic backgrounds of the students also and students are admitted maintaining the standard rules of reservation of seats. We are proud that we can retain talents of the locality in our college and we attract good students from even the district town of Burdwan and its adjacent areas which is not so nearby in terms of distance and not so deficient in terms of academic scope. We are committed to honour diversity and we believe that unity amidst diversity is an empty rhetoric if we fail to honour the policy of inclusion. In our endeavour to expand the scope for the students we have already introduced honours and general degree programmes in all major subjects of humanities, pure science and biological sciences. We have also introduced and are successfully running the professional courses like Bachelor of Business Administration and Bachelor of Computer Application. It must be mentioned here that we have witnessed a growing trend among the students to opt for technical and job- oriented courses instead of general degree courses. We are in search of ways to save general degree courses from its unintended irrelevance and we hold that if good students are lost from the fields of general education today good teachers will be the rare species in both school and college education tomorrow . For differently-abled students we have to go a long way and we are aware that it is our duty to ensure smooth and effective infrastructure to all the students irrespective of their stature. Before the commencement of the programmes in each year we make an assessment of the students to understand their skills, predicaments and special needs if any. We in our modest way try to assist the students to overcome their difficulties. Regarding teaching–learning process we can say that we follow an academic calendar, a strictly defined teaching schedule and evaluation procedure. We have IQAC and it effectively acts to improve the teaching – learning process. IQAC is also vigilant to ensure the standard of the academic efforts of the college taking into consideration the ultimate goals of education. We have a rich library to augment the teaching –learning process. Concerning the process of teaching and learning we may mention the fulltime members of the faculty are appointed on the recommendation of the

West Bengal College Service Commission, and therefore the quality of teachers is beyond doubt and question. In appointing part-time and management appointee teachers the college ensures appropriate process maintaining all norms of selection. The students for their academic betterment go through a continuous evaluation process which includes Annual Test Examinations. Final examinations are however conducted by the University of Burdwan and forthcoming Part-I Examination will be conducted by the Kazi Nazrul University, Asansol. Examinations apart, college always encourage the students to be fit and qualified to be a member of knowledge society. They are always reminded that the distinction of haves and have-nots of the coming years will be the distinction of educated and uneducated and no other divide will surpass this new kind of distinction of the not so distant future.

CRITERION – III: Research, Consultancy and Extension

Research Monitoring Cell continuously motivates and encourages the teachers and students to engage themselves in research and project works. Four Faculty members are pursuing their Ph.D. work in collaboration with university and research institutes.

The college publishes one academic journal titled as “DBM Social Science Reporter” with ISBN Number 2347-1905 since 2013.

More than fifty percent of the teachers are engaged in direct research and numbers of publications are around 50 (national and international together) with good impact factor (0.25-45.6) and citation index.

Two of the faculty members are working on minor research projects (UGC funded). One member working in major research project (SERB-DST, Rs. 22,78,000.00, Govt. of India). One major research project (DAE, Govt. of India) is yet to get final approval. Six faculty members have completed MRP during the last four years. Some of the researches are interdisciplinary. College provides leave to faculty members to attend seminar and conferences and to conduct research activities.

College has organized nine (National/ State/ Departmental) seminars and workshops since last accreditation by NAAC in 2007, of which seven are of UGC funded and state Govt. funded and rest are funded by college.

Career Development cell is participating in consultancy and generating effective value addition to Human Resource.

The College promotes extension activities and outreach programmes by the NSS Volunteers. Extensive community services including Thalassemia awareness programmes in neighbouring area, Voluntary Blood Donation camps, Adoption of a village in the locality etc. are conducted on regular basis.

The College has set up a number of collaboration with different Organizations of state and national repute like Indian Red Cross Society, Lions Club, BU, UGC-DAE Consortium (JU), IIT KGP, IISER Bhopal etc.

CRITERION – IV: Infrastructure and Learning Resources

Deshabandhu Mahavidyalaya was established in Chittaranjan in the year 1973. Chittaranjan is a railway township situated at the boundary of West Bengal and Jharkhand. The students of this college come from the Chittaranjan Township and its surrounding rural areas. Once there was no college or higher education centre within nearby areas. Slowly the college has got its shape in its present form. Now there are 15 honours subjects under its curriculum besides general pass subjects. It has sufficient number of well ventilated and well lighted class rooms and a computer laboratory. It has a boys' common room and a girls' common room. There is also a big auditorium. It has cycle stands, one 32 KV Diesel Generator set and four 5 KV UPS systems.

The college always encourages co-curricular activities along with its curricular reading-learning. Our students do well in performing activities under NSS program, in sports and games, in art and culture. The college has recently established it's members' own co-operative credit society. The college has a library with good collection of books, a computer laboratory with internet facility.

The college is trying its best to fulfil its students' needs for internet facilities, computer facilities, library with sufficient number of text and reference books, medical facilities and also various recreational facilities. We have elaborated all these in the chapter on Infrastructure and learning Resources.

CRITERION – V: Student Support and Progression

The college as a part of the students' support and progression publishes its updated prospectus which provides various information regarding the history of the college, norms of admission,

courses offered for UG level, code of conduct and name of the faculty members etc. and these are all available in the college website also . The students of our college enjoy free studentship as per the guide lines framed by the Government of West Bengal. Students belonging to the economically backward section of the society and other minority sections are getting benefits from the students aid fund and WBMDFC respectively. Every year students belonging to the SC, ST, OBC are encouraged and motivated to apply to the concerned department for financial assistance. The college also provides books in the reading room, lending facility is also provided to the students. Book Bank for the students is another important part of the library. The college takes care for the differently-abled students in every possible manner. The college conducts a periodically health check-up camp by the eminent doctors of the locality. The students are encouraged and supported to participate in various extra-curricular activities. Extra classes are taken by the teachers for the below average students. NSS unit of the college conducts various programmes for inculcating a sense of social responsibility among the students. Grievances if any, from the students are duly addressed by the college authority through the Grievance Redressal Cell.

CRITERION – VI: Governance, Leadership and Management

The college has its vision, mission and objective which, to state preciously aims at spreading higher education in Chittaranjan and its surrounding locality in a manner so that even those coming from the remote villages attain adaptability to the global changes. The way the college is governed has a reflection of its mission, vision and objective.

All the stakeholders of the college are involved, directly or indirectly, in the process of decision making. The parents, the alumni and students, staff- both teaching and non-teaching have their forum to express their views. The Principal/ Teacher in-charge as the head of the institution has the mechanism to have feedback from all stakeholders. Principal along with other members of the Governing Body give due emphasis on the suggestion from the stakeholders. The composition of the Governing Body of the college is democratic incorporating representative of students, teachers and non-teaching staff so that policy making and planning involve an inclusive approach and an analytic method.

As far as the implementation of the policy is concerned, the Principal /Teacher in-charge, as the leader, involves teachers' council, the non-teaching staff association and the students union

who, with the spirit of responsibility, deliver in the best possible manner for the development of the college.

This process includes academic, administrative, financial and infrastructural matter of the college. There are various sub committees of the Teachers' Council which advise the Principal. The Sub Committees appointment by the Governing Body act in a pro-active manner in the implementation of the resolutions of the Governing Body.

There is a mechanism of faculty improvement which involves encouraging faculty members to go for research work, apply for Major / Minor Research Projects, Orientation Programme and Refreshers Course etc. Seminar of State and National level funded by the UGC or any other competent agency are organized.

There is a sincere efforts on the part of the teachers to carry out teaching and evaluative works . To extend the scope of learning, Honours Courses in Physics and Chemistry and General Courses in Botany, Zoology and Education have been introduced.

In the financial matter transparency is maintained by carrying out Audit by the competent agency. The Principal/ Teacher in-charge, Bursar and the Accountant are in the process of monitoring the income and expenditure of the college.

Since 2007, IQAC (a composition of various stakeholders) has been functioning in the process of assuring quality in various level of the college. Following the formation and activation of the IQAC , it has been significantly delivering quality improvement programs. A good number of decisions have been approved and implemented by the Governing Body so far are the outcome of the suggestion of the IQAC.

The college firmly believes that the mechanism of the governance, leadership and management will elevate the college to higher level of excellence if it maintains the present way of governance.

CRITERION VII: Innovations and Best Practices

The college as an integral part of the greater society has to function keeping environment consciousness in consideration. The college makes sustained effort to enhance the eco -friendly ambience in the college campus. The steps have been taken including various energy conservation, rain water harvesting, plantation and last but not the least a medicinal herbal plantation. These programme will, in addition to developing an eco-friendly ambience in the

college campus, generate awareness among the students coming from the places around Chittaranjan and its surrounding areas. This awareness, we firmly believe, will have a great impact in the society.

The college emphasized on the recommendations made by the NAAC following its visit in 2007. So it was the priority of the college to implement these recommendations. Besides, various other steps have been taken to improve the academic, administrative and infrastructural aspect. The on-line admission system has been helpful to all the stakeholders. A number of books with ISBN number have been published from the college. This practice, we believe, encourage the faculty members to get involved in research works. The college campus is strictly maintaining as a non-smoking zone. This practice exemplifies the sincere effort and intention of the college authority to elevate the college to a greater height in terms of academic, administrative and environmental matters.

The two best practices have been in conformity with the objectives of the institution. Students' academic pursuit can be successful if certain infrastructural facilities are provided on the part of the college. The subsidized canteen facility is one of them especially for those students coming from economically backward class. This is the extension of the practice of helping the students from poorer section.

In the present era, one is bound to be crippled without computer literacy. There is a good number of teachers in our college with high degree of competence in computer and information technology. The Teachers' Council has taken an initiative to encourage other members of teaching staff to develop computer literacy. By virtue of their sincere effort, faculty members are now well conversant with the use of computer. This practice, apart from enhancing computer literacy among the faculty members, has developed a spirit of co-operation among faculty members. This is also a step forward to the optimum use of human resource.

SWOC

STRENGTH:-

- (i) *A good number of young and energetic teachers have joined as permanent teachers.*
- (ii) *The college being away from the main road and the locality is free from the din and bustle. The dust free and noise free ambience are conducive to teaching learning process*
- (iii) *The college has its area of about 5 acres and has a large space in and around the college building under its possession of the college. This is prospective for future expansion of the college.*
- (iv) *There is a healthy relation between the Principal, the staff and the students.*

WEAKNESS:-

- (i) *A good number of substantive posts – both teaching and non-teaching are vacant.*
- (ii) *The college stands isolated in terms of physical communication. Lack of adequate communication is discouraging for students from outside.*
- (iii) *Non-availability of management appointee teachers in the event of urgency.*

OPPORTUNITY:-

- (i) *Students unrest in this college is almost zero excepting some stray events.*
- (ii) *Chittaranjan Township has a cosmopolitan character. The employees of CLW are from various states of India. The college is located near the border of the Jharkhand State. Besides, there are several tribal villages around the college. Students came from all these area. There is a multi-lingual and multi-religious flavor in the composition of the student community. This generates a sense of Nation Integrity among students.*
- (iii) *The college has newly been affiliated to the Kazi Nazrul University, Asansol. Henceforth, the affiliating university will be at closer distance compared to earlier when the college was under the affiliation of the University of Burdwan which is around 150 Km. away from the college.*

CHALLENGE:-

- (i) *A section of students has aversion to general education causing the dwindling number of enrolment.*
- (ii) *New affiliation is a challenge too. The college will have to play an important role in the functioning of the Kazi Nazrul University.*
- (iii) *Larger section of students, especially from tribal community need to be attracted to make them adaptable to the global changes.*

Profile of the College

1. Name and address of the college:

Name:	DESHABANDHU MAHAVIDYALAYA	
Address:	<i>P.O- Chittaranjan, Dist:- Burdwan</i>	
City : Chittaranjan	<i>Pin : 713331</i>	<i>State: West Bengal</i>
Website:	<i>www.chittaranjancollege.org</i>	

2. for communication

Designation	Name	Telephone with STD Code	Mobile	Fax	E-mail
<i>Principal</i>	<i>Dr. Sagar Chandra Bandyopadhyay</i>	<i>0341 - 2525449</i>	<i>9474698944</i>	<i>0341- 2525449</i>	<i>sagarchandrdbm@gmail.com</i>
<i>IQAC Coordinator</i>	<i>Prof. Braja Gopal Goswami</i>	<i>0341 - 2525449</i>	<i>9474549669</i>	<i>0341 - 2525449</i>	<i>bgdbm60@gmail.com</i>

3. Status of the Institution

<i>Affiliated College</i>	<input checked="" type="checkbox"/>
<i>Constituent College</i>	<input type="checkbox"/>
<i>Any other (specify)</i>	<input type="checkbox"/>

4. Type of the Institution

a) By Gender

- i. *For Men*
- ii. *For Women*
- iii. *Co-education*

b) By shift

- i. *Regular*
- ii. *Day*
- iii. *Evening*

5. Is it a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of funding

Government

Grant-in-Aid

Self-finance

Any other

7. a. Date of establishment of the college: (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a Constituent college)

c. Details of UGC recognition

Under Section	Date, Month & Year	Remarks (if any)
i. 2 (f)	08/01/2003	F.2-6/2002 (X Plan), Sl.No. -555
ii. 12 (B)	08/01/2003	F.2-6/2002 (X Plan), Sl.No. -555

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

NOT APPLICABLE

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and
Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in Sq. mts.	05 ACRES Approx.
Built up area in Sq. mts.	2914.114 Sq.Mtrs.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports Facilities
 - Play Ground
 - Swimming pool
 - Gymnasium
- Hostel
 - Boy's Hostel - NIL
 - Number of hostels
 - Number of inmates
 - Facilities (mention available facilities)

- *Girl's Hostel* - *In Progress*
 - *Number of hostels* - *02 (01 in Process)*
 - *Number of inmates*
 - *Facilities (mention available facilities)*
- *Working women's Hostel* - *NIL*
 - *Number of inmates*
 - *Facilities (mention available facilities)*
- *Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise)* - *NIL*
- *Cafeteria* - *NIL*
- *Health centre* - *NIL*

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff –

<i>Qualified Doctor</i>	<i>Full Time</i>	<input type="text"/>	<i>Part-Time</i>	<input type="text"/>
<i>Qualified Nurse</i>	<i>Full Time</i>	<input type="text"/>	<i>Part-Time</i>	<input type="text"/>

- *Facilities like banking, post office, book shops* - *NIL*
- *Transport facilities to cater to the needs of students and staff* - *NIL*
- *Animal house* - *NIL*
- *Biological waste disposal* - *NIL*
- *Generator or other facility for management/regulation of electricity and voltage* - *YES*
- *Solid waste management facility* - *NIL*
- *Waste water management* - *NIL*
- *Water harvesting* - *YES*

**12. Details of programmes offered by the college (Give data for current academic year):
Session – 2014-15**

<i>Sl No</i>	<i>Programme Level</i>	<i>Name of the Programme / Course</i>	<i>Duration</i>	<i>Entry Qualification</i>	<i>Medium of Instruction</i>	<i>Sanctioned / approved student strength</i>	<i>No. of students admitted</i>
1.	<i>Under Graduate</i>	<i>B.A (Hons & Gen)</i>	<i>3 years</i>	<i>10+2 or Equivalent</i>	<i>English/Bengali</i>	<i>1090</i>	282
2.	<i>Under Graduate</i>	<i>B.Sc.(Hons. & Gen)</i>	<i>3 years</i>	<i>10+2 or Equivalent</i>	<i>English/Bengali</i>	<i>330</i>	25
3.	<i>Under Graduate</i>	<i>B.Com (Hons. & Gen)</i>	<i>3 years</i>	<i>10+2 or Equivalent</i>	<i>English/Bengali</i>	<i>150</i>	49

4.	Under Graduate	BBA(Hons.)	3 years	10+2 or Equivalent	English	30	11
5.	Under Graduate	BCA(Hons.)	3 years	10+2 or Equivalent	English	30	04

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes No Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particular	Department	UG	PG	Research
Science	Mathematics, Physics, Chemistry, Zoology, Botany, Computer Science, Computer Application	07	Nil	Chemistry Under DST Project (1)
Arts	English, Bengali, Hindi, Sanskrit, Philosophy, Pol. Science, History, Economics, Education, Geography	10	Nil	Nil
Commerce	Commerce	01	Nil	Nil
Any Other (Specify)	Management	01	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, B. Sc., MA, M. Com.)

a. annual system c) trimester system
 b. semester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable) Notification No.:
Date: (dd/mm/yyyy)
Validity:
- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:
- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Associate Professor Posts are not sanctioned but elevated through Career advancement Scheme (CAS) as designed by UGC regulations from time to time

Position	Teaching Faculty						Non-teaching		Technical staff	
	Professor		Associate Professor		Assistant Professor		M	F	M	F
	M	F	M	F	M	F	M	F	M	F
Sanctioned by State Govt. Recruited	0	0	08	0	05	07	09	02		
Yet to recruit					09	0	13	0		
Sanctioned by the State Govt. as PTT										
Recruited					03	07				
Yet to recruit					NA	NA				
Sanctioned by the Governing Body as Management Appointee										
Recruited					11	06				
							Non-teaching			
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the Governing Body as Non Teaching Staff (Temporary)							13			
Recruited							12	1		

21. Qualifications of the Teaching staff

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D. Litt	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D			02	Nil	02	03	07
M.Phil			Nil	Nil	01	01	02
PG			06	Nil	02	03	11
Temporary Teachers							
D.Sc./D. Litt							
Ph.D					02	Nil	02
M.Phil					01	Nil	01
PG					08	05	13
Part-time Teachers							
Ph.D							
M.Phil					01	Nil	01
PG					02	07	09

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

Nil

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-2012		2012-2013		2013-2014		2014-2015 *	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	77	57	67	41	55	53	43	53
ST	32	21	26	35	18	33	14	34
OBC	31	14	34	17	24	14	25	21
GENERAL	374	363	350	389	377	367	320	377
OTHERS	08	02	14	08	14	08	09	15

* As per data received up to 08/04/2015

24. Details on students' enrolment in the college during the current academic year: 2015-2016

Type of Student	UG	PG	M.Phil	Ph.D.	Total
Students from the same State where the College is located	708	-	-	-	-
Students from other States of India	25	-	-	-	-
N R I Students	Nil	-	-	-	-
Foregin Students	Nil	-	-	-	-
Total	733	-	-	-	-

25. Dropout rate in UG and PG (average of the last two batches)

UG 11% Approx.

26. Unit Cost of Education 2013-2014

(Unit cost = total annual recurring expenditure (actual) divided by total

number of students enrolled)
(a) including the salary component

Rs. 23,929

(b) excluding the salary component

Rs. 1,174

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

b) Programmes carry the recognition of the Distance Education.

28. Provide Teacher-student ratio for each of the programme/course offered: 2013-2014

Programme / Course	Teacher-student Ratio
B. A. – English Honours	01:37
B. A. – English General	01:19
B. A. – Bengali Honours	01:17
B. A. – Bengali General	01:100
B. A. – Hindi Honours	01:13
B. A. – Hindi General	01:35
B. A. – Sanskrit Honours	01:12
B. A. – Sanskrit General	01:107
B. A. – History Honours	01:13
B. A. – History General	01:170
B. A. – Philosophy Honours	01:02
B. A. – Philosophy General	01:55
B. A. – Political Science Honours	01:07
B. A. – Political Science General	01:180
B. A. / B. Sc. – Economics Honours	01:05
B. A. / B. Sc. – Economics General	01:60
B.A. – Geography Honours	01:26
B.A. – Geography General	01:16
B.A. – Education General	01:24
B. Sc. – Physics General	01:22
B. Sc. – Chemistry Honours	01:13
B. Sc. – Chemistry General	01:35
B. Sc. – Mathematics Honours	01:10
B. Sc. – Mathematics General	01:11
B. Sc. – Botany General	01:03
B. Sc. – Zoology General	01:03
B. Sc. – Computer Science General	01:26
B.Com. – Commerce Honours	01:28
B.Com. – Commerce General	01:21
BBA Honours	01:11
BCA Honours	01:05

29. Is the college applying for

Accreditation: Cycle 1 Cycle 2
 Cycle 3 Cycle 4
 Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 31/03/2007(dd/mm/yyyy) Accreditation Outcome/Result: B
 Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result..... Cycle 3:
 (dd/mm/yyyy) Accreditation Outcome/Result.....

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.
Please Refer to Annexure No. 2

31. Number of working days during the last academic year 256

32. Number of teaching days during the last academic year 206

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC) 30.06.2007

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

- AQAR (i) 30.06.2008 (dd / mm / yyyy)
- AQAR (ii) 30.06.2009 (dd/mm/yyyy)
- AQAR (iii) 30.06.2010(dd/ mm/ yyyy)
- AQAR (iv) 30.06.2011(dd/mm/yyyy)

35. Any other relevant data(not covered above) the college would like to include. (Do not include explanatory/descriptive information.

NIL.

Criteria - Wise Inputs

Criterion I: Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Deshabandhu Mahavidyalaya, Chittaranjan was established in 1973 with the aim of spreading higher education in Chittaranjan , bordering West Bengal and Jharkhand . Since then, as the only institution of higher education in the locality it has been serving with the aim to help increasing efficiency among students by imparting quality education to all.

Vision:

- *Extending value education among students.*

Mission:

- *To ensure and sustain improvement in quality education.*
- *To help increasing efficiency among students by imparting value added **education**.*
- *To make students committed to society and adaptable to global changes.*

Objectives:

- *To spread higher education in the remote locality.*
- *To develop healthy relationship among students, teachers and society.*

The vision, mission and objectives of the institution are communicated, through visual display in the main entrance of the college, in the principal's office, in the Administrative office, in the reading section of the library and in the teachers' room, to the students, teachers, other staff members and other stakeholders. Apart from this the vision, mission statement and the objectives of the institution is communicated to the students and stakeholder through home page of the website of the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Institution develops and executes action plans for effective implementation of the curriculum through involving teaching and non-teaching staff members of the college .At the beginning of the academic session the course curriculum is discussed among the teaching and

non-teaching staff members of the college in a special session for effective implementation of the curriculum as designed by the University for the learners in the undergraduate level in a college. The curriculum is comprised of teaching in accordance with syllabus of a course, cultural events, sports activities, library consultation examination and evaluation. In the beginning of each session/semester the entire programme is planned in a structured manner and an academic calendar is prepared for effective implementation of the programme as prescribed by the University for the Curriculum of the session.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The teachers receive reasonable support for effective implementation and translating the curriculum in practice from the university authorities. The Board of Under Graduate studies of respective departments of the University organises workshop and training programme to consider the curriculum in general and the syllabus of the course in particular for implementation of the curriculum effectively at the college level.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

For effective curriculum transaction the college/institution takes up measure for delivery of the curriculum in time so that teaching session is completed and examination and evaluation is completed on time.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

For effective operationalization of curriculum the institution/college has developed a network of the resource persons and collaboration with other research organisation and university departments for research in science & social science subjects.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The institution/college contributes in developing the curriculum by the university through suggestions, feedbacks & specific subject related inputs for inclusion/exclusion of some topics which are relevant for inclusion/exclusion.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution/college as of now has no opportunity to develop curriculum for academic programme or designing a course syllabus as a part of its curriculum.

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The Institution analyses the action plan continuously by evaluation involving academic and non-academic staff members of the college to ensure effective implementation of curriculum as designed by the university to achieve the goal of the of the programme at the end of each academic session.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The institution/college offers certificate and skill development courses through N.S.S to the students of the college to enhance employability and entrepreneurial skills among the students.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

The institution has no provision for offering twinning a dual degree programme at present.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

The Institution/college offers choice based selection of elective (subject) options in the selection of the major/Hons. Subject. The Institution has no option to offer to the students to study the course in 'modular form', besides credit transfer & accumulation facility as the matter is totally in control of the University and the college just follows the directives of The University in this

matter . There is also no choice of lateral & vertical mobility within & across the programmes & courses in the general degree course in college level. However the academic faculty members of the college offer to the students in best possible way inputs for enrichment of the courses and the subjects.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution offers self-finance professional courses in the first degree level leading to B.C.A (Hons.) & B.B.A (Hons.). The course of study of the programme of B.B.A & B.C.A is different in nature in comparison with other courses as offered by the institution in first degree level.

Admission in B.B.A, B.C.A course is executed through counselling of the students and guardians of the prospective students who desire to take admission in B.B.A & B.C.A course. Course fee for B.B.A & B.C.A is Rs. 30000 & 25000 respectively. The teaching staff members of the B.B.A & B.C.A courses are post graduate degree holders and receive salary from the proceeds of the tuition fees collected from the students of the B.B.A & B.C.A course.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college/institution provides skill oriented training programmes for employment in social sectors besides formation of self-help groups and NGOs for social entrepreneurship .The institution has received an offer in this respect from National Institute Of Rural Development, Hyderabad for training of the student volunteers of NSS of the college/institution.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses /combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The institution/college is ready to provide combination of 'conventional face to face education' along with 'distance mode of education' to the students for enhancing the employability of the students .However no such opportunity is available in the college end to offer to the students such combination of courses as these are not available with the university at present.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The institution/college, to supplement the curriculum as designed & offered by the University, offers various academic programmes to ensure the achievement of the academic goal and integrate the objectives of the institution with the educational practice for betterment of the students in general. The institution offers supplementary coaching by teachers' individual initiative during their off-period, mock tests etc. for enhancement of students' understanding of the subject.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

To place the students in dynamic employment market the institution/college provides skill development training and co-curricular activities for making them enriched and employable in the competitive employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution has a UGC sponsored 'gender equality centre' and through NSS programmes climate change, Environmental Education, Human Rights Education, ICT etc. are imparted among the students of the college so that the students acquire knowledge in an integrated manner with their subject of study in undergraduate level.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The institution offers education of moral & ethical values, employability enhancement & life skill training, career counselling for better career options, community development programme for community orientation through NSS & other social service organisations like Lions' Club, Rotary Club located in the locality.

1.3.5 citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Although there is no formal feedback system for stakeholders the college follows some practices: (i) the college usually have interaction with the parents as and when necessary; (ii) besides the college authority always welcomes the stakeholders with their problems , particularly the academic ones and the teacher concerned give their efforts to sort out these problems as far as possible.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The institution/college evaluates and monitors quality of its enrichment programme through quality audit of the academic practice through a committee named as 'CIG'(Continuous Improvement Group) comprised of college teachers and professionals having expertise in the area.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The Institution/college has a minor role in designing & developing the curriculum as prepared by the university .The academic departments in the college contribute their suggestion & opinion in construction of the curriculum as and when the University departments ask for opinion & suggestion from the faculty members of the college.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

There is no formal mechanism to obtain feedback from students & stakeholders on effectiveness of the curriculum as prepared by the university. However, the Institution/college takes into consideration the opinion of the students & stakeholders in modifying the curriculum to suite academic necessity of the college/Institution in a limited scale.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

In last four years a few new courses have been introduced in the Institution/college. The course of study in B.Sc. (Hons.) in Physics, Chemistry, and Geography has been introduced, besides introduction of B.Sc (Gen) in Zoology, Botany and Computer Science. This apart the course of study in B.A (Gen) with Education has been introduced.

This institution being the only degree college in and around the locality, college takes the initiative to extend its curricular activities .There are a number of feederschools around the locality of our college. So honours courses in Physics, Chemistry and Geography have been introduced. And Zoology, Botany and Education as a combination subject for B.Sc./B.A. General have been introduced.

Criterion II: Teaching-Learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

Like many other colleges of this state this college also has introduced the on line admission process since 2013. Initially it was the centralized University monitored programme and the selection of students was to be made by the University authorities and the college had to admit the students as per the recommendations of the University of Burdwan. At present the college has developed its own on-line admission procedure and it invites applications from the students, through its own web portal, for admission into various courses. Along with the admission form the prospectus also is available in the web portal. For the purpose of publicity printed handbills, flexes and posters are also used. Local TV channels are also used for the same. The college arranges a help desk for the benefit of the intending students for admission.

2.1.2 Explain in detail the criterion adopted and process of admission [Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other] to various programs of the institution.

The admission process is clearly mentioned in the college website and it is totally merit based. Selection is made on the basis of academic attainments of the candidates in the previous public examination only. Norms followed for the process of selection is directed by the University of Burdwan and no deviation is permitted in this regard. Reservation of seats is made only for the backward classes, SC's /ST's/ OBC's, and the norms of reservation are dictated by the Govt. of West Bengal. Candidates are advised by the members of the counselling boards to take up and select their subjects and streams of study. Lists of selected candidates are displayed on the notice boards and the web portal well ahead of the date of admissions. Feedbacks are sent regularly to the University and the Government for their knowledge and intervention, if any.

2.1.3 Give the minimum and maximum percentage of marks at the entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum marks of admission are fixed by the university and maximum marks for admission revolves around 70%. Data of other colleges are not available.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

After the completion of the admission process in each year it is reviewed by the Admission Committee, which comprises the representatives of all the stakeholders and the admission committee is the monitoring body concerning the admission process from the beginning to the end. To ensure inclusivity the committee pays special attention to the financial needs of the students from the BPL sections of the society and if needs be the financial support is provided in the appropriate cases. The data sheet (socio-economic) is prepared and sent to the Government and the University regularly . The positive outcome of the present admission process is palpable when students from far flung areas of the state and the remotest corners are admitted here in good numbers.

2.1.5 Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the National commitment to diversity and inclusion.

As the college is situated in a railway township and the railway township is a mini India our college is also a replica of our dear motherland. Students from different religions, provinces, linguistic identities and social strata are admitted here. Good numbers of students, in these days, are second generation learners. Significant increase of girl students has been noticed during the last five years. As there is the arrangement of financial assistance from both the college and the Govt. of West Bengal a good number of students are enrolled from the weaker sections of the society also.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years. Comment on the trends i.e. reasons for increase / decrease and action initiated for improvement.

This college has the arrangements of providing both General and Honours courses of studies in Bengali, English, Hindi, Sanskrit, Economics, Political Science, Philosophy, History, Physics, Chemistry, Mathematics, Geography, Accountancy, BBA (Honours) and BCA (Honours). Following table shows a general picture of students' admittance on average basis of the last four years data. A general apathy is noticed recently, compared to past data, towards the general

degree courses among the students and they are more inclined to technical and professional courses. However through counselling we were able to convince the students about the future prospects of the conventional subjects.

Programmes	Number of Applications	Number of Students admitted	Demand Ratio
UG			
Bengali	260	236	1.10
English	55	41	1.34
Hindi	15	9	1.67
Physics	30	23	1.30
Chemistry	25	23	1.52
Mathematics	31	23	1.34
Pol.Science	264	203	1.30
Economics	36	22	1.63
History	225	198	1.13
Philosophy	72	42	1.71
Sanskrit	38	26	1.46
Geography	65	42	1.54
Accountancy	79	37	2.13
BBA	40	11	3.63
BCA	43	07	6.14
Botany	04	03	1.33
Computer Science	25	19	1.31

2.2 Catering to Student Diversity

2.2.1. How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The college is alert and responsive to the diverse needs of the students. Differently abled students are provided with special assistants and classrooms are arranged for them considering their special needs.

2.2.2. Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details of the process.

An interface before the commencement of the programmes in each year is arranged to assess the needs of the students. Academic strength and weaknesses are identified and remedial classes with therapeutic overtones are arranged. Personal touch and supply of reading materials are specially made for the purpose.

2.2.3. What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Teachers identify the slow learners through their interaction with the students and special remedial and tutorial classes are arranged for them.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

In a multilingual, multi religious and multicultural milieu staff and the students have a general orientation of bias-free social attitude and behaviour. In spite of that we arrange formal and informal sensitization programmes to ensure secular, liberal and gender neutral mind-set among the stakeholders of the college.

2.2.5. How does the institution identify and respond to special educational / learning needs of advanced learners?

Advanced learners, again, are identified by the teachers in their interactions with the students within and outside the classrooms. Special academic support and reading materials are provided for their special needs. Once identified the advanced learners are encouraged to advance further with the attendance of seminars, preparation of academic papers, models and exhibits.

2.2.6. How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Data concerning academic performance of the students are maintained by the college in the formal record books and the same is used on various occasions. Analysis of the said data is specially made to prevent dropouts and identify the special difficulty of the students and if needs be the students are provided with necessary support to overcome their problems.

2.3 Teaching –Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, Teaching plan, Evaluation blue print, etc.)

The academic calendar of the college is prepared strictly in accordance with the directives of the University. However some minor adjustments are incorporated with a view to accommodate the local festivities and events. Topmost priority is accorded to the teaching schedule and regularity of classes throughout the whole session. Syllabus is framed and regularly revised by the University. Each department of the college enjoys the liberty to unitize the syllabus. Class tests are held regularly and test examinations are held annually before the students are sent up for final examination. Assessed answer scripts are shown to the students.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

Since its formation in 2007 the IQAC of the college started playing its role to improve the academic, infrastructural, administrative and financial scenario of the college. It remained vigilant throughout and prepared plans for a sustainable development of the college. Suggestions and recommendations were forwarded by the IQAC to the Governing Body of the college and enormous positive gains have been generated from the suggested steps of IQAC. Introduction of new courses, enhancement of research activities, development of green environs, installation of WiFi facilities, introduction of solar lights, construction of rain water harvesting pits are the examples of IQAC contributions during the last five years.

2.3.3. How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The college attaches importance to the student-centric learning process. Beyond classrooms the students are actively guided by the teachers in the library and even in the sitting rooms of the teachers. Audio-visual methods are used to ignite the minds of the students on the emerging issues and seminars are organized to educate the students on current issues and the issues of perennial importance. Academic tours are organized regularly to make the students aware of the reality outside the classroom. Students are encouraged to publish wall magazines and printed annual magazines. Debates, recitations, ex-tempore lectures, music and sports and games competitions are organized regularly. National and international days are observed with due solemnity also

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Students are encouraged to think critically, analyse rationally and conclude scientifically. Creative and scientific temper is nurtured among the students by highlighting the examples of great humanists, eminent scientists and famous litterateurs. Students are also encouraged to study beyond their syllabus and to make themselves conversant with the rapidly changing world of a new millennium.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college has acquired OTH Projectors, Smart Boards and Computers for effective teaching-learning process.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Seminars and workshops are organized by the college regularly to ensure the exposure of the students and faculty to advanced level of knowledge and skills. Not only that, the teachers and the students also attend seminars and similar such programmes in other institutions too.

2.3.7. Detail (process and the number of students /benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring / academic advice) provided to students?

Academic support in the form of class-room teaching, tutorial coaching, remedial support is provided to all the students. Regarding personal and psycho-social support and guidance services nearly one-fifth or 20% of the students express their need of such services and the required support in the form of psychological counselling, financial aid, social help is provided to them.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

During the last four years the faculty attached special importance to interactive learning and the students were encouraged to open their minds in the classrooms and personally before the

teachers. New technologies and gadgets, especially mobile phones and internet connections, are used by the tech savvy students to make the teaching –learning process a 24 X 7 affair. Faculty is always encouraged to make the teaching student-centric and the members of the faculty enjoy enormous liberty to procure books for the library and design their curriculum. Impact on the methods adopted is especially visible in the teacher-students relation in the college. We have no history of students' unrest during the last five years.

2.3.9. How are library resources used to augment the teaching-learning process?

Library of the college plays a very crucial role in the learning process of the students. Collection of books in the library is quite rich both in numbers and qualities.

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Curriculum completion in our college is not a problem as we maintain an academic calendar which provides enough time and days for the classes and all the departments complete their syllabus in time and in most of the cases revise the syllabus at least once before the students are sent up for final examination.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

The Teaches' Council, a statutory body, is active to monitor the quality of teaching learning process. It meets regularly to discuss the progress of the departmental academic activities and if some glitches are noticed it gives its suggestions and intervenes, if necessary, to settle the matters immediately. In a few exceptional cases the Governing Body also monitors and reviews the affairs.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The college has to depend on the Govt. of West Bengal for the sanctioned full time posts of teachers and non-teaching staff and the college. At present, the college is going through a shortage of both teaching and non-teaching staff. Some sanctioned post of non-teaching staff are lying vacant due to the non-availability of concurrence of the concerned department of the

Government and some teaching posts are lying vacant due to the non-availability of recommendations from the West Bengal College Service Commission for reserved posts. However the college has engaged some purely temporary casual heads for non-academic works and some part-time and contractual teachers for academic assignments.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D. Litt	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D			02	Nil	02	03	07
M.Phil			Nil	Nil	01	01	02
PG			06	Nil	02	03	11
Temporary teachers							
D.Sc./D. Litt							
Ph.D					02	Nil	02
M.Phil					01	Nil	01
PG					08	05	13
Part-time teachers							
Ph.D							
M.Phil					01	Nil	01
PG					02	07	09

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college is in a constant touch with the Government and the West Bengal College Service Commission for the filling up of the vacant posts and the present faculty is shouldering extra burden to meet the growing demand of the modernized syllabi. In case of exigencies we get the services of our retired faculties also.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

To enhance the teachers' quality the college regularly sends its teachers to orientation programmes, refresher courses, short term courses, summer workshops and seminars – symposia. Regarding the administrative staff we can certify that we have no computer illiterate in our office today.

a) **Nomination to staff development programmes**

<i>Academic Staff Development Programmes</i>	<i>Number of faculty nominated.</i>
<i>Refresher courses</i>	<i>09</i>
<i>HRD programmes</i>	<i>NA</i>
<i>Orientation programmes</i>	<i>08</i>
<i>Staff training conducted by the University</i>	<i>NA</i>
<i>Staff training conducted by other institutions</i>	<i>NA</i>
<i>Summer/winter schools, workshops., etc.</i>	<i>01</i>

b) Faculty Training programmes organized by the institution to empower and enable these of various tools and technology for improved teaching-learning. (We have not organized any such training programmes yet.)

- *Teaching learning methods/approaches-*
- *Handling new curriculum-*
- *Content/knowledge management-*
- *Selection, development and use of enrichment materials -*
- *Assessment –*
- *Cross cutting issues -*
- *Audio Visual Aids/multimedia –*
- *OER's – N.A.*
- *Teaching learning material development, selection and use -*

c) Percentage of faculty

- *Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies* - NIL
- *Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies* - NIL
- *Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies* - NIL

2.4.4 What policies/systems are in place to recharge teachers? (e.g. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Teachers are encouraged to do research works and take up research projects. Assistance in the form of duty leaves and travelling allowances are provided. At present five minor research

projects financed by the UGC (ERO) are running under five teachers of the college. A few proposals for MRP's are pending before the UGC for their sanctioning of financial grants.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

In the state of West Bengal there is no provision of award/recognition for excellence in teaching in colleges. The college has no teacher who has received such an award or recognition in the national or international level.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has the mechanism of students' evaluation of the teachers. The response of the students is encouraging in this regard and the teachers accept this arrangement quite positively. Regarding peer review we have no regular arrangement of review mechanism by external peers. However, when inspection of the University or visit of Government officials takes place we get valuable suggestions from them and we try our level best to comply with the directives of those experts.

2.5 Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Wide circulation of notifications to the members of the staff is made. Students are made aware through prospectus and academic calendar. The college periodically arranges interfaces to sensitize the students regarding evaluation processes.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

As the University has not suggested any reforms of evaluation during the last four years we have evolved our own reforms measures in the form of evaluation of answer scripts in the presence of examinees.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

As mentioned above the college has no scope of implementing the evolutionary reforms. As the University has not suggested any such reforms during the last few years, and the college tries to ensure the implementation of its own measures in a very modest form.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative assessments are made regularly and the students are made aware accordingly of their achievements and weaknesses. Summative assessment is, however, made by the University.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

Internal assessment has no bearing upon the final result of the student which is the outcome of an examination conducted by the University.

2.5.6 What are the graduates attributes specified by the College/ affiliating university? How does the college ensure the attainment of these by the students?

With the shift of paradigm in the realm of higher education in the 21st Century, Deshabandhu Mahavidyalaya, Chittaranjan strongly believes that today's graduates should be Cerebral citizens for a diverse and creative society. With that goal it produces graduates who are not only barefooted citizens but also educated, cultured and humane from their hair to toe.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

The students enjoy the privilege of requesting for a review of their answer scripts after the publication of their results. They enjoy also the right to receive the photocopy of their answer scripts from the University.

2.6 Student Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The syllabi are framed by the Board of Studies of the concerned subjects in the University level and the executive council of the University approves the syllabi. The college and its departments have the scope to express their opinion in the framing of the syllabi. The learning outcomes are

also stated by the University bodies and those are communicated to the faculty and finally to the students.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The college monitors the progress and performance of the students and communicates the same to the students and the parents also. A student of Undergraduate course has to go through three final examinations in three years duration. A student's performances in the internal examinations are communicated to him to make him or her ready for the final examination. And after each final examination he or she is personally counselled by the concerned departmental faculties regarding their successes and failures. The end result of all these are visible in the consistency of the results in the final examination and this, we should mention, is always above the University's overall rate of success.

Subject	2011-12 % of Pass	2012-13 % of Pass	2013-14 % of Pass	2014-15 % of Pass
Bengali	69.23	57.89	66.67	62.49
English	40.00	71.42	66.67	65.21
Hindi	100.00	100.00	100.00	80.00
Physics	33.33	50.00	45.45	45.00
Chemistry	61.23	50.00	50.00	50.00
Mathematics	33.33	43.75	53.84	25.00
Geography	42.85	64.28	72.22	88.23
Pol. Science	57.14	54.54	50.00	50.00
Economics	00.00	33.33	33.33	40.00
Philosophy	25.00	50.00	44.45	25.00
History	36.73	42.85	63.63	62.50
Sanskrit	66.67	57.14	42.85	33.33
Commerce	91.67	68.75	58.82	43.47
BBA	100.00	100.00	---	---
BCA	100.00	50.00	----	---

2.6.3 How are the teaching and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

To facilitate the achievement of the intended learning outcomes the college attaches prime importance to the optimum mix of the formal classroom coaching and the others like tutorials, remedials, add-ons, seminars and workshops. Students are always encouraged to self-assessments and the result of that method is spectacular.

2.6.4 What are the measures /initiatives taken by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

As the college has no liberty to change the course contents it should be mentioned that we have no scope to take up measures/initiatives to enhance the social and economic relevance of the courses offered beyond what it already possesses. But in spite of that we always try to inculcate human values among the students and we are aware that the graduates produced by us should be employable in the job market.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Data collection regarding the students and their performance and learning outcomes starts right from their entry into the institution. Although we have no admission test we take a test at the very beginning of the courses and then we take regularly class tests in written and oral forms. Departments take up the task of analysis of the results and suggest measures of correction to overcome the barriers, if any.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The academic committee of the college in collaboration with the IQAC is entrusted with the task of monitoring and ensuring the achievement of learning outcome.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The institution and the individual teachers use the assessment/evaluation outcomes for evaluating student performance. As for example the students of pure science subjects are specially assessed for their aptitude in their practical classes and if it is observed that the said students are not interested in the practical they are taken to the task and made fit for the course they are going through. Similarly the students of literature and social sciences are assessed for their special skills in languages and literatures and if any laxity is noticed they are cautioned and rectified.

Criterion III: Research, Consultancy and Extension

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution has one research centre “Centre for Sustainable Chemistry” under the department of Chemistry, funded by Science and Engineering Research Board under Department of Science and Technology, New Delhi (SERB-DST, New Delhi), UGC and the college. Reorganization by the affiliating University- Kaji Najrul University, Asansol is under process.

3.1.2 Is there an Institutional Research Committee which monitors and addresses issues related to research? If yes, what is its composition? Mention a few recommendations which have been implemented and their impact.

Yes, a seven member Research Monitoring Cell (here after RMC) exists and does function since 1st April, 2012. The members of the committee are i) Principal as the Chairman, ii) IQAC coordinator as the Convener, iii) Bursar, iv) one teacher representing the discipline of Science, v) one teacher representing the discipline of Social Science and vii) one teacher representing the discipline of Humanities and Commerce of the college.

Recommendations of the Cell and its Impact

- To initiate the college-funded research projects for science as well as for humanities and social science. As a result, number of minor research projects will be increased.
- To facilitate research activities adequate time slots are provided by offering suitable class schedule for those undertaking Ph.D. coursework. Faculty members, engaged in active research, are allowed to leave early at 12 noon on one day of their choice per week in addition to the preparatory day for library and experimental work.
- To promote research linkage with other universities/ institutions for smooth pursuance of research projects through use of their labs, libraries and e-resources.
- To provide faculty and students the sustained facility to use the resources of libraries of repute, like British Council Library, IACS Library etc. through personal and institutional membership.

- *To create a separate fund for purchase of new subscription of research related journals published by Springer and Elsevier. The committee requests the Librarian to explore the financial implications for the above proposal and inform the Principal immediately, so that he may proceed on the financial aspects.*
- *To avail financial assistance of various institutions and agencies, like UGC, DBT, DST, CSIR etc. faculty members are regularly encouraged through IQAC and RMC.*
- *To encourage a tempo of inter-disciplinary research, seven (07) UGC sponsored and few college sponsored seminars have been organized over the last four years.*
- *To provide an intellectual platform and to encourage the spirit of publishing interdisciplinary research papers, Department of Commerce is publishing a interdisciplinary research journal, “DBM Social Science Reporter” [ISSN (Print): 2347-1905] wherein articles of interest on contemporary issues pertaining to the field of Accounting, Finance, Business Laws, Management, Economics and allied areas are being published since 2013. The State/ National Seminar proceedings of the various departments are also brought out in book form with ISBN over the last five years.*
- *To make a provision of seed money to start research activities at it’s earliest against the recommended/ sanctioned proposal before the actual disbursement of funds from UGC/ other external agencies.*
- *To organize national level seminars funded by agencies like UGC, DST etc. in collaboration with organizations of repute.*

Outcome:

- *At present, 01 faculty members is pursuing major research project funded by SERB-DST, Ministry of Science and Technology, GOI, New Delhi. 06 faculty members have completed minor research project (UGC-XI plan) and 02 faculty members have on-going minor research projects (UGC-XII plan).*
- *Considering the development and usage of various tools, technique and software as a part of modern research methodology and on the recommendation of the RMC, the college has purchased/subscribed number of data analysis/research software e.g. SPSS.*
- *To create expertise in using/accessing such tools/database, the cell has recommended holding of seminars/talks regularly on various topics of cutting edge research to be delivered by external and in-house resource persons. As an outcome, the college/its various departments/ IQAC have come out to organize 07 UGC funded seminars/workshops over the last four years.*

- *There have been 07 (eleven) UGC sponsored state/national level seminars/workshops in collaboration with different universities, colleges and research bodies on themes that are mostly inter-disciplinary in nature. The proceedings/edited volumes are regularly published. Apart from that, there is a commendable increase in the number of departmental level seminars wherein academic linkages with students are formed.*

3.1.3 Measures taken by the Institution for Smooth Progress/Implementation of Research.

To promote and ensure smooth progress/implementation of higher research, a number of measures are usually adopted by the college.

- *Principal Investigators of the externally funded projects given full but responsible autonomy in research projects, from the initial project proposal preparation to the final publication of the results.*
- *Funds sanctioned by the Central/State government or other agencies to the Principal Investigator released without delay according to stipulated norms.*
- *To provide financial assistance to make an early start and continue with the smooth progress of the project the institution provides seed money in the interim period.*
- *Necessary infrastructure, manpower and other support services always provided within the campus. Lab, library, internet, software (like, SPSS), database etc. are always at the disposal of the students absolutely free of cost.*
- *Introducing campus wide access to knowledge and resources through WI-FI.*
- *Faculty members on UGC-approved posts are sanctioned study leaves/leave under Faculty Development Programme (FDP), flexible teaching schedule keeping in consideration the relevant government regulations to pursue their M.Phil./Ph.D. programmes/course work. Others are also granted with flexible teaching schedule as well as full paid on-duty leaves adjusting the class schedule. They are also allowed to avail short study leaves for coursework, dissertation and for the preparation of examinations of M.Phil and/or Ph.D. degrees.*
- *Leaves also provided to enable teachers to participate/ present papers in different seminars and conferences and also to undertake research methodology training.*
- *GB and head of the institution give full support for smooth progress/ implementation of research.*

3.1.4 Developing Scientific Temper, Research Culture and Aptitude among Students

Promotion of Scientific Temper/Research Culture among students is considered as one of the priority areas in our institution and usually achieved through the followings.

- A vibrant research culture is built up in the campus through Departmental/ State/ National level seminars, conferences, faculty consultancy to students and invited talks. More than 50 eminent resource persons in various disciplines have visited the college and interacted with the students.
- Availability of rich research library resources
- About 02 class rooms and Seminar Halls are arranged with the LCD projectors, WI-FI connectivity and thus students are introduced to the use of ICT and modern technology in education.
- Different awareness generation programmes are organized regularly for students to inculcate awareness and scientific spirit among them.
- Central Computer Lab, Instrumentation lab, usage of the modern equipment for the direction of future research work and better exposure towards R&D activity help students and teachers.
- To commemorate the College Foundation Day the college every year organizes Deshabandhu Chittaranjan Memorial Lecture by eminent researchers with a motto to inculcate research spirit and awareness among the students. Various other days like AIDS day, Environment day, Language Day etc. are also observed.
- Guidance of projects of UG students by faculty in such a way that genuine interest in research is built up. Assignments on contemporary issues are provided.
- Faculties engaged in projects, research and extension activities take care to involve students in various stages of their research work and prepare them to ensure the involvement of students. Complete involvements of students are ensured in all the processes concerning research activities, including project proposal and seminar paper presentations.
- To promote team work and independent thought process, students of different departments encouraged to come out with annual wall magazine on regular basis.
- Assignments on latest research findings and inventions are given to students to motivate them for future research.
- DST-Inspire Programme will be organized by the college to provide scientific temper among the school students.

3.1.5 Faculty Involvement in Research, Faculty as Guides

Because of the UGC notice D.O.No.F. 10-6/2011 (PS) Misc dt. 06.07.2015 University of Burdwan is not giving guide ship to the faculty of affiliated colleges. The faculties of different departments who are involved in guiding and supervising Ph.D. students are trying to register their scholars jointly under different institutes like NIT-Durgapur, Open Universities, IEST Shibpur etc.

Faculty Leading Research Projects

The members of the faculty had taken up and/or completed a number of research projects funded by the UGC, DST, College and other agencies during the last few-year period. There are 06 completed UGC minor projects, 02 on-going UGC minor projects and 01 on-going DST major project during the period which include project on interdisciplinary topics, projects of state and central bodies. Guiding student's research projects is a part of teaching in this institution.

Faculty Engaged in Individual/Collaborative Research Activity

One faculty member is supervising Ph.D. students in collaboration with the faculty of NIT-Durgapur. Faculty of the different departments individually and in collaboration with others have presented more than 100 research papers in various Regional/State/National/International seminars and published more than 30 research papers in various National and International journals.

3.1.6 Workshops and Programmes for Capacity Building and for Imbibing Research Culture among the Faculty and Students

This institution has been involved in capacity building in terms of research by taking up different initiatives. RMC plays vital role in imbibing research culture and monitor the progress in this respect through regular meetings. The Table below gives the details of some of the seminar/workshops conducted for capacity building and for imbibing research culture among faculty and students

Table: The workshop/ Sensitization Programme/ Seminar for faculty and student

Topic: Current Trends in Chemistry		
Department: Chemistry		
Date: Nov, 2011		
Sl. No.	Resource persons	Designation
<i>a</i>	<i>Prof. Bimalendu Roy</i>	<i>Dean, Faculty of Science, Burdwan University, Burdwan</i>
<i>b</i>	<i>Prof. Samita Basu</i>	<i>Professor, Chemical Sciences Division, Saha Institute of Nuclear Physics, Sector-1, Block-AF, Bidhannagar, Kolkata</i>
<i>c</i>	<i>Prof. Bishnu Charan Sarkar</i>	<i>Ex-Dean, Faculty of Science, Burdwan University, Burdwan</i>
<i>d</i>	<i>Prof. Goutam Brahmachari</i>	<i>Professor, Laboratory of Natural Products & Organic Synthesis, Department of Chemistry, Visva-Bharati University, Santiniketan</i>
<i>e</i>	<i>Prof. Surajit Chattopadhyay</i>	<i>Professor, Department of Chemistry, University of Kalyani, Kalyani, Nadia</i>
<i>f</i>	<i>Dr. Debasis Koley</i>	<i>Assistant Professor, Department of Chemical Sciences, Indian Institute of Science Education and Research, Kolkata Mohanpur, Nadia</i>
<i>g</i>	<i>Dr. Debabrata Seth</i>	<i>Assistant Professor, Department of Chemistry, Indian Institute of Technology, Patna, Bihar</i>
<i>h</i>	<i>Dr. Sujit Kumar Ghosh</i>	<i>Assistant Professor, Department of Chemistry, Assam University, Silchar, Assam</i>
<i>i</i>	<i>Dr. Kalpataru Das</i>	<i>Assistant Professor, Department of Chemistry, Hari Sing Gour University, Sagar, MP</i>

Topic: The Economy of West Bengal : Future Directions for Development		
Department: Economics		
Date: February 17-18, 2012		
Sl. No.	Resource persons	Designation
a	Purnendu Shekhar Das	Professor, IIT Kharagpur
b	Pulak Mishra	Professor, IIT Kharagpur
c	Debashis Sarkar	Professor, Institute of Agriculture, Visva Bharati, Shantiniketan
d	Utpal Kumar Dey	Professor, North Eastern Hill University, Shilong

Topic: EkoBinso Shatabdite Rabindranather Prasongikota		
Department: Bengali		
Date: March 16-17, 2012		
Sl. No.	Resource persons	Designation
a	Manab Chakraborty	Novelist
b	Dr. Ramdulal Basu	Ex-Reader, Department of Bengali, Raniganj T. D. B. College
c	Swami Shastrajnananda	Principal, R. K. Mission Vidyamandir, Belur Math, Howrah
d	Dr. Rajoshree Bhattacharya	Associate Professor, Rabindra Bharati University, Kolkata

Topic: International Financial Reporting Standard: Emerging Issues in Corporate Reporting		
Department: Commerce		
Date: March 23-24, 2012		
Sl. No.	Resource persons	Designation
a	Prof. Debasish Sur	Professor, Dept. of Commerce, Burdwan University, Burdwan

<i>b</i>	<i>Dr. Susanta Mitra</i>	<i>Associate Prof. and Head, Dept. of Commerce, KaziNazrul University, Asansol</i>
<i>c</i>	<i>Prof. Goutam Mitra</i>	<i>Professor, Dept. of Management Science, Burdwan University, Burdwan</i>
<i>d</i>	<i>Prof. Sudhir Chandra Das</i>	<i>Professor, Dept. of Commerce, Banaras Hindu University, Varanasi</i>
<i>e</i>	<i>Prof. Amit Kumar Mullick</i>	<i>Former VC and Former Dean, Burdwan University, Burdwan</i>
<i>f</i>	<i>Prof. Uttam Kumar Dutta</i>	<i>Professor, Dept. of Commerce, Burdwan University, Burdwan</i>

Topic: Human Rights: Roles and Challenges		
Department: National Service Scheme		
Date: August 02-03, 2013		
Sl. No.	Resource persons	Designation
<i>a.</i>	<i>Prof. Debi Chatterjee</i>	<i>Former Professor, Jadavpur University, Kolkata, WB</i>
<i>b.</i>	<i>Prof. Apurba Kumar Mukhopadhyay</i>	<i>Professor, Netaji Institute of Asian Studies.</i>
<i>c.</i>	<i>Prof. Shyam Sundar Acharya</i>	<i>Professor, Department of Political Science, Fakir Mohan University, Balasore, Orrisa.</i>
<i>d.</i>	<i>Prem Kumar Agarwal</i>	<i>Associate Prof. Department of Law, Hooghly Mohsin College.</i>
<i>e.</i>	<i>Dr. Debasis Sarkar</i>	<i>Director Agro Economic Research Centre. Visva Bharati, Shantiniketan. WB</i>

Topic: Purnam: Sahityam Darshanancha		
Department: Sanskrit		
Date: 30-31 Aug, 2013		
Sl. No.	Resource persons	Designation
<i>a</i>	<i>Prof. Deepak Kumar Sharma</i>	<i>VC, K. B. V. S. A. S. University, Nalbari, Assam</i>

<i>b</i>	<i>Swami Shastrajnananda</i>	<i>Principal, R. K. Mission Vidyamandir, Belur Math, Howrah</i>
<i>c</i>	<i>Prof. Sumita Batabyal</i>	<i>Head, Department of Sanskrit, The University of Burdwan</i>
<i>d</i>	<i>Prof. Biswanath Mukherjee</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
<i>e</i>	<i>Prof. Mrinal Kanti Bandyopadhyay</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
<i>f</i>	<i>Prof. Amiyo Kumar Bhattacharya</i>	<i>Ex-Reader, Department of Sanskrit, The University of Burdwan</i>
<i>g</i>	<i>Prof. Subuddhi Charan Goswami</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
<i>h</i>	<i>Prof. Tapan Sankar Bhattacharjee</i>	<i>Head, Department of Sanskrit, Jadavpur University</i>
<i>i</i>	<i>Prof. Prodyut Kumar Dutta</i>	<i>Professor, Department of Sanskrit, Jadavpur University</i>
<i>j</i>	<i>Prof. Arun Kumar Mishra</i>	<i>Head, Department of Sanskrit, Visva-Bharati, Santiniketan</i>
<i>k</i>	<i>Prof. Lalita Chakraborty</i>	<i>Professor, Department of Sanskrit, Pali&Prakrit, Visva-Bharati, Santiniketan</i>

<i>Topic: Relevance of Swami Vivekananda's Thoughts in Indian Life.</i>		
<i>Department: National Service Scheme</i>		
<i>Date: August 02-03, 2013</i>		
<i>Sl. No.</i>	<i>Resource persons</i>	<i>Designation</i>
<i>a.</i>	<i>Swami Divyananda</i>	<i>Secretary, Ramakrishna Mission, Belur Math WB</i>
<i>b.</i>	<i>Swami Mahamedhananda</i>	<i>Ramakrishna Mission, Belur Math WB</i>
<i>c.</i>	<i>Prof. Apurba Kumar Mukhopadhyay</i>	<i>Professor, Netaji Institute of Asian Studies.</i>

Topic: Samprotik Bangla Natok : BibortonerGotimukh		
Department: Bengali		
Date: August 21-22, 2009		
Sl. No.	Resource persons	Designation
a.	Swami Sastragyanandaji Maharaj	Principal, Ramkrishna Mission Vidyapith, Belur
b.	Sri Monoj Mitra	Eminent Professor of Drama-Rabindra Bharati University, Kolkata
c.	Sri Soumitra Basu	Eminent Professor of Jadavpur University.
d.	Sri Debjit Bandyopadhyay	Singer, Invitee Professor-Rabindra Bharati University, Kolkata.
e.	Smt. Riddhi Bandyopadhyay	Singer, Invitee Professor-Rabindra Bharati University, Kolkata.
f.	Sri Arindam Chattapadhyay	Professor, TheUniversity of Burdwan.
g.	Sri Sekhar Samaddar	Professor of Jadavpur University.

3.1.7 Prioritized Research Areas and the Expertise Available with the Institution

A good number of faculty members of this institution are actively engaged in higher level research programmes. A list of prioritized research areas and expertise available from different departments for pursuing research and consultancy are given below. The expertise available with the institution in this regard is published through web-hosting.

Table: Prioritized Research areas and the Expertise available with the Institution

Sl. No.	Department	Area of Research	Name of faculty expert
1	Chemistry	Organometallics and catalysis, Green Chemistry	Dr. Ujjal Kanti Roy
2	Physics	Magnetic nano-materials	Mr. Bhaskar Jyoti Sarkar

3.1.8 Visit of Eminent Researchers

Eminent researchers from different institutions of repute have visited the institution. The academic seminars/workshops/programmes that the departments convene at Departmental/State/National level succeeded to rope in global/national level experts and researchers in our campus. The number of eminent researchers who visited this institution extends to more than 50. Given below are the names of some of them.

Table: Eminent Researchers who visited this Institution

Sl. No.	Name	Designation of Eminent Researchers
1	Prof. Bimalendu Roy	Dean, Faculty of Science, Burdwan University
2	Prof. Braja Gopal Bag	Professor, Dept. of Chemistry & Chemical Technology, Vidyasagar University, Midnapore
3	Prof. Pabitra Chattopadhyay	Professor, Chemistry Department, Burdwan University, Burdwan
4	Prof. Samita Basu	Professor, Chemical Sciences Division, Saha Institute of Nuclear Physics, Sector-1, Block-AF, Bidhannagar, Kolkata
5	Prof. Bishnu Charan Sarkar	Ex-Dean, Faculty of Science, Burdwan University, Burdwan
6	Prof. Goutam Brahmachari	Professor, Laboratory of Natural Products & Organic Synthesis, Department of Chemistry, Visva-Bharati University, Santiniketan
7	Prof. Surajit Chattopadhyay	Professor, Department of Chemistry, University of Kalyani, Kalyani, Nadia
8	Dr. Debasis Koley	Assistant Professor, Department of Chemical Sciences, Indian Institute of Science Education and Research, Kolkata Mohanpur, Nadia
9	Dr. Debabrata Seth	Assistant Professor, Department of Chemistry, Indian Institute of Technology, Patna, Bihar
10	Dr. Sujit Kumar Ghosh	Assistant Professor, Department of Chemistry, Assam University, Silchar, Assam
11	Dr. Kalpataru Das	Assistant Professor, Department of Chemistry,

		<i>Hari Sing Gour University, Sagar, MP</i>
12	<i>Prof. Anuradha Mukhopadhyay</i>	<i>Ex-Vice Chancellor, Kazi Nazrul University, Asansol</i>
13	<i>Prof. Deepak Kumar Sharma</i>	<i>VC, K. B. V. S. A. S. University, Nalbari, Assam</i>
14	<i>Swami Shastrajnananda</i>	<i>Principal, R. K. Mission Vidyamandir, BelurMath, Howrah</i>
15	<i>Prof. Sumita Batabyal</i>	<i>Head, Department of Sanskrit, The University of Burdwan</i>
16	<i>Prof. Biswanath Mukherjee</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
17	<i>Prof. Mrinal Kanti Bandyopadhyay</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
18	<i>Prof. Amiyo Kumar Bhattacharya</i>	<i>Ex-Reader, Department of Sanskrit, The University of Burdwan</i>
19	<i>Prof. Subuddhi Charan Goswami</i>	<i>Ex-Professor, Department of Sanskrit, The University of Burdwan</i>
20	<i>Prof. Tapan Sankar Bhattacharjee</i>	<i>Head, Department of Sanskrit, Jadavpur University</i>
21	<i>Prof. Prodyut Kumar Dutta</i>	<i>Professor, Department of Sanskrit, Jadavpur University</i>
22	<i>Prof. Arun Kumar Mishra</i>	<i>Head, Department of Sanskrit, Visva-Bharati, Santiniketan</i>
23	<i>Prof. Lalita Chakraborty</i>	<i>Professor, Department of Sanskrit, Pali&Prakrit, Visva-Bharati, Santiniketan</i>
24	<i>Prof. Debasish Sur</i>	<i>Professor, Dept. of Commerce, Burdwan University, Burdwan</i>
25	<i>Dr. Susanta Mitra</i>	<i>Associate Prof. and Head, Dept. of Commerce, Kazi Nazrul University, Asansol</i>
26	<i>Prof. Joydeb Sarkhel</i>	<i>Ex-Professor, Dept. of Commerce, Burdwan University, Burdwan</i>
27	<i>Prof. Swagata Sen</i>	<i>Pro-VC (Academic) and Dean, Calcutta University, Calcutta</i>

28	<i>Prof. Amit Kumar Mullick</i>	<i>Former VC and Former Dean, Burdwan University, Burdwan</i>
29	<i>Prof. Sunil Karforma</i>	<i>Professor, Dept. of Computer Science, Burdwan University, Burdwan</i>

3.1.9 Sabbatical Leave for research activities. How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

In the leave rule of Burdwan University and Kazi Nazarul University there is no provision of Sabbatical Leave for teachers of affiliated Govt. Aided/ Sponsored colleges.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

For bringing the laboratory research to land we have undertaken few projects to name a few, i) Creating a Herbal garden so that we and local people can be aware of usefulness of herbal medicine, ii) 05-10% of our total needed energy generation by solar panels, iii) Storage and use of rain water by rain water harvesting project.

To invoke the spirit of 'Lab to Land' research culture the institution focuses on application of research findings in the field of societal needs, socio-economic advancement, inclusive growth and sustainable development.

- *By conducting regular Departmental/State/National level seminars/workshops and also by arranging interactions with eminent researchers and scientists, faculty and students are provided a platform for presenting paper on their original research outcome and thereby advocating the research findings through the interaction with the experts and other researchers.*
- *The findings of the faculty members carried out in the institutions (on-campus) or elsewhere (off-campus) are documented in hard copies and soft copies and are even presented in symposiums/conferences/ seminars organized by other institutions. Sometimes, their full papers are published in journals and/or seminar proceedings.*
- *A number of student-projects or term papers focusing on various socioeconomic and environmental problems like Child Labour, Environmental Degradation in Local Areas, Women's Health, Nutritional Level of Old aged people, Waste Management, Impact of Tourism on Environment, Micro-finance, Soil conservation, Greening of Waste Land,*

Eradication of Poverty and Inequality of Income Distribution, etc. have been undertaken by different Science and Social Science departments (ENVS students) and are sometimes communicated to the target people.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

#	2011-12	2012-13	2013-14	2014-15
<i>Budget allocation</i>	9,00,000	14,00,000	12,00,000	4,00,000
<i>Equipment</i>	NIL	NIL	NIL	NIL
<i>Maintenance</i>	NIL	NIL	NIL	NIL
<i>Books & Journals</i>	NIL	NIL	NIL	NIL
<i>Chemicals & Glassware</i>	NIL	NIL	NIL	NIL
<i>College funded Project</i>	NIL	NIL	NIL	NIL
<i>College funded Seminar & Workshop</i>	NIL	NIL	NIL	NIL
<i>UGC-Seminar & Workshop</i>	1,50,000 75,000 75,000 1,12,500 1,12,500 1,12,500 1,12,500	82,500	NIL	NIL
<i>UGC-MRP Project</i>	86,000 84,750	NIL	1,14,750 1,23,000 56,043 1,30,000 2,25,000	NIL
<i>DST-Project</i>		12,88,000	5,00,000	3,30,000
<i>Total</i>	9,20,750	13,70,500	11,48,793	3,30,000

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Still no seed money has been disbursed.

3.2.3**What are the financial provisions made available to support student research projects by students?**

Students who are doing projects, term papers etc. Laboratory, Library and Internet facilities are being provided to them. Direct financial support is not possible in the present financial condition to student research projects.

3.2.4 How do the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

The institution emphasizes on inter-disciplinary research culture by regular interaction among different departments on inter-disciplinary subjects and also offering inter-disciplinary topics for projects. As an outcome, projects are designed maintaining inter-disciplinary focus and faculty extend their support to inter-disciplinary project. They also take up funded projects and research work on inter-disciplinary areas in collaboration.

Another successful outcome of such initiatives is organizing collaborative Seminars/ Workshops on interdisciplinary areas. Challenges experienced in interdisciplinary research are effective sharing of the equipment and laboratory facility, shortage of faculty with enough investment in time and energy for interdisciplinary research work.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

In order to ensure optimum utilization of the infrastructure, within the campus, we have kept registers for recording the use of institutional research facilities and equipment by the faculty/scholars in the laboratory, library and departments.

- *Making availability of service and operating manuals and imparting proper training.*
- *Full-time lab assistant to keep vigil over the proper use of the facilities and equipment by students/scholars.*
- *Necessary and adequate provisions have been made for continuous supply of electricity at constant voltage, adequate load, desired level of illumination, proper electrical fittings etc. for proper maintenance and optimum use of research facilities.*
- *Regular maintenance of instruments and computers are under Annual Maintenance Contracts. Adequate budgetary allocation is provided for regular maintenance of the instruments.*

- IQAC in consultation with the concerned departmental head by monitoring makes it sure that the maintenance and optimum use of the resources by the faculty and students are made.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of on-going and completed projects and grant received during the last four years.

Nature of the Project	Duration Year		Name of the funding agency	Total Grant		Total grant received till date
	From	To		Sanctioned	Received	
Minor projects (6)	11	13	UGC	1,23,000	1,02,000	7,50,793
	2/13	2/15	UGC	1,94,000	1,23,000	
	13	14	UGC	1,49,500	1,14,750	
	11	12	UGC	72,000	56,043	
	14	15	UGC	1,80,000	1,30,000	
	14	15	UGC	3,00,000	2,25,000	
Major projects (01)	9/12	3/16	SERB-DST	22,78,000	21,18,000	21,18,000
Interdisciplinary projects	-	-	-	-	-	-
Industry sponsored	-	-	-	-	-	-
Students' research projects	-	-	-	-	-	-
Any other(specify)	-	-	-	-	-	-

3.3 Research Facilities

3.3.1 Research Facilities to the Students and Research Scholars

- Departmental Research Centres - Chemistry
- Equipped laboratories in various disciplines;
- Specific software tools for research like SPSS, Computers with internet facility;
- Library with adequate books and journals;
- Seminar Complex with Smart Seminar Halls;
- Medicinal plant house to facilitate teaching, learning and field awareness.
- Opportunity of mobile learning through the use of free WI-FI connections in the campus.
- Access to off-campus library facilities (like British Council Library)
- Photocopy facility within the campus
- Provision of all round support from efficient supervisors to guide research activities in different departments.

3.3.2 Planning, Upgrading and Creating Infrastructural Facilities

The institutional policy regarding creation and enhancement of infrastructure facilities includes to provide state of the art facilities necessary to make research process effective keeping in view the modern needs.

- The Research Monitoring Cell in consultation with the scholars/ supervisors/Head of the Departments plans about the infrastructure requirements for the next academic year especially to address the need of the new and emerging areas and modern technology
- Funds are mobilized from UGC and other funding agencies, like DST in consultation with the departments /research scholars. College also provides funds for the creation of infrastructural facilities to support special needs.
- Prioritized and interdisciplinary research areas are identified and the requirements for the same are considered.
- According to the requirements of research the departments, the Lab and Library facilities are upgraded by providing modern computational facilities and equipments, WI-FI network, database, etc.

3.3.3 Instruments/Facilities Created through Special Grants from the Industry or Other Beneficiary Agencies for Developing Research Facilities

The institution has succeeded to mobilize special grants and finances from various agencies (Table in 3.2.7) for augmentation of research facilities in the form of modern research

instruments, books, computers, WI-FI connection, etc. Few important scientific instruments and facilities created over to in recent years are stated below:

Table: Research Equipment/Facilities

Sl. No.	Instruments	Cost	Funding Agency
1	Rotary Evaporator	Rs. 5,02,560.00	SERB-DST
2	Chiller	Rs. 1,53,782.00	SERB-DST
3	Sonicator	Rs. 59,942.00	SERB-DST
4	High Vac. Pump	Rs. 56,750.00	SERB-DST
5	UV-Lamp	Rs. 28,375.00	SERB-DST
6	Digital Dual Channel Power Supply	Rs.21,000	UGC
7	Digital Potentiometer	Rs. 12,000	UGC
8	Digital pH-meter	Rs. 6,500	SERB-DST

3.3.4 The Research Facilities Made Available Outside the Campus

Students and teachers are allowed to do their project work /internship in the industry/ institute outside the campus. In practice, teachers have done their summer projects in reputed institutes. Some of our faculty members act as research supervisor of other universities.

3.3.5 Library/ Information Resource Centre for the Researchers

- The institute's central library house provide plenty of books and a few journals
- A section of the library is devoted to display new arrivals
- The smooth functioning of the library makes the transactions easier.

3.3.6 The Collaborative Research Facilities

To promote collaborative research facilities, the Department of Chemistry has availed fund from DST, Government of India and the UGC, GOI. A part of the fund has been allocated for sample analysis in other research institutions. The work is in smooth progress by analysing samples in IIT-KGP, IACS, CU etc.

Different faculty members from the Institution has been pursuing MRP, writing articles in collaboration with faculty members of different state/national institutes.

3.4 Research Publications and Awards

3.4.1 Major Research Achievements of Staff and Students

- *Dr. Ujjal Kanti Roy, Assistant Prof. of Chemistry, has been awarded a Young Scientist Project by Science and Engineering Research Board under DST, New Delhi of Rs. 22,78,000.00 (SR/FT/CS-137/2011).*
- *Dr. Ujjal Kanti Roy has invented a new method of synthesizing nano-zinc wire by green way. The work has been published in a Royal Society of Chemistry Journal. Filing a patent of the mentioned process is underway.*
- *Mrs. Mousumi Kundu has been awarded first prize in poster presentation in the seminar “Recent Developments in Green Chemistry” on 22.03.2015.*
- *Mr. Bhaskar Jyoti Sarkar invented novel transition metal doped rare earth oxide magnetic materials. The works have been published in Journal of Molecular Magnetic Material and RSC Advance recently.*

3.4.2 Publication of Research Journal

*The Department of Commerce has been bringing out a bi-annual national level research journal, **DBM Social Science Reporter**, since 2014 with an International Standards Serial Number [ISSN No. (Print)] **23474-1905**. The Journal’s Editorial Board comprises of in-house faculty belonging to the Department of Commerce and Department of Economics and also Professors and Eminent researchers from other university/institutions of repute.*

Publication Policy

The bi-annual Journal is devoted to the multidisciplinary research in the field of Accounting, Finance, Business Laws, Management, Business Economics, Economic Geography and allied areas. Submitted papers should not have been previously published nor be currently under consideration for publication at another journal. All papers are refereed through a peer review process. A guideline for authors and other relevant information for submitting papers are available. No submission charge is levied. However, once an article is accepted for publication, then the author/any of the authors has to subscribe the same at least for three years. Subscription charge for 1 year: Rs.200; for 3 years: Rs.550 and for 5 years: Rs.900.

3.4.3 Details of Publication by the faculty and students

During this period, faculty involved in research work come out with 30 publications in form of articles in peer-reviewed journals/proceedings of National /International repute with an impact factor ranging from 0.289 – 46.5, chapters in books with ISBN number as well as in the form of books with ISBN. Out of these, a good number of publications are listed in International database such as Web of Science, DBLP, Academics Journal Database, Scopus etc.

Details of recent Books / Journals Published with ISBN/ ISSN are given below:

1. **First example of a heterobimetallicPd–Sn catalyst for efficient allylation, benzylation, and propargylation of alcohols with arenes, heteroarenes, active methylenes and allyl-Si nucleophiles**
Das, D.; Pratihar, S.; Roy, U. K.; Mal, D.; Roy, S. *Org. Biomol.Chem.***2012**, 10, 4537.
ISSN 1477-0520, I. F. 3.762, Total Citation: 17
2. **A Newly Developed Highly Selective Ratiometric Fluoride Ion Sensor: Spectroscopic, NMR and Density Functional Studies**
Mallick,* A.; Roy,* U. K.; Haldar, B.; Pratihar, S. *Analyst***2012**, 137, 1247.
ISSN 0003-2654, I. F. 4.23, Total Citation: 19
3. **Formation of extended probe–cyclodextrin nanotubular supra structures: Endogenous surfactants triggered on-demand release**
Mallick,* A.; Haldar,* B.; Roy,* U. K. *Chem. Phys. Lett.***2013**, 580, 82.
ISSN 0009-2614, I. F. 2.145, Total Citation: 10
4. **Photophysical, NMR and density functional study on the ion interaction of norharmane: Proton transfer vs. hydrogen bonding**
Mallick,* A.; Roy, U. K.; Majumdar, T.; Haldar, B.; Pratihar, S. *RSC Adv.***2014**, 4, 16274.
ISSN 2046-2069, I. F. 2.945, Total Citation: 10
5. **Binding interaction of a newly developed bisindole drug molecule with α -cyclodextrin: face to face of indole hoops**
Mallick, A.; Majumdar, T.; Haldar, B.; Roy, U. K. *RSC Adv.***2014**, 4, 38206.
ISSN 2046-2069, I. F. 2.945, Total Citation: 10
6. **Recyclable Electrochemical Allylation in Aqueous Medium: Green Synthesis of Wire Shaped Nano Zinc Architecture**
Sinha, A. K.; Mondal, B.; Kundu, M.; Chakraborty, B.; Roy, U. K. *Org. Chem. Front.***2014**, 1, 1270.
ISSN 2052-4129, I. F. Pending, Total Citation: 10

7. ***Making and Breaking of Sn-C, and In-C Bonds in situ: The Cases of AllyltinsAllylindiums***
Roy, U. K.; Roy, S. *Chem. Rev.***2010**, 110, 2472.
ISSN 0009-2665, I. F. 46.597, Total Citation: 30
8. ***Vacancy mediated room temperature ferromagnetism in Co-doped Dy₂O₃***
Bandyopadhyay, A.; Sutradhar, S.; Sarkar, B. J.; Deb, A. K.; Chakrabarti, P. K. *App. Phys. Lett.***2012**, 100, 252411
ISSN 0003-6951, I.F. 3.302, Total Citation: 06
9. ***Magnetic phase transition of nanocrystalline Fe-doped samarium oxide (Sm_{1.9}Fe_{0.1}O₃)***
Mandal, J.; Sarkar, B. J.; Deb, A. K.; Chakrabarti, P.K. *J. Mag. Mater.***2014**, 371, 35
ISSN 0304-8853, I.F. 1.97, Total Citation:
10. ***Paramagnetic to ferromagnetic phase transition of Co doped Gd₂O₃ prepared by chemical route***
Sarkar, B.J.; Bandyopadhyay, A; Mandal, J; .; Deb, A. K.; Chakrabarti. P.K.*J. Alloys. Com.***2016**, 656,339
ISSN 0925-8388, I.F. 2.999, Total Citation:
11. ***A Geographical Study of Rural Poverty of Bihar***
Kamle, M.; Adhikari, S.*Ind. J. Reg. Sci.* **2011**, XXXXIII, 55
ISSN 0046-9017,
12. ***Resource and Development of Jharkhand***
Kamle, M.; Adhikari, S.*Ind. J. Reg. Sci.* **2013**, XXXXV, 89
ISSN 0046-9017,

Books in database:

13. ***"Bis(1,5-cyclooctadiene) diiridium/rhodium(I)-dichloride-Tin(II) chloride"***

- Roy, U. K.; Roy, S. In Encyclopedia of Reagents for Organic Synthesis; Paquette, L. A., Crich, D., Fuchs, P. L., Molander, G., Eds.; Wiley: New York, 2009; p 9511.
ISBN 9780470842898, Total Citation: Not known*
14. **"Tris(dibenzylideneacetone)dipalladium(0)-Tin(II) chloride"**
*Roy, U. K.; Roy, S. In Encyclopedia of Reagents for Organic Synthesis; Paquette, L. A., Crich, D., Fuchs, P. L., Molander, G., Eds.; Wiley: New York, 2009; p 10670.
ISBN 9780470842898, Total Citation: Not known*
15. **"Copper(II) chloride/bromide-Tin(II) chloride"**
*Roy, U. K.; Roy, S. In Encyclopedia of Reagents for Organic Synthesis; Paquette, L. A., Crich, D., Fuchs, P. L., Molander, G., Eds.; Wiley: New York, 2009; p 2668.
ISBN 9780470842898, Total Citation: Not known*
16. **"Dichlorobis(triphenylphosphine)-platinum(II)-Tin(II) chloride"**
*Roy, U. K.; Roy, S. In Encyclopedia of Reagents for Organic Synthesis; Paquette, L. A., Crich, D., Fuchs, P. L., Molander, G., Eds.; Wiley: New York, 2009; p.3391.
ISBN 9780470842898, Total Citation: Not known*
17. *Kamle, M. in Geography of Social Well-Being of Burdwan District- An Integrated Welfare Approach, Lap-Lambert Academic Publishing, Germany, 2012
ISBN 978-3-8473, Total Citation: Not known*
18. **MANASTATYA SAMIKSHA (NAYA BAISHESHIK MATE)**
*Mandal, S. Bedagyanagangav5, pp4
ISBN 2249-6025 (Non-Referred)*
19. **MANABSIKSHYA: VAGABADGITA O UPONISHADER AALOKE**
*Mandal, S. BartaAshalata v2, pp 23-25
ISBN 2229-6271 (Non-Referred)*
20. **NOIYEIK BHABANAI ONNOYBODH**
Mandal, S. BartaAshalata v2, pp 23-25

ISBN 2229-6271 (Non-Referred)**21. NAYABAISHESHIKE AATMA**

Mandal, S.Vaninikvanah, pp 28-32

ISBN 81-8282-189-4 (Non-Referred)**22. Dey, A. K.; Sengupta, S. and Sarkar, D. in *The Economy of West Bengal: Future Directions of Development*, New Delhi Publishers, New Delhi, 2014**

ISBN: 978-93-81274, *Total Citation: Not known*

23. *Ekabinsa Satabdite Rabindranather Prasangigata*, Ed. Sagar Chandra Bandyopadhyay, Levanth Books, Kolkata, 2013

ISBN: 978-93-80663-88-3, *Total Citation: Not known*

24. Dey, A. K.; Sarkar, D. and Choudhury, B. in *Human Rights: Roles and Challenges*, New Delhi Publishers, New Delhi, 2016

ISBN: 978-81-85503-07-3, *Total Citation: Not known*

3.4.4 Award/Recognition Related to Research

- *Dr. UjjalKanti Roy, Assistant Prof. of Chemistry, has been awarded a Young Scientist Project by Science and Engineering Research Board under DST, New Delhi of Rs. 22,78,000.00 (SR/FT/CS-137/2011).*
- *Mrs. MousumiKundu has been awarded first prize in poster presentation in the seminar “Recent Developments in Green Chemistry” on 22.03.2015.*

3.5 Consultancy**3.5.1 Institute-Industry Interface**

The various departments of our institution strategically plan their teaching for industrial interaction. The courses are designed within the syllabus in a manner that ensures students’ internship training in different industries. In certain cases, the UG students are also given exposure to relevant industries through summer project and study tours. A few examples are Maithan Alloys project, State Bank of India Internship Project, CLW training etc.

3.5.2 Policy to Promote Consultancy

The consultancy service by the departments are encouraged, promoted and guided by IQAC and Research Monitoring Cell.

- Each department is given freedom to execute consultancy services so as to impart the knowledge and expertise of the faculty to the community/society.
- The available consultancy expertise and facilities of the institutions are publicized through college website and, notice board to the stake holders time to time.
- Promotion of consultancy services for society/industry using infrastructural facilities and human resources is encouraged.

3.5.3 Encouragement Given for Consultancy Service Utilization

The institution allows the faculty members to use all infrastructural facilities for consultancy services. The available resources regarding consultancy are uploaded in the website and also publicized to stakeholders. They are provided with on-duty leave, if required for offering their service. The remarkable consultancy services provided are appreciated in RMC/Teachers' Council/Staff meeting.

3.5.4 Broad Areas and Major Consultancy Services Provided

Table: Details of Consultancy

Department	Area of Consultancy
Chemistry	New synthetic methodologies
Physics	New magnetic materials

3.6 Institutional Social Responsibility (ISR) and Extension Activities

This institution is aware of its role in fulfilling social responsibilities towards the broader society and enriching the community by rendering services to the disadvantaged section of the population. The college as a whole as well as different department plan and execute extension activities. The NSS unit and different departments operate to make this motto successful. The Burdwan University has acknowledged the performance of the NSS unit of the college as an active unit.

3.6.1 Promotion of Institution-Neighbourhood-Community Network

The institution has some specific objectives behind promotion of Institution-Neighbourhood - Community Network:

- *Holistic development of students by making them aware of socio-economic realities and giving them an in-depth exposure to the real world*
- *Developing among them a sense of responsibility towards the broader society through offering their service in different spheres*
- *Promoting responsible citizenship by inculcating among them a spirit of serving the disadvantaged sections of society*

The institution embarks upon institution-neighbourhood-community network to fulfill its motto of services to the community. The NSS, Equal Opportunity Cell and different departments engaged in extension and outreach activities to build up such networks in relevant spheres and inculcate a spirit of responsible citizenship and community service orientation among the students. The Principal, Faculty, Nonteaching Staff and Students participate enthusiastically in different activities. Students' engagement and contribution towards good citizenship is reflected through the following activities:

- *Thalassemia Eradication in collaboration with Uzziban, Chittaranjan and Dept. of Health, Govt. of West Bengal. Students of the college also participate in this movement through awareness generation and blood screening. Two workshops conducted in the locality.*
- *Organizing regular Blood Donation Camps in collaboration with Ujjiban. Blood Donation Camp organized specially for First Donors to make the students aware towards the social cause of donating blood.*
- *Socially relevant days like World AIDS day, Environment Day, International Peace Day etc. were observed through walks, campaigns, poster etc.*
- *Road Safety Awareness Programme with active student participation in collaboration with the West Bengal Police during all religious occasions in the locality by NSS unit.*
- *Organizing Tree Plantation Programmes are regularly done by our NSS students.*

3.6.2 Institutional Mechanism to Promote Citizenship Roles of Students

This institution has a number of bodies functioning on the campus all the year to promote the socially-responsible roles. The NSS units regularly monitor the involvement of their students in

different activities. All round programme for an academic session is planned and executed throughout the year by the NSS unit. The NSS cadets every year assist the West Bengal Police in traffic control exercise in the locality during vital religious occasions. The Centre for Thalassaemia Eradication in collaboration with the Indian Red Cross Society Burdwan and Department of Health, Government of West Bengal work relentlessly to eradicate Thalassaemia in the locality. It is fully funded by Department of Health, Government of West Bengal and presently the only such centre in the locality. Apart from the routine day to day programmes the NSS have certain special achievements/ activities listed below

Table of Activities for NSS

- *Four blood donation camp from 18.12.12 with 100 donors*
- *AIDS Awareness Programme every year to spread message of AIDS awareness in the locality*
- *Spreading the message of communal harmony through observance of International Peace Day in 2012 through essays and poster*
- *Induction Programme for NSS volunteers on 02.04.12*
- *Orientation Programme for NSS volunteers on 18.04.2012*
- *Lecture series on Swami Vivekananda's idea of social services on 08.09.12*
- *Training on Women's health & wellness from 16.10.12 to 18.10.12*
- *Blood Donors' Motivational Training from 30.11.12 to 02.01.12*
- *Thalassaemia Awareness camp on 07.12.12*
- *Leprosy Awareness Camp on 15.12.12*
- *Human Rights Awareness and Education Camp from 09.03.13 to 10.03.13*
- *Green Awareness through "Tree Identification and Labelling" in 2012*
- *Organizing Thalassaemia Detection Campaign in the locality in 2013*
- *Organising Road Safety Awareness programme in the locality in collaboration with Chittaranjan Police*
- *Organizing "Save Energy" Campaign 2014.*

3.6.3 Soliciting Stake holder Perception on the Performances and Quality of the Institution:

The institution gives due importance to the stakeholders perceptions on the performance and quality of the institution. To solicit the views and expectations of the students, parents, and alumni and their feedback on the performance of the institution following steps are taken:

- *Attempts have been made to measure the stake-holder's perception of service quality provided, by assessing the gap between their expectations and their perception of what they have really received from the institution.*
- *Appropriate questionnaires are developed for feedback from students on the scales of service quality rendered by the institution and the level of their satisfaction.*
- *Feedbacks from parents are taken through parents-teachers meet at regular intervals. The feedback information evaluated at evaluation sessions conducted by the Principal and remedial actions suggested to mitigate drawbacks in identified areas. The remedial action involves identifying areas and departments with low performance, setting targets under the guidance of IQAC and the direction of the Principal. An outcome over the years is reflected in the improved rate of students going for higher education and higher level employment.*

3.6.4 Planning and Organization of Extension and Outreach Programmes for Students and the Impact

Extension and outreach activities are organized at the college as well as at the departments. At the college level these activities are at first planned by the respective units entrusted with the task of organizing extension activities in consultation with the student representatives. The plan is implemented subject to the approval of the Governing Body. The year-long activities are then coordinated by the concerned unit. They are implemented subject to the approval of the Academic sub-committee/teachers 'council etc. The needs of the local community/institutions/bodies are taken into consideration while deciding on the venues, where the extension and outreach work is to be undertaken. Members from the locality, the local BDO, Panchayat Pradhan etc. are members of the advisory committee of NSS. The activities are planned in a time-bound manner.

Extension and Outreach Programmes are generally of three kinds:

- *Educational extension programmes: This include exhibitions and quiz competitions, participation in youth parliament, organizing of Departmental/State/National seminars, interactions with academic/industrial experts, participation in Seminars/ workshops/ management meets/ paper presentation/ or organization study in our and other institutions/industry*
- *General extension programmes that are administered by NSS, Equal Opportunity Cell, Women's Development Cell etc.*

- *Special Extension Programmes focus on the underprivileged and vulnerable sections of the society. Amount of extension and outreach activities by the college and various associations is given below.*

Impact on the Students:

Participation in the various extension activities of the college helps them imbibe and inculcate the following qualities:

- *Develop a sense of social responsibility among the students.*
- *Improve their leadership potential and enterprising skill.*
- *Improve their team spirit.*
- *Expose them to the realities of life faced by the under privileged.*
- *Encourage them to participate in the nation building process*

3.6.5 Promotion of Participation of Students/Faculty in Extension Activities

The very process of promotion of participation of students in extension and outreach activities starts from the time of admission. During the admission process the students are asked to give their choice that whether they want to participate in NSS or not. The teachers present at the counselling session motivate the students to undertake NSS activities. After the session starts, the Principal orients the students through an Orientation Session to undertake participation in various extension activities along with their academic tasks. The departmental teachers also motivate the students through the tutor-ward system and informal relations to be enthusiastic of these activities. Value –based classes also act as motivating factor. Students working in any outreach programme are given remuneration under the “Earn and Learn Scheme” under NSS unit. The certification by the NSS for the service rendered also acts as an incentive.

3.6.6 Social Surveys, Research and Extension Work Relating to Social Justice and Empowering Students from Under-privileged and Vulnerable Sections of Society

To ensure social justice, to empower students from under-privileged and vulnerable sections of society and to offer some meaningful service to the society, all the departments in the institution organize programmes, some of which are given below:

List of Social Surveys, Research and Extension Work Relating to Social Justice

- *Preparing learning resources for visually challenged students*
- *Personality Development and Communicative English Classes*

- *Social Survey on Social, Economic and Educational Conditions of OBCs*
- *Workshop on Gender Awareness*
- *Awareness Programme on Reservation Issues by Equal Opportunity Cell (UGC)*
- *Nutritional Status of Old People of the Locality*

3.6.7 Outcome of the Extension Activities:

Involvement of the students in different extension activities within as well as outside the campus has its desired impact on the students. Keeping in tune with the objective of making the students aware of the social realities around and broadening their exposure to the real world while building among them a spirit of social service, the extension work carried out by the institutions helps them to be socially responsible citizens, thereby, contributing to the process of nation-building. The leadership skill, sense of discipline, self-esteem and team spirit of the students are also enhanced. With this the institution has redefined its role in the society by making its service useful to the locality and certain under privileged sections of the broader society.

3.6.8 Initiatives to Ensure Community Participation in Extension Work:

This institution maintains close links with the local self-government and NGOs in their endeavours of community development and social service. The BDO, Salanpur Block, is a member of the advisory committee of NSS and while planning its activities his suggestions on the requirements of the locality is given due importance. Any assistance proposal from the local administration like the Police is well looked after. Link is also maintained with some NGOs like the Ujjiban working in the locality on issues like nutrition, environment and health.

3.6.9 The Constructive Relationships with Other Institutions of the Locality

The institution has forged constructive relations with many local institutions enabling the smooth conduct of outreach and extension activities. The followings give details of the same.

- *Awareness Campaign for Health and other sensitizations jointly done with the Ujjibon.*
- *Computer Learning (Fundamental and basic) of the weaker women jointly done with WEBEL.*
- *Health Care and check-up of the locality with the help of Department of Health, Govt. of West Bengal.*
- *Students of Neighbouring Schools participated in camp organized by NSS unit and Department of Health, Govt. of West Bengal for Thalassemia Eradication.*

3.6.10 Awards Received by the Institution for Extension Activities

NSS unit of the college was awarded the Active Unit of the University award by Burdwan University for the year 2012-13

Contribution to Social/ Community Development

The institution has made valuable contribution to social and community development through its extension and outreach activities. It has successfully spread the message of AIDS and Thalassemia Awareness among its students and the locality. It has also served the underprivileged by offering its knowledge-base and.

3.7 Collaborations

3.7.1 Collaboration and Interaction with Research Laboratories, Institutes and Industry

The institution interacts with a number of research institutions and laboratories across the country mainly in its capacity as a higher education centre that gets its faculty trained in these research establishments. Our faculty undergoes doctoral research in these institutions and this leads to academic cooperation between them and our institutions. The numerous UGC sponsored seminars, workshops and other academic events the departments organize, also pave way for collaborative interactions with a number of research establishment in the country. These events have been common platforms for interactions between experts, research scholars, students and also the local people, involved in event management.

3.7.2 Collaborative Activities with Institutions of National Importance

Various departments of this institution engage in yearlong academic activities in collaboration with reputed institutions.

Table: Details of Collaborative Activities with Institutions

Department	Collaborating Institutions
Chemistry	Burdwan University, IIT Kharagpur, NIT Meghalaya

The outcome of such collaborative activities with student involvement has resulted in academic, social and cultural exposure.

3.7.3 Industry-Institution-Community Interactions

In the case of human resource development, knowledge up gradation and placement drives, we have clear links with many institutions and industries. Linkages with institutions like Indian Statistical Institute, Saha Institute of Nuclear Physics and Bengal Engineering and Science University (presently IEST), National Institute of Technology-Durgapur, Bose Institute, Indian Institute of Chemical Biology etc. have contributed to the knowledge up gradation of students and teachers.

3.7.4 List of Eminent Scientists/ Resource Persons who visited our Campus for National/ International Conferences

Eminent scientists and resource persons visited our campus for conducting State and National seminar/ conferences. List of such scientists and experts has been provided. For details of the Eminent Scientists/ Resource Persons for National/ State Seminar Conferences please refer to Table in 3.1.8. and www.chittaranjancollege.org

3.7.5 Linkages and Collaborations

We have established linkages with several institutions like Indian Statistical Institute, Saha Institute of Nuclear Physics and Bengal Engineering and Science University (presently IEST), National Institute of Technology-Durgapur, Bose Institute, Indian Institute of Chemical Biology, IIT-Kharagpur etc. and firms to enhance and enrich our performance level in various ways. The Career Development Cell also maintains regular linkages with industries and institutions to facilitate placement of students. Following are the further examples of linkages that we have established:

Curriculum development/enrichment: *We have linkages with Calcutta University; West Bengal State University; University of Kalyani; University of Burdwan etc. for curriculum development.*

Internship/On-the-job training: *Maithan Alloys and SBI*

Summer placement: *Bose Institute, Indian Institute of Chemical Biology, Indian Institute of Cultivation of Science etc.*

Extension: *This institution has a well-built linkage with Local Self Government, Government of West Bengal, Block Panchayat and NGOs in Health Care like Red Cross Society.*

Student Placement: *Maithan Alloyes offer placement services to our chemistry students*

3.7.6 Systemic Efforts of the Institution for the Linkages /Collaborations

The strategic management of the institute-industry linkage is a matter of faculty interest and dynamism. The departments try to forge collaboration links with other institutions in the field of research and faculty development. Most of the departments have organized academic programmes using these links. The most common kind of these linkages are the student internships wherever they are applicable, and the placement relations that we have developed with certain industries.

Relevant information regarding Research, Consultancy and Extension which the college would like to include:

Some of the faculty members are members of Board of Studies of Burdwan University and Kazi Nazrul University. Some of the faculty members act as Head Examiners, Chairmans, Moderators and Paper setters in university examination system.

Criterion IV: Infrastructure and Learning Resources

Deshabandhu Mahavidyalaya is situated at Chittaranjan, a railway township in the remote corner of the industrially and agriculturally advanced Burdwan district of West Bengal. It was started in the year 1973 in the lap of English Medium School beside Kasturba Gandhi Hospital. Since then our institution is continuously growing, slowly but steadily. In the year 1980, the institution was shifted to its present building and now it has its own leased land. Thanks to the Government of West Bengal, the CLW authority, The Hindustan Cables Ltd. and well-wishers of this locality, with the active along with monetary help of whom the institution has got its own building and other infrastructural assets. This institution is growing since then with fluctuating pace as time and situation needs to cater the need and demand of the learner and/or its deliverer.

4.1 Physical Facilities

Infrastructural / physical facilities of various types have been elaborated according to the scheduled questioner/enquiries as in the following:

4.1.1 What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institution has its policy for the creation and enhancement of infrastructure in order to promote effective teaching-learning environment.

Recently the Institution has increased its class rooms, Geography laboratory has increased from one to two; one more spacious laboratory room for physics has been added. One girls' hostel is under construction under UGC grant that will mitigate the demand for it from the next academic year. The girls' common room is replaced with more spacious room with attached toilet. One toilet only for non-teaching women staff has been constructed. Class rooms are spacious, well-ventilated, naturally well lighted. One ICT enabled class model class room is added. Renovation of the auditorium is going on. It has the capacity of 500 seats. Cycle stand has already been renovated recently. Up gradation of the infrastructure is monitored routinely and is taken as serious concern. One 32 KV big sized diesel generator has been installed, along with it four 5 KV UPS. Therefore due to power cut, normal works and teaching-learning processes do not have any obstacles and difficulties in the institution.

4.1.2 Facilities for Curricular, Co-curricular and Extra-curricular Activities

All academic, sports and games, art and culture and other recreational avenues for our students and staffs come under the purview of this heading. The facilities for curricular and co-curricular activities are given by the following Table 4.1.2.

Table 4.1.2: Curricular, Co-curricular Facilities

SL. No.	Description	Number	
		Main Building	Annex Building
1	UG Classrooms + Tutorial Spaces	14	8
2	Faculty Chambers	1	1
3	UG Laboratories	5	3
4	Computer Laboratory	1	2
5	Research spaces (Special rooms)	0	1
6	Intercom linked and networked	3	3
7	Auditorium	1	0
8	Outdoor Sports' Complex	1	0
9	a. Computer systems with all accessories	26	08
	b. Laptops	1	0
	c. Smart board	1	0
	d. LCD Projectors	2	0
10	Medicinal Garden	1	0
11	Central Computing Centre	1	
12	Central Instrumentation centre	1	
13	Central Library	1	
14	Research Library	1	
15	Virtual Class Room	0	
16	Exhibition Room	0	
17	A/C Guest Room	0	
18	Day Care Centre	0	
19	Hostel Library	0	
20	Thalassemia Eradication Centre	0	
21	Cheap Book Store	0	
22	Vehicle parking facility	Large open space	
23	Co-operative society room	1	
24	Health Centre	0	
25	ICT enabled Seminar Hall	0	
26	Smart A/C Seminar hall	0	
27			

The main building and annex building has an area of 31973.5 Sq. ft.

Main Building: Administrative office, Central library, Department of Science (Physics, Chemistry, Mathematics, Geography department), Accountant room, IQAC room, staff room for teaching and non-teaching staffs, other Arts and Commerce departments.

Annex building: B.B.A and B.C.A. department, B.B.A and B.C.A. staff room-cum-office room, Chemistry Laboratory, Botany and Zoology Department.

Hostel: One has been constructed and another women's hostel is in progress which lies beside the main buildings.

List of Laboratory Equipment's in Different Departments

Augmentation in last five years.

a. Chemistry:

Digital Dual Channel Power Supply, UV-Lamp, High Vac. Pump, Sonicator, Chiller, Rotary Evaporator, Digital pH-meter, Digital Potentiometer.

b. Physics

One Dell Inspiron 660s computer, one HP laser jet printer.

c. Mathematics:

MAPLE 17, SPSS 21, 10 Acer Computers, 2 Dell Inspiron 660s

d. Geography

3 Dell Inspiron 660s

e. Commerce

1 computer, 1 printer

Research Facilities:

Chemistry Department has one dedicated and well-equipped laboratory having the following instruments Digital Dual Channel Power Supply, UV-Lamp, High Vac. Pump, Sonicator, Chiller, Rotary Evaporator, Digital pH-meter, Digital Potentiometer.

SSPS has been installed in Computer laboratory. One important software like Maple 17 has been purchased; it is in the process to procure one server computer for the installation of that software.

Chemistry, Physics and Geography has well-equipped laboratories.

Internet facility with broad band incorporated and limited Wi-Fi connection is available in the campus.

Medicinal plant garden is nurtured with every care for the acquaintance and awareness among the common students, teachers and other people.

Reference tools: *The library provides some reference tools such as encyclopaedia, dictionaries. Department of Mathematics has Maple software, a very useful reference tools for the students, teachers and researchers. SPSS software is also installed for statistical computing at state of the art level.*

Facilities for Extra Curricular Activities:

Sports & Games: *The institution gives much attention in the area also. Our students are basically engaged with football, volley ball, Bad Minton, Cricket etc. outdoor games, and Table Tennis, Carom, Chase etc. indoor games. The football team has got runners up position in the recent CLW organized football competition.*

Gymnasium/Fitness Centre: *No such Gymnasium/Fitness Centre is within the campus of our college. This is for kind information that this institution is within the industrial township, it has surrounded by high wall with security check-up gates. Within this small township there are several Gymnasium/Fitness centre run by different committees of the CLW employees and some by private owner with nominal fees. Our students can easily avail these facilities.*

Health Insurance: *No health insurance is yet provided by the institution for our students or teaching and non-teaching staffs.*

Health centre: *Once it was operated on Wednesday in each week. Recently due to lack of health professional, it has lost its regular health check-up facility. The institution is trying to arrange such facility again.*

Art and Culture: *In this region, the institution has its glorious past. Our institution encourages very much in this area. But the students now-a-days are less motivated to do it by their own initiative. They generally resort to hire and fire. Nonetheless some of our teacher and students are organizing and performing very well in the field of recitation, singing and dancing, performing arts etc. to mention a few. Successfully our students under the guidance of teachers take part and perform in AIDS Day, Teachers' Day, Independence Day, Republic day, Sharodutsab, Bhasa Dibas, International peace day etc.*

Communicative Art: Speech, debate are organized. Films are shown sometimes.

Annual cricket match: An annual cricket match between teachers and students is organized very enthusiastically with much fanfare.

Annual Sports: For two days each year particularly in January-February, colourful annual sports and games is organized. Teachers also enthusiastically taken part in some of the events.

Other Extra-Curricular Activities:

NSS: The Institution has run the NSS program very successfully with help of the pro-active teacher-in-charge of the NSS. Various programmes are organized regularly so that the students along with the societies can be benefitted by these programmes. Detailed information has been provided in criterion III.

NCC: It was successfully run in the past. But recently it is suspended due to unavoidable reason.

College Co-operative Society: The college runs a cooperative credit society with 25 members including teaching and non-teaching staff to facilitate financial support to its members. Very easy access for loan with low interest rate is very helpful to its members.

Other facilities augmented during the past four years include:

In the post Accreditation period equipment and facilities has been augmented costing Rs.50,000/- and above. Here is the list of augmentation.

Table 4.1.3: List of Equipments

1	Smart board – 1	2	Scientific instruments
3	SPSS 21	4	Software – Maple17

Plan for Future Expansion: The institution continuously is searching for its path of overall progression through discussions in various forums and bodies such as in Teachers council meeting, Governing Body meeting, teachers-students meeting etc. It has plans to incorporate more covered space for class rooms, laboratories. The on-going newly incorporated department such as Zoology and Botany does not have their laboratories which are inevitable part of teaching learning process of the subject. The institution has good quality space observing instrument, once it was used to observe the ring of Saturn, various planets of the Sun. It needs a room on the top floor of the building, so that it can properly be used.

4.1.3 How does the institution plan and ensure that available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities

developed/augmented and the amount spent during the last four years (Enclosed Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

Apex body of the college is the Governing Body. Before commencement of new academic year, the Governing body chalk out the plan and programme for promotion of academic as well as infrastructural development of the college. It forms various committees such as building committee, purchasing committee, Admission committee, Election Commission etc. for execution and monitoring of the plan as instructed by the Governing body. Teachers' Council is the other statutory body. It is the vital think tank of the institution. Most of the advices for physical or infrastructural enhancement according to the need of college are raised in the general meeting of the Teachers' Council. Beside, Students' union is another vital administrative organ of the college. They also recommend or demand for various infrastructural facilities of the College.(Present infrastructure is shown in Fig-1 at page no. 91).

In the part of optimal utilization, our institution adopts the following measures for

- a. A large, long and spacious room (Room No. 11) has been partitioned; we get two medium sized class rooms without compromising the space, proper light and ventilation requirement.*
- b. Use as temporary class rooms of the unused Girls' Hostel.*

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

We have no special infrastructure facilities those are barrier free for providing easy access to college for all kind of differently-abled persons. We have not faced such situation that demands for that facility. But ample consideration for their easy access of various educational and recreational services is provided. Our Auditorium, Libraries, Canteen are all on the ground floor. There are classrooms in the ground floor that can be accommodated easily for the physically disabled students. Although differently-abled persons due to short-size can walk through up-stairs and/or down-stairs, because of the favourable ramp angle and step height of the stair cases, it is also much wide with side support. It is our pride that one such student of college has also become a guest faculty member of Bengali department.

4.1.5 Give details on the residential facility and various provisions available within them:

- a. **Hostel facility** – There is completed girls’ hostel and another is under construction. Due to non-response from the girls’ students, institute has made temporary arrangement of classes and laboratories there for the optimal usage of the available rooms that the institute is in want very much. There is no boys’ hostel and till now there is no such demand placed before the authority.
- b. **Recreational facilities, gymnasium, yoga centre, etc.** – The institution has no gymnasium or yoga centre in its disposal. For recreation, students get different set of gadgets for football, cricket, carom, table tennis, volley ball, badminton etc. for their recreation purpose. Teachers also have carom board and if necessary they can jointly or separately enjoy different games with students’ gaming gadgets.
- c. **Computer facility including access to internet in hostel** - Since till now there is no functional hostel facility, so computer facility in hostel is not possible.
- d. **Facilities for medical emergencies** - There is no health care centre in the campus. But, Kasturba Gandhi Hospital run by the Chittaranjan Locomotive Works is very near to our college. It is about 1.5 KM away from our Institution. Most of the staff members of this institution have health cards of K.G. Hospital and they can avail paid indoor facilities whenever it is required.
- e. **Library facility in the hostels** – It is not needed for abovementioned obvious reason.
- f. **Internet and Wi-Fi facility** – Internet facilities and Wi-Fi are both provided in the institution for the students and staff.
- g. **Recreational facility (common room with audio visual equipment)** – The institution has no functional hostel facilities. A limited number of (08 No) quarters from CLW authorities are allotted for the institution. The quarters are of Type-II and B Type generally used by the workers of the CLW. All quarters are allotted to the staff of the college, some for teaching and others for non-teaching staff. The quarters are spread in different area of Chittaranjan. In each area CLW authority has provided community hall with various recreational facilities, Staff members can enjoy those facilities.
- h. **Available residential facility for the staff and occupancy (constant supply of safe drinking water)** – Residential facility is limited for the staff members. Others have to have their own arrangements in the local areas for their residential needs. Those who have been provided quarters get constant supply of safe drinking water for two times daily from the CLW authorities through pipe lines.

- i. **Security** - Chittaranjan is a semi-urban town. It is grown around the workshops of the Chittaranjan Locomotive Works. The CLW authority has deployed RPF, RPSF forces; the whole city is under the surveillance of their forces. Besides, the barrack of RPF is adjacent to the institution. This small town has its own Police Station. Moreover, the college has its own night guards and day guards.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

We have already mentioned that there is no health care centre in the campus. K.G.Hospital run by the Chittaranjan Locomotive Works is about 1.5 KM away from our Institution. Most of the staff members of this institution have health cards of K.G.Hospital and they can avail paid indoor facilities.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievances Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The institution has one boys common room, one girls common room, one IQAC room. It has one grievance redressal unit and Women’s Cell. It has no Counselling and career guidance or placement unit. College authority is trying to have those units. No Health Centre is in the campus. Students have their recreational arrangement in their common rooms; teachers can also enjoy carom, chess board games in staff room. For safe drinking water, water purifier and cooler are also in the staff room and in the college corridor. There is one auditorium with 500 seat capacity in the campus. There is a college canteen which serves both students and members of the staff.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, our library has an Advisory Committee comprising of Principal, one Library staff (At present there is no Librarian), two senior teachers and one non-teaching staff and one student representative. They meet from time to time to monitor the operation of library, they seek demand for books and journals from the teaching staff and place orders of book and journals on

recommendation by the teachers considering the financial capability of the fund as a whole and fund departmental allocation in particular. They also meet with the students for their demands and grievances, if any.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts) – 116.2120 Sq. Mts.
- Total seating capacity – 30
- Working hours (on working days, on holidays, before examination days, during examine days, during vacation) --
- Normally it is open from 10:30 am to 4:30 pm in working days and before examination days. It is closed in the holidays and in the university examination days and in pooja vacation. During summer vacation it is open up to 2:00 pm.
- Layout of the Library (individual reading carrel, lounge area for browsing and relaxed reading, IT zones for accessing e-resources) -
- Our library is comprising of two room and its carpet area is 116.2120 Sq. Mts.. One room (of area 70.9663 Sq. Mts.) is for solely stacks of books and journals and other room (of area 45.2457 Sq. Mts.) is shared by library office, teachers reading space, students' reading space and some parts of it is also used for stacks of library books.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procure new books, journals and e-resources during the last four years.

After allocation of budgetary funds for different subjects, each department submits their books/periodical demands. The order of books/periodicals is processed either by the librarian or by teaching faculty from the library committee and procurement of the items is realized thereafter.

Library holdings	Year -1 2011-12		Year – 2 2012-13		Year – 3 2013-14		Year – 4 2014-15	
	No.	Expenses	No.	Expenses	No.	Expenses	No.	Expenses
Text Books	379	104706	27	7269	146	25950	220	57554
Reference books	635	132718	43	9367	243	102875	325	91389
Journals/ periodicals	Nil	Nil	Nil	Nil	2	2000.00	Nil	Nil
e- resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other	Nil	Nil	Nil	Nil	Nil	18	5052	Nil

(Specify)								
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4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

Still now we did not have any such facilities. We shall incorporate these facilities in near future. Our librarian post is practically vacant since 9th June, 2010; the College may get the Librarian through the forthcoming West Bengal College Service Commissions interview/examination for lectureship/librarianship. Experienced non-teaching staffs are maintaining the library.

4.2.5 Provide details on the following items: (Data given for current academic year)

- Average number of walk-ins -- 28 per day Average numbers of books issued/returned -- 46 per day
- Ratio of library books to students enrolled – $22955 / 733 = 31.32$ (Current academic year)
- Average number of books added during last three years – 351.33
- Average number of login to opac (OPAC)– We have no ICT facility still now.
- Average number of login to e-resources – Not applicable.
- Average number of e-resources downloaded/printed -- Nil
- Number of information literacy trainings organized -- Nil.
- Details of “weeding out” of books and other material – Till

4.2.6 Give details of the specialized services provided by the library

- Manuscripts -- Documentation of manuscripts is still not done.
- Reference -- Previous years questions of affiliating University are supplied.
- Reprography – Library does not provide such facility.
- ILL (Inter Library Loan Service) – Nil.
- Information deployment and notification (Information Deployment and Notification) – Nil
- Download – Yes.
- Printing – Yes.
- Reading list / Bibliography compilation -- Nil
- In-house / remote access to e-resources -- Nil
- User orientation and awareness – Nil
- Assistance in searching databases – Nil

- INFLIBNET /IUC facilities – Still now this service is not provided.

4.2.7 Enumerate on the support provided by the Library staff to the students and staff of the college.

Library staffs are giving constant support to the teachers, non-teaching staff and the students by providing them their necessary books/periodicals, if it is in their possession. If it is not available, they give requisition for it to the library committee or to the Principal for consideration of purchasing.

4.2.8 What are the special facilities offered by the library to the visually / physically challenged persons? Give details

Our library is situated on the ground floor, it helps the physically challenged person to access the library with some ease. Until now it did not face any such situation because of this physically challenged persons faced any hindrance to access the library. If needed our library may incorporate wheel chair and other assisting gadgets also. There is no provision for visually challenged persons, such as Braille readable books etc.

4.2.9 Does the library get the feedback from its users? If yes how is it analysed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

The library has no arrangements for survey like feedback. But if any problem rose, the librarian or library staffs inform that to the library committee for solution.

4.3 IT Infrastructure

The modern age is the age of information technologies. No institution can be devoid of those facilities. Our institution is also trying its best to procure and provide such facilities to the teachers, students and other staff members. The institution is trying to provide internet facility either through wired or through Wi-Fi hotspot facility.

4.3.1. Details of computing facility available (hardware and software) at the institution.

- Number of computers with configuration (along with printer) ---

Sl. No.	Department	No. of Computers/Printers	Configuration
1.	Office	a. Computer -2 b. Computer -1 c. Printer - 1	a. Intel (R) core™ i3-4160, CPU@3.60GHz b. Intel (R) core™ i3-2120 CPU @ 3.60GHz c. Printer - 1
2.	Computer Lab.	a. Model Acer - 10 b. Model Zenith - 1 c. Model Dell Inspiron- 2 d. HP Laser printer - 1 e. Dot matrix printer - 1	a. Pentium (R) Dual core CPU, E6700 @ 3.20 GHz b. Intel Pentium (R) CPU @ 1.5 GHz c. Intel(R) Core™ i3
3.	Geography Lab.	Dell Inspiron- 3	Intel (R) Core™ i3
4.	B.C.A. / B.B.A.	a. Model Dell Vostro 200 - 8 b. Printer - 1	a. Intel (R) Pentium (R) Dual CPU E 2180, RAM 1GB, HDD - 250GB b. HP p1008 Laserjet
5.	Physics Lab.	a. Computer -1 b. Printer - 1	a. Intel (R) Core™ i3, RAM 2GB b. HP p1008
6.	Chemistry Lab.	a. Computer -1 b. Printer -1	a. Intel (R) Core™ i3, RAM 2GB b. HP p1008
7.	Teachers, Common Room	a. Computer -1 b. Printer-cum-Scanner -1	a. Intel (R) Core™ i3, RAM 2GB b. HP Laserjet
8.	Library	a. Computer -1 b. Printer - 1	a. Intel Pentium (R) CPU @ 1.5 GHz b. HP Laser jet
9.	Principal's Chamber	a. Computer - 1 b. Printer -1 c. Xerox machine - 1	a. Intel (R) Core™ i5, RAM 4GB b. HP Laser jet
10.	IQAC Room	a. Computer - 1 b. Printer -1 c. Xerox machine - 1	a. Pentium (R) Dual core CPU, E6700 @ 3.20 GHz, RAM - 1GB b. Laser Printer
11.	Accountant's Room	a. Computer - 1 b. Printer -1 c. Server - 1	a. Pentium (R) Dual core CPU, E6700 @ 3.20 GHz, RAM - 1GB b. Laser Printer c. IBM Server Xenon E5405

- Computer student ratio – 32/733 (in current session)
- Standalone facility – No such facilities are available.
- LAN facility – LAN installation is underway.
- Wi-Fi facility – There is 1Mbps Wi-Fi connection installed.
- Licensed software – SPSS, MAPLE
- Number of nodes / computers with internet facility - 4 nodes
- Any other – Nothing significant.

4.3.2. Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The teaching staff, non-teaching staff and students can avail the computer and internet facility in the computer laboratory under the Department of Mathematics. Besides the Department of Physics and Chemistry has internet facility, they can provide their staffs the computer and internet facility. B.B.A./B.C.A. Department has its own computers and internet connection. Internet connection is provided in the Account section also. Obviously Principal chamber has computers and has dedicated internet connections.

4.3.3. What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution is in consideration to provide high bandwidth Wi-Fi internet connections to all the students, teachers and other staffs within its campus. It has plans to accommodate more ICT enabled class rooms. It has also plan to ensure 100% computer literacy, so that none from the student community or from staff members in the college will be computer illiterate. The institution has also plan to upgrade the college library introducing both hardware and software. More computers will be provided in the library. Library software will be installed to assist the library personnel in delivering library services to its members. More computers will be provided to the Geography department.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Budgeting system of fund allocation for procurement, up gradation, deployment and maintenance of the computers is not exercised till now. The institution serves this job according to the justifiable need and funds are provided either from its own fund or from the Government or from the UGC fund through proper consideration.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The institution has provided one smart board in the computer laboratory. Internet is provided to the teaching staff, non-teaching staff and students.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to online teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a vacillator for the teacher.

One smart board is installed in the computer laboratory and internet facility is also provided there. A small group of students can be accommodated there for ICT based teaching learning process. The institute encourages this method of learning. Teachers are also encouraged to surf the internet for the up-to-date study materials those are provided by different national and international reputed institutions and universities.

4.3.7. Does the institution avail of the National Knowledge Network connectivity directly or through affiliating university? If so, what are the services availed of?

Until now there is no National Knowledge Network directly or through affiliating university.

4.4 Maintenance of Campus Facilities

4.4.1. How does the institute ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Budgeting system of fund allocation under different heads of expenditure is not exercised till now. The institution has its building committee and purchasing committee formed by the Governing Body. Through their consideration all demands for the maintenance or procurement of instruments or construction/renovation of building are fulfilled according to the need and urge. Therefore in the following table we incorporate same data in the column 3 and 4.

Table 4.4.1: Statement of Expenditure during last four financial years.

Head	Year	Amount of allocation/Rs	Amount Utilized
Building	2011-12	1,68,900	NIL
	2012-13	1,75,320	1,56,292
	2013-14	88,200	69,190
	2014-15	1,25,000	Yet to be Audited
Furniture	2011-12	1,51,350	1,41,250
	2012-13	48,000	37,970
	2013-14	20,000	16,145
	2014-15	55,000	Yet to be Audited
Computers	2011-12	71,000	63,360
	2012-13	6,80,000	6,37,990
	2013-14	15,450	10,275
	2014-15	1,38,000	Yet to be Audited
Equipments	2011-12	10,41,800	9,33,749
	2012-13	45,000	31,546
	2013-14	53,500	42,252
	2014-15	1,30,330	Yet to be Audited

4.4.2. What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The Institution has a building committee. They play an important part in maintenance and construction/renovation of the infrastructure of the Institution. For the departmental equipment, respective department teachers give requisition to the Principal/Teacher-in-Charge. For small expenditure, the Principal/Teacher-in-Charge sanctions it directly after through consideration; otherwise it is placed in the Governing Body meeting for a decision. After the sanction of the Governing Body, the purchasing committee seeks quotation/tender through advertisement in local newspaper, national newspaper and College website. After fulfilment of the formalities purchasing committee takes the final decision.

Different facilities and equipment of the college are maintained by the respective departmental staffs. The Principal/Teacher-in-Charge looks after the overall maintenance task either by himself or giving responsibility to some staffs or faculty members of his consideration.

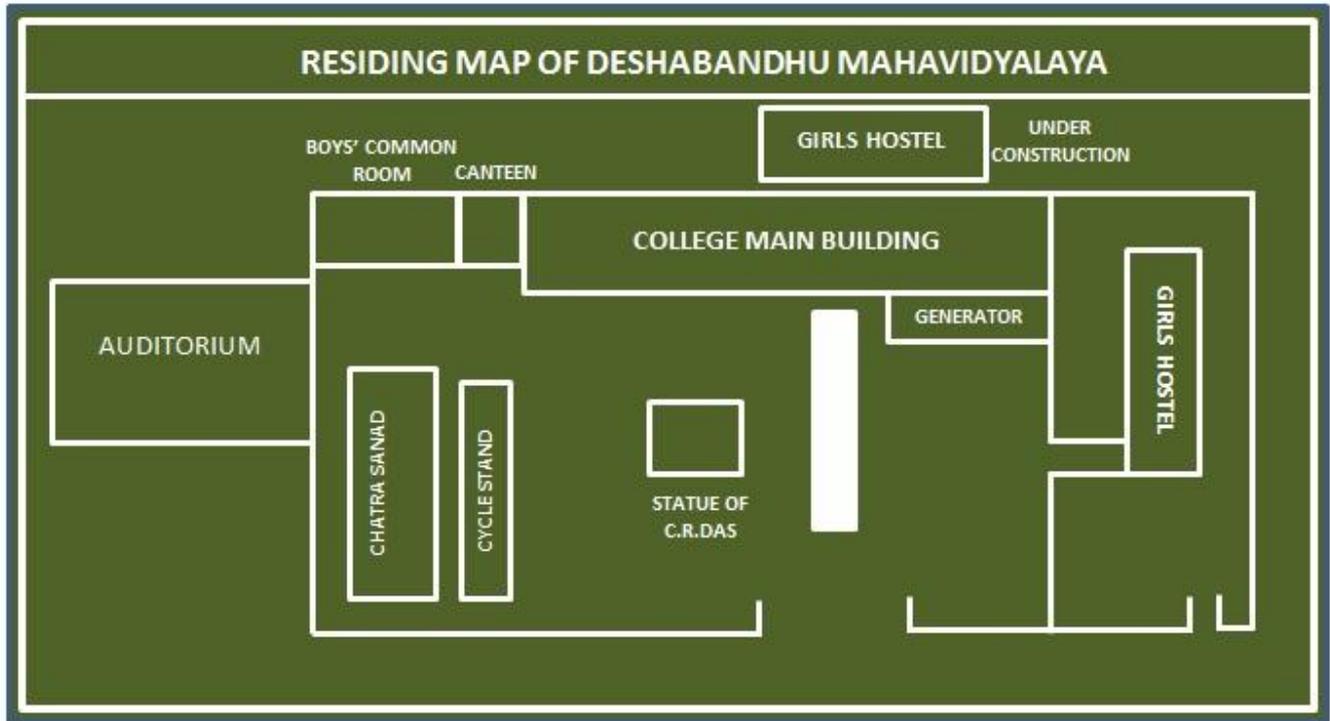
4.4.3. How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

There is no specific frequency that the institution takes up the calibration and other precision measures for the equipment/instruments. Departmental teachers or staffs look after their instruments/equipment, if there is any fault/malfunction arises, they take necessary measures thereafter.

4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

There is one Diesel Generator set of 32 KV installed in the campus. There are four 5 KV UPS installed in the laboratories and in staff rooms. The institution is within the boundary of the Chittaranjan Locomotive Works and the electricity it receives is provided by the CLW authorities. The important thing is that load shedding occurs here very seldom. Drinking water is also supplied by the CLW authority by frequency two times daily. The institution has also one covered well and one pump set. It has overhead water tanks of sufficient capacity. Water purifier and water cooler are also installed in the college campus.

Fig. -1 Layout of the College Campus



Criterion V: Student Support and Progression

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, as the prospectus provides overview of the college to the newcomers, it is necessary to publish prospectus every year . Generally the prospectus contains the following:-

History of the college, Norms of admission, courses offered at UG level with combination subjects • Code of Conduct , fees chart, facilities available• Rules & Guidelines of the college and List of faculty members , examination rules, what to do and not to do etc. From the current academic year 2015-16 as per instruction of the Education Department, Govt. of W.B on-line admission has been started . Therefore the prospectus is available in our college website www.chittaranjancollege.org

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

As per guidelines framed by the State Govt., 10% of total student strength are enjoying free students ship considering their family income source. Apart from the above we have a “Students Aid Fund” for the students belonging to the financially weaker section of the society. The fund is distributed on recommendation of the MLA of the constituency and Local Panchayat of the locality.

Minority students are getting scholarship from WBMDFC.

Year 2011-2012

WBMDFC Scholarship – 6 students

Free studentship- 100

Students' Welfare Fund – 60

College Alumni Association – 2

Year 2012-2013

WBMDFC Scholarship – 5 students

Free studentship- 105

Students' Welfare Fund - 60

Alumni Association – 3

Year 2013-2014

WBMDFC Scholarship— Nil

Free studentship- 99

Students' Welfare Fund - 56

Alumni Association – Nil

Year 2014-2015

WBMDFC Scholarship— Nil

Free studentship- 125

Students' Welfare Fund - 72

Alumni Association – Nil

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

State Government of West Bengal is giving “ Post Matric Scholarship” to the SC/ST & OBC Category students . Every year a large number of students of above categories are applying to the said scholarship and the concerned department of the government is granting scholarship almost each and every applicant who are eligible. Besides that Minority students are getting scholarship from West Bengal Board of Minority Welfare Corporation. Kanyashree Prakalpa is a scholarship project of Govt. of W.B to the girls students of the college.

5.1.4 What are the specific support services/facilities available for?

Students from SC/ST, OBC and economically weaker section	<i>Library Books of each subject on demand, arrangement for getting Post Matric Scholarship</i>
Students with physical disabilities	<i>Provide all facilities at ground floor</i>
Overseas students	<i>NA</i>
Students to participate in various competitions/National and International	<i>Students are regularly taking part in various sports events at University level and inter-college level.</i>
Medical assistance to students: health centre, health insurance etc.	<i>Periodical health check-up at college campus by visiting Doctors</i>
Skill development (Spoken	<i>Spoken English yet to start, & Computer</i>

<i>English, Computer literacy etc.,)</i>	<i>literacy course is going on</i>
<i>Support for “ slow learners”</i>	<i>Arranging/providing 20 minutes extra time to the slow learners in the final examination by the University on demand.</i>
<i>Exposures of students to other institution of higher learning/ corporate/business house etc</i>	<i>In professional courses like Business Administrative and Computer Applications, students are mandatorily pursuing project work in Corporate and Business Houses.</i>
<i>Publication of student magazines</i>	<i>Annual Publication named “ PADAKSHEP “ in Bengali</i>

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution, through its National Service Scheme, motivates and facilitates the students to take active part in MES courses by Skilled Development Corporation of India at our local ITI's.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debates and discussions, cultural activities etc.

- *Students at large are encouraged and supported by their concerned departments to participate in various co-curricular activities like academic, cultural for which they should not have to miss out on the lectures delivered as well as class attendance to ensure minimum percentage.*
- *Concerned teachers are keeping in mind that no students participating in various activities of the College miss out on class lectures and extra classes are held to meet their losses as and when required. • Moreover students are escorted and guided by college staff/ teachers to the State-Level competitions held off campus (Univ. playground) .An effort is made to raise the level of consciousness about various creative mechanisms like poster making, drama, debate, story writing etc.*
- *NSS is dedicated to sensitization of the college students about their social responsibilities by holding various outreach programmes for slum dwellers and BPL people.*

- *The College makes an effort to organize round the year activities such as Intra-College competitions in various categories like singing, recitation, dancing, painting, and various such other activities. The College has a unit to organize co-curricular activities. These Committees organize Cultural Programmes on a large scale like Annual Function and College Reunion with hosting of dramas generally in Bengali and sometimes in Hindi which also involves student participation from a number of departments. Besides the college also organizes several cultural programme to commemorate or celebrate International Vernacular day in the form of 'National Education Day, Baishe Shraavan, Vanamahotsav and several others. The teachers are involved with dedication to prepare the students for such competitions. Apart from the Annual Sports, which is a regular event held every year with active participation of students, they are provided with different sports equipment to play outdoor and indoor games throughout the year.*

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET,SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defence, Civil Services, etc.

NIL

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The College has established the following committee:

- *The **Disciplinary Committee** of the College deals with the erring students and their guardians in a supportive stance so that they can come back to the mainstream life with confidence.*
- ***Grievance Redressal Cell** Since 2010 the College Grievance Cell received a few grievances regarding the services of the College office , regarding the services of the College library.*

All grievances are taken up in course of time. Student interests were looked into immediately there are no pending complaints lying idle anymore.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities

and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The College has a Career Counselling Cell which occasionally interacts and brings experts for students career counselling. The Career Counselling Committee during the last few years especially since 2012 has organized several seminars, interactive sessions, recruitment drives and awareness programmes of its kind. Here is look into a few. Some students got employment in last few years through several pool campusing method in Wipro, TCS, Tech Mahindra etc.

5.1.10. Does the institution have a student grievance redressal cell? If yes, list (if any)the grievances reported and redressed during the last four years.

1. Reported on 16.09.2013

Name	<i>Anonymous 2nd year students</i>
Brief Description	<i>Inefficiency on the part of the office staff regarding issue of bonafide certificate for obtaining Railway pass of employee ward</i>
Action Taken	<i>At first merit of the report is examined then due order was passed</i>
Whether student/ applicant/ other person given personal hearing	<i>Grievance cell had a meeting with the Head Clerk of the office as per advice of the Principal of the college.</i>
Status of disposal	<i>Settled</i>

2. Reported on 21.08.2014

Name	<i>Anonymous 2nd year students</i>
Brief Description	<i>Unwillingness of issuing Library Books beyond office hours</i>
Action Taken	<i>Book issuing facility extended till students received their Admit cards</i>
Whether student/ applicant/ other person given personal hearing	<i>Grievance cell met the concerned library staff for extending their co-operation</i>
Status of disposal	<i>Order carried out</i>

3. Reported on 01.02.2014

Name	<i>Anonymous 2nd year students</i>
Brief Description	<i>Common students are not allowing to enter Principal's room for submitting their grievances</i>
Action Taken	<i>The matter brought to the notice of the Principal</i>

<i>Whether student/ applicant/ other person given personal hearing</i>	<i>Not necessary</i>
<i>Status of disposal</i>	<i>Principal allowed 02 students to enter his chamber and matter settled.</i>

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The College has a Disciplinary Committee comprising senior teachers to enquire, and take actions in cases of sexual harassment, if any, in the college. It is to be noted here that no particular case of sexual harassment has yet been reported to the authority since inception of the college although the college is a co-educational college. The college authority stands beside every student more particularly female student as a shield to protect them from any kind of unseemly behaviour inside/outside the campus. The institution is also expressing its commitment to form VISAKHA committee in near future.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The Prospectus makes it very clear that the Institution believes in holistic education and is very seriously committed to its goal of free and healthy thinking.

- *As additional precaution the College authority is very alert and cautious during the time of the admission and the Principal along with the Heads (Senior Teachers) of different sub-committees under the Teachers' Council address the Fresher's at the 'Freshers' Welcome' programme where the liberal and democratic culture of the college is projected very strongly. In this context it may be mentioned here that this is only co-educational college in West Bengal having no postering inside/outside the college wall.*
- *Moreover, the college has a Disciplinary Committee comprising senior teachers who deals with these kinds of problems, if any. This committee coordination with the Students' Union and it is to be mentioned that no case of ragging has yet been reported to the College authority.*

5.1.13 Enumerate the welfare schemes made available to students by the institution.

There is a Students' Welfare Committee, which basically distributes college collective fund, to help needy students in pursuing their studies.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

No. But the college has an unregistered Alumni association. The Association extends monetary help to the students on need-cum-merit based need-cum-merit based students.

5.2. Student Progression**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Students progression	%
<i>UG to PG</i>	<i>Above 60%</i>
<i>PG to M. Phil.</i>	<i>Nil</i>
<i>PG to Ph.D.</i>	<i>Nil</i>
<i>Employed at UG level –</i> <i>• Campus selection (Average done on the basis of data collected from 2007-08 to 2013-14)</i>	<i>Nil</i>
<i>• Other than campus recruitment</i>	<i>Nil</i>

The overall trend observed through the data reveals the fact that most of the students of Deshabandhu Mahavidyalaya, a undergraduate college situated in a rural area, prefer to pursue higher studies in the form of doing post-graduation in different Universities and Institutes, while a very negligible percentage of students opts for a job, just after graduation or post-graduation.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

YEAR	PART I BA/B.Sc/B.Com	PART II BA/B.Sc/B.Com	PART III BA/B.Sc/B.Com	University percentage
2011	60/90/55	60/90/45	60/100/55	68/85/77
2012	54/91/49	53/92/50	70/100/75	78/88/70
2013	58/90/54	60/88/54	67/75/63	76/90/76
2014	54/91/55	53/92/50	70/100/75	78/95/70
Completion Rate				
2011	100%	100%	100%	
2012	100%	100%	100%	
2013	100%	100%	100%	
2014	100%	100%	100%	

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

There is no PG Course in the college.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Special care is taken of students who are at risk of failure by providing them special tutorial facilities on demand. Almost one-to-one interactions with teachers concerned are provided considering their drawbacks.

- *Parent-Teacher meetings are held to update the parents about their wards' performance.*
- *The College has a Students' Welfare Committee to support those students who are very irregular in attending classes due to financial problem and ultimately dropouts.*

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

On 1st of March, 2013, the 150th Birth Anniversary celebration ceremony of Swami Vivekananda was organized by the College with due respect and an Education Department,

Government of West Bengal sponsored seminar was organized by the college, where a number of renowned scholars and activists spoke on the various aspects of Swamiji.

Annual Sports Day is celebrated with participation of students amounting to 70%.

The College celebrates Republic Day on 26th January, Independence Day on 15th August, , the Saraswati Puja/Basant Panchami, Bano Mahotsav with proper respect and Baise Shravana(Death of Rabindra Nath Tagore)

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Narayan Kundu- 3rd Year BA 2014-15 & 2015-16 – 400 metres. Race- 3rd position-West Bengal

Inter College District Sports Championship under the auspices of Education Directorate & Patronage of Higher Education Department, Government of West Bengal

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

For the upkeep of institutional quality, our College has recently following the system of Feedback forms from the outgoing Third year students. In case of any improvement and rectifications on the part of any teacher is required, the institutional head takes step as and where necessary. Needless to say, that these feedback reports help a teacher to make amends in his/her process of career advancement.

The IQAC is active in the College since the previous NAAC assessment in 2007. It takes note of progress and regress and publishes AQARs which are kept ready in the Principal's chamber and are at the disposal of the Governing Body and any Government, UGC and Burdwan University Inspection teams on any visits that take place. AQAR for the period from 2007-08 to 2014-15 have been uploaded in our college website.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

Annually the College publishes college magazine 'Padakhep' (Stepping). The College students make drawing/picture during various seminars and workshops. Department of NSS every year organizes various awareness programme.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The students' Unions in the College are formed through election by the students of undergraduate course. The Principal/Teacher in-charge is the Ex-Officio President of the Students' Union and there is a Students Union General Secretary. Students' Union have several committees of its own and closely related with the concerned teachers who have assigned as Head of the said committee. Students' Union Election take place each year peacefully and democratically without any external interference whatsoever under direct control of State Government machineries.

The General Secretary of the Students' Union is Ex-officio member of the Governing Body of the college and shoulders a great deal of responsibility for the greater interests of the students highlighting their problem, demands etc.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- Governing Body
- Students Union Committees of the College.
- Students Aid Fund.
- Canteen Committee.

In other Statutory committees, though there is no provision for students 'representation, they are taken into confidence in the decision making process.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The authority maintains cordial relationship with the alumni; they respond sincerely and overwhelmingly at the general call from the chair. The chair seeks cooperation in the form of experience and intelligentsia from former faculties in the process of general development of the institution.

Criterion VI: Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.

Deshabandhu Mahavidyalaya, Chittaranjan was established in 1973 with the aim of spreading higher education in Chittaranjan, bordering West Bengal and Jharkhand . Since then, as the only institution of higher education in the locality it has been serving with the aim to help increasing efficiency among students by imparting quality education to all.

Vision:

- *Extending value education among students.*

Mission:

- *To ensure and sustain improvement in quality education.*
- *To help increasing efficiency among students by imparting value added **education**.*
- *To make students committed to society and adaptable to global changes.*

Objectives:

- *To spread higher education in the remote locality.*
- *To develop healthy relationship between students, teachers and society.*

After the college has completed its journey of more than three decades, it is steadily marching ahead with the objective to make its students adaptable to the global changes, especially the students coming from the remote village areas of the locality.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The college, affiliated to the University of Burdwan, follows the syllabus framed by the University. So it has little scope of internal curricular designing. But every department gets the syllabus unitized and teaching in carried out accordingly to complete the syllabus.

6.1.3 What is the involvement of the leadership in ensuring :the policy statements and action plans for fulfilment of the sated mission

Policy Statement

The authority of the college sets its academic plan and programme coupled with the required administrative strategies in a manner that reflect the vision and mission. The Principal/ The Teacher in-charge on behalf of the management committees , communicates the policies adopted by the Governing Body and leads the college accordingly. The faculty members of different departments are communicated about the plans and programmes. The various sub-committees of the Governing Body and the IQAC sincerely follow up the action plan of the management. The Principal seeks co-operation of the Teachers' Council which in its turn , significantly contributes to the actualization of the objectives of the college.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

An action plan duly chalked out is a necessary pre-condition for the actualization of the stated mission. The academic, co-curricular and extra-curricular activities are the important aspect with respect to the actualization of the stated mission. All the departments are involved in this process. The faculty members on behalf their respective departments give their suggestions through the Teachers' Council. The Secretary, Teachers' Council plays the connecting role between the teachers and the Principal. The departments prepare the plan of action of the forthcoming academic session. These suggestion are considered as vital factor in finalizing the academic programmes of the college.

Interaction with stakeholders

The college authority firmly believes that education is never a one-way traffic. All the stakeholders- students, the parents, the alumni and people of the locality are important for the college authority. The college authority has its mechanism for interaction with the parents and the alumni. The feedback obtained through these interaction is given due importance in preparing the plan of action of the college. The Students' Union which is a statutory and democratically elected body plays a vital role in this process. The General Secretary of the Students' Union who is the ex-officio member of the Governing Body is directly involved in the policy making process on behalf of the students. The present Teacher in-charge who is a

permanent resident of the locality has a social interaction with the local people. In this process, the college has the opportunity of interaction with the local people, though informally. This helps the college to know the pulse of the local people.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The college authority has regular interaction with the stakeholders including parents, formally or informally, to have necessary feedback . The Students' Union too puts its demands relating to academic, administrative and infrastructural matter to the Principal. The Principal also has regular interaction with the Secretary, Teachers Council regarding academic , administrative and infrastructural matter . The P:incipal as the President of the Teachers' Council presides over the meeting of the Teachers' Council . All these are the means by which the college authority get the inputs which , in due course of time , are taken into consideration for policy making and planning for the development of the college.

Reinforcing the culture of excellence

The college authority firmly believes that excellence cannot be achieved overnight. It is a prolonged and rigorous process with the students at the centre. Teaching-learning process is conducted accordingly. Various awareness programmes are conducted by the NSS Unit of the college. The students have access to the seminars, workshops, special lectures etc. Besides access to the internet is also provided to the students as and when feasible. The introduction of model class room with Smart Board etc. can be cited as an example of extending the advanced learning resources to the students. In this entire process the staff involved contributes to the reinforcement of the culture of excellence.

Champion organizational change

To make the students adaptable to the global changes is one of the stated mission of the college. The college as a centre of higher learning in the twenty first century cannot afford to ignore the present trend of globalization. The college takes initiative accordingly to set it programmes and make the modern facilities available. Increased number of computers with internet facility in various departments, Wi-Fi facility, introduction of the On-line admission process, model class room are the few examples.

The students from the financially weaker section, especially those coming from the remote villages are supposed to be a significant number of beneficiaries of the advanced infrastructure.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

IQAC monitors and evaluates policies and plans of the institution. There are different sub-committees of IQAC. Each sub-committee is entrusted with effective implementation and improvement from time to time of policies related to respective fields .

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Principal of the college acts as representative of the top management. He gives enough responsibility to the Heads of the departments in managing the affairs of the department such as allotment of class to different teachers; prepare questions for college examinations etc. This inculcates academic leadership to the faculty.

6.1.6 How does the college groom leadership at various levels?

Students' Union is allowed to select office-bearers (such as Games Secretary, Cultural Secretary, Magazine Secretary etc.) so that leadership among the students are developed. Similarly, there is a convener in different sub-committees of the Teachers' Council. In college office also, different non-teaching staff are allotted responsibility for managing different types of work such as admission, examination, students' union election etc. Thus the college grooms leadership at various levels.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college delegates authority to Heads of different academic departments in running their respective departments. Thus autonomy of academic departments are ensured. The college also delegates authority to the Head Clerk in running the official work. Thus administrative autonomy is ensured. However, the Principal is in charge of overall supervision so that co-ordination among different departments is not hampered.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, Representatives from teaching section, non-teaching section and one student representative (General Secretary of Students' Union) are included in the Governing Body of the college. This enables them to participate in the decision making process of college administration.

6.2 Strategy Development And Deployment

6.2.1 Does the Institution have a formally stated quality policy ? How is it developed, deployed and reviewed?

Yes, the quality policy is stated in AQAR. The quality policy is developed through discussions in different sub-committees such as Academic Sub-committee, Admission Sub-committee, and Routine Sub-committee etc. Suggestions of the sub-committees are placed in IQAC where the policy is finalized. Principal forwards the quality policies to respective departments for implementation. The policy is reviewed annually before preparing AQAR for the next year.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the following aspects are considered for inclusion in the plan:-

- 1) Teaching and Learning;
- 2) Research and Development
- 3) Community engagement
- 4) Students Welfare
- 5) Infrastructural development.

6.2.3 Describe the internal organizational structure and decision making processes

Deshabandhu Mahavidyalaya has an organizational structure similar to other colleges of the State of West Bengal. In the top there is the Governing Body composed of President, Principal, Government Nominee, University nominees (03 persons), teachers representatives (03 persons), Non-teaching staff representative (02 persons), Donor's representative and General Secretary, Students Union who is the ex-officio member of the governing body. The Governing Body

functions with different sub committees such as Finance sub-committee, Building sub-committee and purchasing sub-committee. The Governing Body is the supreme authority and the Principal acts according to the advice of Teachers' Council and IQAC. Teachers' Council has its different sub-committees such as academic sub-committee, admission sub-committee, routine sub-committee, examination sub-committee etc.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- i. Teaching & Learning
- ii. Research & Development
- iii. Community Engagement
- iv. Human Resource Management
- v. Industry Interaction

Quality improvement strategies are described below:-

Teaching and Learning-

- (a) To encourage teachers for undertaking refresher course and Orientation programme;
- (b) To introduce new courses such as Botany, Zoology, Education and Computer Science
- (c) To introduce vocational course of BBA & BCA
- (d) To organize State Level and National Level Seminars

Research and Development-

- (a) Teachers are encouraged to undertake Minor Research Projects with the help of financial assistance from UGC;
- (b) A major research project is undergoing in the Department of Chemistry with the leadership of Dr. Ujjal Kanti Roy, Assistant Professor of Chemistry;
- (c) Launching of an ISSN research journal, "DBM Social Science Reporter" to encourage publication by teachers;
- (d) To modernize science laboratories to cope with the introduction of Honours Courses in Chemistry and Physics.

Community Engagement-

(a) NSS Unit of the college is engaged continuously in interaction with local community;

Human Resource Management-

(a) Teaching and Non-teaching staffs are encouraged to improve their efficiency in computer applications.

Industry interaction:-

(a) Students of BBA and BCA interacts with the industry through their project works.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders to review the activities of the institution?

The Principal adopts certain mechanisms for collection of feedback from different stakeholders. Filled in Students' Questionnaire forms are collected, discussions are made with the Alumni Association from time to time and regular meetings are held with Teachers' Council and Non-teaching staff. The feedback so obtained is placed by the Principal in the Governing Body meeting. After in-depth discussion and deliberation, the current systems and activities of the college are reviewed and decisions regarding the framing of new policies are taken.

6.2.6 How does the Management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Principal on behalf of the management always encourages teaching and non-teaching staff for improving the functioning of the college through moral persuasion. More active members are included in different sub-committees and are given responsibility in decision making process. The members of staff through their involvement in committees and councils like Teachers' Council, Admission Committee, and Career Counselling Cell etc. can play active role in decision making and their implementation.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

In the last year the Governing Body of the college met four time viz. 08.04.2014, 27.06.2014, 29.08.2014 and 16.12.2014 according to necessity. The resolutions made in those meetings were

properly recorded in the minute's book and kept in the Principal's office. Most of the resolutions have been implemented while the rest are yet to be implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The affiliating university has no power to delegate the status of autonomy to an affiliated institution without obtaining necessary consent or permission from the State Government. Administrative part of the college is running under the instruction of the Education Department/Directorate, Government of West Bengal and Academic part is running under the instruction of the affiliating university. The State Government does not have any policy or Act in allowing the college to apply for autonomy. Therefore the question of efforts made by the institution in obtaining autonomy does not arise.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

There is a grievance redressal cell which receives complains from teachers, non-teaching staff and students and take up the matter with the Principal. Complaints are immediately attended to and sought to be resolved in consultation with the members of the said cell and the Principal of the college.

In general students complaints are coming through- General Secretary, Students Union. Teachers' complaints are coming through- Secretary, Teachers' Council and Non-Teaching complaints are coming through Head Clerk . Besides this, the Principal meets guardians having any complaint for redressal of the same.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

During the last four years there has been no instance of court cases.

6.2.11 Does the Institution have a mechanism for analysing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes. The Principal goes through all the filled in feedback forms related to the performances by the students of the college; Feedback forms for teachers, Librarian and office staff is yet to be introduced.

The Principal from time to time gets in touch with the teachers and librarian individually if he feels it necessary and advises them.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Teachers are encouraged to undertake Refresher Course and Orientation Programme for which they are sanctioned Duty Leave. Non-teaching staff are encouraged to learn and develop their skill in operating computers. Teachers of BBA and BCA department of the college help them in this matter.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The strategies adopted by the college for faculty empowerment are:-

- (a) Space and infrastructural facilities are provided to perform the roles and responsibility;*
- (b) Supports are provided to organize seminars, conferences and workshops etc.;*
- (c) Teachers are encouraged by IQAC and provided assistance in applying for MRP;*
- (d) Empowerment of the faculty members and non-teaching staff is ensured as they are included in Governing Body and different sub-committees. Thus they can play role in policy making and its implementation.*

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Half yearly self-appraisal forms are filled in by the faculty members and are regularly reviewed by the Principal. The Principal periodically discusses with the non-teaching staff about the short comings in their performance and motivate to improve their efficiency.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

After assessment of the self-appraisal reports, the authority informally appraises the teachers about the outcome. Positive suggestions are provided to the concerned non-teaching staff to perform better and internalize dedication and commitment.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff include-

- (a) Loans from Provident Fund A/c of respective members of staff;*
- (b) Festival advance is sanctioned to members of staff;*
- (c) Recently a co-operative Credit Society has been formed including teachers and non-teaching staff. Members of the society can take loan from the society;*
- (d) Maternity leave to women staff;*
- (e) Provision of pure drinking water;*
- (f) Canteen facility.*

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

In the last four years significant percentage of staff have availed the benefit of welfare schemes. The West Bengal College Service Commission recommends faculty members for recruitment. To retain the eminent faculty they are provided with conducive working environment, adequate infrastructure and facilities for improvement in career.

6.4 Financial Management And Resource Mobilisation

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has its mechanism in order that the available financial resources could be used efficiently and effectively. The sub-committees formed by the Governing Body are involved in this process. These are the finance committee, the building committee, the purchase committee.

Calling for quotation/tenders are the necessary condition for initiating the process of purchase of any major item. The Principal, the Bursar along with the Accountant are in the process of monitoring the income and expenditure of the college. Transparency in financial matters is maintained. Audit by external agency is done and this is quite conducive to the maintenance of transparency relating to the financial matter.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

For last few years the college has been carrying out the process of Internal Audit which as has been noted, acts as a measure to carry out the external audit in a better way. The college has its last audit done for the financial year 2012-13 (**Refer to Annexure-III**).

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college receives grants regularly from the Government of West Bengal. This is the major source of income of the college and this grant is used for the salary of the regular, permanent and part time staff of the college. The college also receives fund from the UGC. Besides, the fees collected from the students are also another source of income. But, the college now has to deposit the 50% of the tuition fees collected from the students to the state exchequer in compliance with an order circulated by the Government of West Bengal. There are Bank Accounts in the State Bank of India, the Bank of India and these accounts generate an amount of interests. The self-financed courses like B.B.A and B.C.A also generate an amount as the source of income of the college.

As per the last audit report no deficit was found (Vide annexure of the audited income and expenditure report of the college)

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Local entrepreneurs were approached to make financial contribution for the development of the institution. An amount of Rs.2,00,000.00(Rupees Two Lakhs) only has been received by us recently. And this amount has been utilized for the purpose of maintenance of the college building.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Our college had our 1st cycle of NAAC peer team visit in 2007. After the process of accreditation was complete IQAC was established in our college. It has been functioning as the agent for sustaining and enhancing quality .

The present IQAC of Deshabandhu Mahavidyalaya comprises the following:-

Chairperson/Teacher in-charge	-	Dr. Sagar Chandra Bandyopadhyay
Co-ordinator	-	Prof. Braja Gopal Goswami
Faculty members	-	Prof. Kalyan Kumar Sanyal Dr. UjjalKanti Roy Prof. Durgapada Mal
Management Representative	-	MrSuhridBasuMallick
Administrative Staff	-	Dr. AbulHossain Mr. Sushant Kumar Das
Alumni	-	Smt. IshitaHaldar Mr. PalashMondal Mr. Laddan Khan Mr. Plabon Mazumder
External Expert	-	Mr. Biswanath Rooj
Student	-	G.S., Students' Union (Ex-Officio)

In all its activities considers its vision, mission and objectives are of prime importance. So, the IQAC is constantly functioning as an advisory committee covering every aspect of the college including the development of the college infrastructure of the college, teaching-learning process, governance, leadership and management and extension activities of the college. The

IQAC regularly places various proposals to the Governing Body of the college. The Governing Body, considering the merit and height of the proposal gives due approval to the proposals made by the IQAC.

(b) The Governing Body approves most of the proposals placed by the IQAC. This process has contributed to a great extent to the enhancement and sustenance of quality in our college. These are:-

- i) Introduction of self-financing course like B.B.A & B.C.A;*
- ii) Introduction of Honours Course in Chemistry with due improvement in its laboratory;*
- iii) Introduction of Honours Course in Physics with improvement in laboratory;*
- iv) Purchase of more computers for various departments;*
- v) Extension of Internal facility in various departments;*
- vi) Computerization of the office;*
- vii) Introduction of subsidy system in the canteen for the students;*
- viii) Extension of safe and cool drinking water facility in the college;*
- ix) Introduction of non-conventional energy in the college*
- x) Installation of green generator;*
- xi) To involve students in making the college campus a plastic free zone and poster free building walls.*

(c) Sri BiswanathRooj , President, Rupnarayanpur Bazar Babsayi Welfare Samity & Secretary, Rotary Club of Chittaranjan is an external member of IQAC of the college. He has assured the college authority to co-operate with the college in different development programme.

(d) The students in general and the elected students union in particular do actively participate in the functioning of the college. They regular keep suggesting on various matters relating to functioning of the college including library, infrastructure matters, canteen etc. The General Secretary of the Students' Union is ex-officio member of the Governing Body of the college. The suggestions made by them have been taken into consideration by the IQAC. As for example, the implementation of subsidy system at canteen for students has been the outcome of the suggestions made by the students. IQAC also have interaction with the alumni of the college and

efforts are made to have suggestions and advice from them for the development of the college.

- (e) The IQAC itself is the combination of various stakeholders including Teachers, non-teaching members of the staff, members of the management, external members and alumni of the college. The present President, Governing Body is an eminent educationist and renowned social worker. He contributes to the deliberations and suggestions which are subsequently put forward to the Governing Body for due approval. The faculty members also are consulted in formulating the plans and proposals of the IQAC.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

Since the formation of the IQAC, all concerned are taking care of the quality sustenance and enhancement programmes chalked out by the IQAC. There are various sub-committees formed by the Governing Body of the college. These are finance committee, purchase committee, building committee and other academic committees. There are Teachers' Council, a staff association of the non-teaching staff and students union. The IQAC makes a coordinating work among these bodies in a structured manner so that the Institution can have an integrated framework for quality assurance of the academic and administrative activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the college authority in its effort to improve administrative activity, has introduced COSA and has made arrangement to training by expert from outside for training up the concerned staff. Senior members of non-teaching staff follow the practice of informally training the junior members. Presently the post of Head Clerk and Cashier are lying vacant after the retirement of the Head Clerk and Cashier respectively. But, the practice of informal training of the junior members is yielding good result. Besides, the informal training of the non-teaching staff for using computer has increased computer literacy among the members of non-teaching staff. The college has installed a Kirloskar Green Generator. The Electrician of the college has been trained up for the better maintenance of the generator.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The college has got affiliated to the KaziNazrul University, Asansol from the current academic session 2015-16 . The college has applied for academic audit to the concerned authority of KaziNazrul University.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college since its inception has been under the affiliation of the University of Burdwan. From the current academic session 2015-16 the college has come under the affiliation of the KaziNazrul University, P.O- Asansol, Dist- Burdwan , West Bengal . The college has the sincere practice of abiding by the rules and regulation framed by the UGC guide lines and Director of Public Instruction's, instruction . The college follows strict adherence to the rules and regulation framed by the agencies in its academic and administrative performances . Besides, the college receives grants from such agencies after fulfilling the criterion of eligibility set by these agencies.

6.5.6 What institutional mechanisms are in place to continuously review the teaching-learning process? Give details of its structure, methodologies of operations and outcome?

The college follows a continuous process in implementing the programmes relating to the teaching –learning process. Every year on the very first day of the commencement of the first year classes the Principal along with the members of the teaching staff meets the new comers to communicate regarding the matters relating to the teaching-learning process. They are advised to attend classes regularly and also to abide by the discipline. The faculty members in addition to taking the routine classes encourage the students to consult them to have their queries satisfied. The below average students too are kept in consideration by the teachers, Class test, subject-based quiz, class seminars and annual test examination are held to assess the improvement of students. Remedial classes are taken for the slow learners. There is a continuous and informal process of collecting feedback from the stakeholders regarding the teaching-learning process. The Teachers' Council at its meetings review the academic and administrative matter of the college. The Principal gives proper weightage of the reviews and resolutions of the Teachers' Council. All these are the parts of mechanism of the institution.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through the following ways:-

- 1) *The Principal/Teacher in-charge as the head of the institution regularly meets the staff-teaching and non-teaching to communicate these policies, mechanism etc. The staffs of the college during their interaction with stakeholders communicate the same. The Principal on regular basis has connection with the elected students' union. These meetings between the Principal/TIC and the Students' Union contribute a lot in such communication. Besides, the notifications displayed in the college notice board, the college prospectus, the college website are also the medium of such communications.*

Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

The college is run in a democratic manner. The teacher, the non-teaching staff of the college and the students- all the internal stakeholders do have democratically elected bodies which are the part of the decision making process. The Teachers' Council and its sub-committees act as advisory bodies. The various sub-committees framed by the Governing Body have their operational autonomy.

Criterion VII: Innovations and Best Practices

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Deshabandhu Mahavidyalaya, Chittaranjan situated geographically at the Chhotonagpur plateau region, is positioned at the bottom of Kangoi hill and has a picturesque beauty. Away from the locality the college has a calm and quiet ambiance ideal for students. The college is also nearly one KM. away from the main road. This distance has become a blessing because the academic ambiance is never disturbed by the honking of the plying vehicles. This location has a positive impact on the college as far as its academic atmosphere is concerned.

The college itself has no formal mechanism of Green Audit. But the college is situated under the area of Chittaranjan Locomotive Works (CLW), a central government organization under the Ministry of Railways, Government of India. The CLW authority has its own mechanism of green audit which covers our college campus. Our college accordingly has to comply with the norms required for the satisfaction of this green audit procedure. The NSS Unit of our college takes up various programmes as a part of that compliance. The college authority also in every possible manner generates consciousness among the students in general to keep the college free from any sort of pollution in and around the college.

The present campus had little scope of greenery. But by virtue of sustained effort now the college is surrounded by Greenery all around. This, we claim with humility, in evidence of our eco-friendly approach.

Even without any formal green audit by the college itself, the very location has made its ambience free from the hazards of noise pollution, visual pollution etc. which is quite common to the institutions situated in noisy locality.

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

The college takes up initiatives in every possible way to make the campus eco-friendly

Energy conservation – The locational advantage itself is resourceful enough to save energy. The college building is situated in such a place where there is no dearth of air and light. Yet care is taken to ensure that the class rooms and the other rooms of the college get sufficient air and light. Our college encourages the necessity for the conservation of energy and has adopted Zero tolerance to the wastage of energy. The electricity consumption in our college costs a heavy amount. Earlier every class room had individual switch system for every light and fan. This caused a huge wastage of energy and thereby drainage of money. Subsequently our college authority replaced the switch system by one switch for every class room. As a result we are able to save money and reduced the wastage of energy which may be taken as positive outcome of the initiative. Besides the use of CFL lamps have been introduced, the old computer monitors are being replaced by the LCD monitors. which also contribute to minimize electricity consumption. The staff concerned has been properly instructed to switch off the class rooms when these are not in use. Kirloskar Green Generator is a noise free and smoke free energy resources. Standard Inverter is also used to ensure uninterrupted supply of power. The college also has installed solar panel on experimental basis.

Use of Renewable energy- The college has installed solar panel on experimental basis. This has been an additional support to the security system at night. Principal's chamber has also been equipped with solar energy. The extension of the use of Solar Energy is in the future planning of the college.

Rain Water harvesting-It is always a better option for accumulation and deposition of rain water than allowing it to run off. Chittaranjan, particularly during the monsoon has very good amount of rain fall. Huge volume of roof water during rain is collected in a reservoir as much as possible and used for watering the plants and the remaining amount is recharged through a pit with a depth of 30 feet.

Check dam construction- NA

Efforts for carbon neutrality - A Kirloskar Green Generator have been installed. It is a low carbon emitting device with no sound pollution. A separate space is meant for parking the vehicles owned by the staff and students. College is presently almost smoking free zone because the number of smokers is almost nil. Sale of cigarettes and bidis is strictly prohibited in the college canteen.

Plantation Since the inception of the college, greenery in the campus was almost nil. But the institution has been making sustained efforts to develop greenery. Saplings were planted, duly nourished and now the college campus is full of trees. These trees, particularly during the month of April, May and June before monsoon, protects the college campus from extreme heat. Plantation programme is organized by the NSS Unit of the college. A casual staff is engaged for maintenance of the newly planted saplings.

Hazardous waste management:-The college does not yield hazardous waste to an alarming scale. Due care is taken to dispose the hazardous waste yielded by the laboratory of the department of Chemistry. Besides all are discouraged to use plastic carry bags. Emphasis is made on the use of bio-degradable materials which get disposed of without causing harm to the environment.

E-Waste Management- Our College is not yet big enough to yield e-waste to an alarming degree. The limited number of discarded computer or its accessories, are kept separately. They are disposed off in due course of time.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

Deshabandhu Mahavidyalaya employees co-operative credit Society Limited is functioning w.e.f---

Innovations:-

Our college, in order to generate a positive impact on the smooth functioning of the college has introduced a number of innovations during last four years.

1. Our college has introduced a staff co-operative credit society named 'Deshabandhu Mahavidyalaya employees credit society' registered under the West Bengal Co-operative Act. This involves a good number of the teaching and non-teaching staff. This will be beneficial to the staff in general. The members will get loan up to 1.5 lac as and when required. The society is planning to extend the loan facility up to Rs. 4 lac.

2. *The college has introduced COSA system in terms of the guidelines framed by the Finance Department, Govt. of West Bengal mainly for smooth transaction of monthly salaries of Teaching and Non-teaching staff of the college every month.*
3. *The college has been successful in fulfilling of longstanding demand for the introduction of Bio- Science. The Peer Team of previous NAAC had also suggested to open new subjects/courses including Bio-Science Department in the college .The college having been duly affiliated, has introduced Zoology and Botany and two management appointee faculties have been appointed in the current academic session.*
4. *A brick causeway from the main building to the college canteen has been constructed. This has been helpful to the students in reaching the canteen.*
5. *The college has introduced its own website www.chittaranjancollege.org. All relevant information about the college are available on the said website. The updating process of this website is regular to keep at per with the requirements.*
6. *From the current academic session full-fledged on line admission system has been introduced. This has been helpful for applicants and their guardians from distant places in particular.*
7. *The college has organized a number of UGC Sponsored seminars. It has also organized a few seminars sponsored by the Govt. of West Bengal.*
8. *As a part of teaching learning method, students are always encouraged to meet the teachers during their off time in the college.*
9. *With the increased number of computers in library, accounts section, the office have been computerized. The office work has been faster compared to the earlier days.*
10. *The college has the practice of inculcating the value education and social responsibility through various programmes carried out by the NSS Unit of our*

college. Besides, the programme like fresher's welcome (NAVIN BARAN) , Teachers' Day are celebrated by the Students' Union. In these programmes, the teachers try to guide the students in developing moral values. Besides, programmes like International Vernacular day on 21st of February, RabndraPrayanDiwas(the death anniversary of Rabindranath Tagore) on 22ndShravana (8th or 9th August)are observed every year to serve this above purpose.

11. Books of Accounts has been audited by the Chartered Accounts duly appointed by the Education Department, Government of West Bengal. Besides this, the college authority is making arrangement for Internal Audit for maintaining accounts department properly. Internal Audit completed upto 2014-15 .
12. Wi Fi facility is available in the college . Internet connection in various departments are available.
13. The department of commerce have been published its own Journal named ‘ ‘ DBM SOCIAL SCIENCE REPORTER’ ’ with ISSN Print 2347-1905.
14. A number of books, one with ISBN have been published by the college and some book are in the press.
15. As a part of the measure to eliminate visual pollution in the college campus installation of banner, festoon and poster are strictly prohibited in the college campus even during the election of the Students Union.
16. The staff of the college, both teaching and non-teaching, carry out their responsibilities of election duties assigned by the Election Commission of India for the Parliamentary or Assembly or Local Self Government election.
17. No smoking has become an almost common and popular practice in our college. This has been the outcome of the sustained campaign and individual initiative by the non-smoking staff.

7.3 Best Practices

Best Practice I - Subsidized Canteen

GOAL- To extend benefit to a large section of students belonging to the financially weaker section and coming from remote villages.

Context- Our college has a practice of extending benefit to the students coming from financially weaker families. This was mentioned in our self-study report (SSR) prepared for our first cycle of NAAC accreditation in 2007. We are not only maintaining this practice, but also have extended this by implementing subsidiary system in the canteen.

With no food shop within 1 Km. around the college campus the students in general and those coming from the remote village in particular had to cope with trouble of staying empty stomach. Under these circumstances college authority, in order to solve the problem, planned for running the canteen in a modified form. The college canteen was leased out to one competent person who is paid Rs. 2500/- per month in addition to the free infrastructural facilities including the canteen room, electricity, water, furniture, electric fan, refrigerator etc. The canteen provides food to the students at a subsidized rate, the food items are prepared according to the choice of the students. The Students' Union is empowered to monitor the canteen affairs. The college authority too has its monitoring mechanism. Besides the Principal/Teacher in-charge often makes surprise visit to the canteen as a part of the quality control and other matters related to the canteen.

This initiative of the college authority has been a success. Compared to the earlier scenario, the canteen has been catering a good number of students since its modification. Presently not only the students, but also a good number of staff- both teaching and non-teaching too are being catered by the canteen, though in a non-subsidized basis. The subsidy is exclusive for the students.

The practice of running subsidized canteen facility for students has yielded positive results. The college being in a place away from the market or any kind of eating shop. It was difficult for students to get some food material during the college hours. It was taxing too for the students to attend classes empty stomach in the late hours. The outcome was the thin attendance particularly in the late hours. The condition of those coming to the college in early hours from remote placed was worse. Student had little energy left to attend classes. But the canteen run on subsidy basis has changed the picture. This canteen has been

popular among the students for its cheaper rates compared to the market. But the quality has never been compromised. Ever since the introduction of the canteen not a single case of sickness due to below quality of food has been reported. The food items available in the canteen, its rate both in the canteen and in the market are as follows:-

Item	Canteen Rate	Market Rate
1) Singara	Rs.2.50	Rs. 4.00
2) Kochori	Rs. 2.50	Rs. 4.00
3) Veg. cutlet	Rs.4.00	Rs.5.00
4) Veg. Chop	Rs.3.00	Rs.4.00
5) Egg Omelet	Rs.7.00	Rs.8.00
6) Chapati (Hand made)	Rs.2.50	Rs.3.00
7) Meal (Veg)	Rs.15.00	Rs.25.00
8) Egg-Bread Toast	Rs.12.00	Rs.15.00
9) Tea (100 ml)	Rs.2.00.	Rs.4.00

The commercial transaction apart, the owner of the canteen has a humane approach to the students. His politeness and tenderly attitude to the students in particular has made the canteen popular among them. The students on their part always try to adjust unintentional inconvenience, if any.

In addition to this ready food, fast food items are made available in the canteen.

Best Practice II

To develop computer literacy among the computer illiterate staff.

GOAL:-To extend accessibility to information technology among the staff. And for the purpose to develop computer literacy among those who are computer illiterate.

In the present time one serving section like higher education has to be conversant with accessing internal and other allied activities like down loading matters, sending e-mails, etc. Computer literacy is a necessary precondition for this.

Earlier our college had a limited number of faculty members with the competence of computer literacy. In the year of 2007 before the visit of Peer Team of NAAC to our college, we were constrained with the limited number of computer literate faculty members to prepare the SSR and other allied matters. But at present our college has a good number of young teachers with high degree of computer literacy.

Taking lesson from our past experience we have identified that computer illiteracy among the faculty members in an area of weakness. The teachers' council had taken the initiative to

eliminate computer illiteracy among the staff as much as possible. The number of computers have increased compared to earlier times. Internet facilities too have been extended to various departments. The teachers council chalked out a plan to use the computer literate and efficient faculty members as resource person to generate computer literacy among the faculty members. The concerned members were duly motivated. And there developed a spirit of co-operation between the computer literate and illiterate members. Outcome of which has been an increased number of computer literate faculty members.

The preparation of the SSR has been greatly contributed by the increased number of computer literate faculty members.

Profile of Teacher-in-Charge

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West Bengal, PIN – 713 331.



Publications:-

1. *Articles in Edited Volumes : Ekabinsha Satabdite Rabindranather Prasanghikata Edited Volumes : 41 articals.*
2. *Journals : Priyabhas, Eshana – edited regularly – as wall magazine.*
3. *Seminar Proceedings : State level – 02, National level – 01.*
4. *Pre-Publication Review : NIL.*
5. *Lectures Delivered/Paper Presentation: Lectures delivered and paper presentation – state level – 02 National level – 02.*
6. *RESEARCH: U.G.C. Regular research fellow- Topic – Unabingsha Satabdir- Samajik Patabhumikay Bangla Prahasan.*
7. *Research Project : Nineteenth Century – Thrust area of Bengali literature*
8. *Other research activities: So many papers published in different journals regularly- such as – Jodhan, Anchalik Sanghati, Chhowa, Chirayata, College and University magazines etc.*
9. *Other research activities: Regularly published – so many articles in different magazines.*
10. *TEACHING: From 31.03.1988 to till date near about 28 years' experience.*
11. *Teaching at Undergraduate Level: 28 years.*
12. *Teaching at Postgraduate Level : NIL*
13. *Examiner ship, Paper- Setting: For about 15 years regularly.*

14. **ADMINISTRATIVE/PROFESSIONAL EXPERIENCE:** Presently acting as the Teacher-in-Charge of the college.
15. **Academic Administration:** Acted as the Co-coordinator of IQAC From 2007 to 31st July,2015 and GB member of our college.
16. **Selection Committee:** Acted as the expert of Selection Committee relating to the Apptt. Of Management appointee lecturer.
17. **Organizing Seminar/Conference:** State Level - 02, National Level – 01.
18. **Sessions Chaired:** State Level – 01, National Level – 01.
19. **Felicitation and Honours:** Ph.D award from Honourable – V.C., B.U.
20. **Books Used/Available as Text/Reference in Universities/Libraries.**

Bengali Books**Author.**

- | | |
|--|---------------------|
| 1. Bangla Nataka Itihas | Ajit Kumar Ghosh |
| 2. Prachin Natya Prasanga | Abanti Kumar Sanyal |
| 3. Byakti, Jukti, Samaj | Amlan Dutta |
| 4. Bangali Buddhijhibi O Bichchhinotabad | Amalendu De |
| 5. Amritotal Bosur Jiboni O Sahitya | Arun Kumar Mitra |
| 6. Karuna Sagar Vidyasagar | Indra Mitra |

& 219 more Bengali Books.

English Books**Author**

- | | |
|---|------------------|
| 1. The theory of Drama | Allardyce Nicoll |
| 2. Studies in Social History | O.P. Bhatnagar |
| 3. Bengali literature in the nineteenth century | S.K. De |

&Six more Books.

Bengali Journals**English Journals**

- | | |
|-------------------|---------------------|
| 1. Tattva Bodhini | 1. Calcutta Review |
| 2. Banga Darshan | 2. Calcutta Courier |
| 3. Dharma Tattva | |

& 17 more books

& 02 more books.

Evaluative Report of the Department of English

1. *Name of the Department:* **ENGLISH**

2. *Year of Establishment:*

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	1996-97

3. *Names of Programmes / courses offered:*

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. *Name of Interdisciplinary courses and the departments/ units involved:*

NIL

5. *Annual/ semester/choice based credit system (programme wise):*

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. *Participation of the department in the courses offered by other departments:*

YES

7. *Courses in collaboration with other universities, industries, foreign institutions, etc:*

NIL

8. *Details of courses/programmes discontinued (if any) with reasons:*

NIL

9.

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	02	01
<i>Part Time Lecturer</i>	02	02

10. *Faculty profile:*

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>ISHITA HALDAR</i>	<i>M.A. NET B.Ed.</i>	<i>Assistant Professor</i>	<i>Literary Theory</i>	<i>06 Months</i>	<i>NIL</i>
<i>KINGSHUK</i>	<i>M.A.</i>	<i>PTT</i>	<i>History of</i>	<i>08</i>	<i>NIL</i>

ROY			English Literature		
DEBASHREE DEY	M.A.	PTT	History of English Literature	07	NIL
MARI PROVA DEY	M.A.	Management Appointee	Literary Theory & Criticism	01 Month	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
60%	25%

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
19:1	37:01

[#] Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14.

No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
ISHITA HALDAR	M.A. NET B.Ed
KINGSHUK ROY	M.A.
DEBASHREE DEY	M.A.

16. Number of faculty with on-going projects

NIL

- (i) From National Funding Agencies:
To be Given in Details. NIL
- (ii) From International Funding Agencies: NIL
- (iii) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>NIL</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>NIL</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including interdepartmental/programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies</i>
<i>NIL</i>	<i>NIL</i>

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
<i>English (Hons) 11-12</i>	50	38	10	28	40.00
<i>English(General) 11-12</i>	20	11	5	6	16.67
<i>English (Hons) 12-13</i>	35	27	18	09	71.42
<i>English(General) 12-13</i>	25	18	07	11	66.67
<i>English (Hons) 13-14</i>	30	25	10	15	66.67
<i>English(General) 13-14</i>	15	10	04	06	83.33
<i>English (Hons) 14-15</i>	30	23	15	08	65.21
<i>English(General) 14-15</i>	25	18	11	07	78.45

27. Diversity of Students

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other States</i>	<i>% of students from abroad</i>
<i>English (Hons)</i>	95	~5	NIL
<i>English (General)</i>	90	~10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.

NIL

29. Student progression :

NOT KNOWN

30. Details of Infrastructural Facilities:

<i>Sl. No.</i>	<i>STUDENT PROGRESSION</i>	<i>DETAIL</i>
A	<i>Total No. of Books in Library</i>	1226
	<i>Total No. of Journal Subscriptions</i>	NIL
B	<i>Internet Facility for Staff & Students</i>	<i>Set up from UGC grant</i>
C	<i>Classrooms with ICT Facility</i>	NIL
D	<i>Laboratories</i>	NIL

31. Number of students receiving financial assistance from college, university, government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops / seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory.*
- *Regular class tests*
- *Special Lectures by Eminent Resource persons*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

1. *Students and Teachers of the department participate regularly in NSS and other extension activities.*

35. SWOC analysis of the department and Future plans

STRENGTH	1. <i>Regular presence of the students</i> 2. <i>Large number of books in Library.</i>
WEAKNESS	<i>Short number of permanent teaching and non-teaching staff .</i>
OPPORTUNITY	<i>Enthusiasm of students.</i>
CHALLENGE	<i>Betterment of students.</i>
FUTURE PLANS	1. <i>To open P.G. Level Studies .</i> 2. <i>Publication of literature-based annual Journal.</i>

Evaluative Report of the Department of Bengali

1. Name of the Department:

BENGALI

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	2000-01

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

Teaching the Compulsory Language Course of Bengali in B.A. , B.Sc and B.Com.

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9.

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	01	01
<i>Assistant Professor</i>	01	NIL
<i>PTT Lecturer</i>	N.A.	01
<i>Management Appointee</i>	N.A.	03

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Dr. Sagar Chandra Bandyopadhyay</i>	<i>M.A. Ph.D</i>	<i>Associate Professor</i>	<i>Drama</i>	<i>27</i>	<i>NIL</i>
<i>Rinku Saha</i>	<i>M.A.</i>	<i>PTT Lecturer</i>	<i>Drama</i>	<i>07</i>	<i>NIL</i>
<i>Dr. Arunava Mukherjee</i>	<i>M.A. Ph.D</i>	<i>Management Appointee</i>	<i>Rabindranath</i>	<i>02</i>	<i>NIL</i>
<i>Dr. Soumendranath Paul</i>	<i>M.A. Ph.D</i>	<i>Management Appointee</i>	<i>Rabindranath</i>	<i>02</i>	<i>NIL</i>
<i>Ms Satarupa Sengupta</i>	<i>M.A.</i>	<i>Management Appointee</i>	<i>Katha Sahitya</i>	<i>02</i>	<i>NIL</i>
<i>Ms Shukla Banerjee</i>	<i>M.A</i>	<i>Management Appointee</i>	<i>Katha Sahitya</i>	<i>01</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate - Honours</i>
<i>95%</i>	<i>70%</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate - Honours</i>
<i>100:01</i>	<i>17:01</i>

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT**14.**

<i>No of staff</i>	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>NIL</i>	<i>NIL</i>
<i>Administrative Staff</i>	<i>-</i>	<i>-</i>

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Dr. Sagar Chandra Bandyopadhyay	M.A. Ph.D
Rinku Saha	M.A.
Dr. Arunava Mukherjee	M.A. Ph.D
Dr. Soumendranath Paul	M.A. Ph.D
Ms Satarupa Sengupta	M.A.
Ms Shukla Banerjee	M.A.

16. Number of faculty with ongoing projects

NIL

(iv) From National Funding Agencies:

NIL

(v) From International Funding Agencies:

NIL

(vi) Total grants received:

NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University

NIL

19. Publications

Publication per Faculty	S.B-01,R.S-01
Number of papers published in peer reviewed journals (national/international)	NIL
Monographs	NIL
Chapters in Books	NIL
Edited Books Ekobinsho Satabdite Rabindranather Prasangikota ISBN 978-93-80663-88-3 Publishers: Levant Books, Kolkata.	01
Books with ISBN with details of publishers	NIL
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)	NIL
Citation Index - range / average	NIL
SNIP - range	NIL
SJR - range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National Committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme	b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories /Industry/ other agencies
NIL	NIL

c) Awards/Recognitions Received by faculty and students

NIL

d) List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
a.	Swami Sastragyanandaji Maharaj	Principal, Ramkrishna Mission Vidyapith, Belur
b.	Sri Monoj Mitra	Eminent Professor of Drama-Rabindra Bharati University, Kolkata
c.	Sri Soumitra Basu	Eminent Professor of Jadavpur University.
d.	Sri Debjit Bandyopadhyay	Singer ,Invitee Professor-Rabindra Bharati University, Kolkata.
e.	Smt. Riddhi Bandyopadhyay	Singer ,Invitee Professor-Rabindra Bharati University, Kolkata.
f.	Sri Arindam Chattapadhyay	Professor, The University Of Burdwan.
g.	Sri Sekhar Samaddar	Professor of Jadavpur University.
h.	Sri Manab Mukherjee	Eminent Writer
i.	Dr. Ramdulal Basu	Ex.Professor , TDB College

e) Seminars/Conferences/Work shops or ganized & the source of funding

a) National	b) International
UGC Sponsored Seminar (02)	NIL

f) Student profile programme/course wise

Name of the Course/programme(refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
<i>Bengali (Hons)11-12</i>	65	47	12	35	69.23
<i>Bengali (Gen)11-12</i>	232	188	88	100	40.00
<i>Bengali (Hons)12-13</i>	53	32	15	17	57.89
<i>Bengali (Gen)12-13</i>	202	172	82	90	43.47
<i>Bengali (Hons)13-14</i>	45	27	09	18	66.67
<i>Bengali (Gen)13-14</i>	226	204	81	123	41.02
<i>Bengali (Hons)14-15</i>	45	37	15	22	62.49
<i>Bengali (Gen)14-15</i>	215	199	95	104	42.35

g) Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
<i>M.C.A. (General)</i>	95	~5	NIL

h) How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NOT KNOWN

i) Student progression

<i>UG to PG</i>	<i>Case Does not Rise</i>
<i>Employed</i>	
- <i>Campus Selection</i>	<i>Data not available</i>
- <i>Other than campus recruitment</i>	<i>Data not available</i>

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
A	<i>Total No. of Books in Library</i>	<i>3516</i>
	<i>Total No. of Journal Subscriptions</i>	<i>NIL</i>
B	<i>Internet Facility for Staff & Students</i>	<i>YES</i>
C	<i>Classrooms with ICT Facility</i>	<i>NO</i>
D	<i>Laboratories</i>	<i>01 Central Computer Lab</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

Involvement of senior students in the teaching of junior classes.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes our Students and Teachers of the department participates regularly in NSS programme and other extensive activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Students are mostly from adjacent rural areas</i>
WEAKNESS	<i>We are to cater the first generation learners only</i>
OPPORTUNITY	<i>Students are prepared for the job oriented competitive examination</i>
CHALLENGE	<i>To ensure post graduate education for all the students</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Hindi

1. Name of the Department:

HINDI

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
<i>1973-74</i>	<i>2003-04</i>

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/ choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/ programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9.

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Assistant Professor</i>	<i>02</i>	<i>01</i>

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Jotimay Bag</i>	<i>M.A., Ph.D.</i>	<i>Assistant Professor</i>	<i>Comparative Literature</i>	<i>05</i>	<i>NIL</i>
<i>Renu Ojha</i>	<i>M.A</i>	<i>Part Time Lecturer</i>	<i>Poetry</i>	<i>06</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>35%</i>	<i>25%</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>35:1</i>	<i>13:1</i>

[#]Calculated by considering total Hons/pass students in contrast to only fulltime & PTT**14.**

<i>No of staff</i>	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>NIL</i>	<i>NIL</i>
<i>Administrative Staff</i>	<i>-</i>	<i>-</i>

15. Qualifications of teaching faculty with D. Sc./D. Litt./Ph.D./M.Phil./PG.

<i>Name</i>	<i>Qualification</i>
<i>Jotimay Bag</i>	<i>M.A., Ph.D.</i>
<i>Renu Ojha</i>	<i>M.A.</i>

16. Number of faculty with on-going projects

NIL

(vii) From International Funding Agencies:

NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

Publication per Faculty	J.B-3
Number of papers published in peer reviewed journals (national/international)	2
Monographs	NIL
Chapters in Books	01
Edited Books	00
Books with ISBN with details of publishers	01
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	--
Citation Index - range / average	8-100
SNIP - range	
SJR - range	
Impact Factor - range / average	
h-index	

20. Areas of consultancy and income generated

NIL

21. Faculty members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	01

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/ programme	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
NIL	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department NIL

Sl. Name Designation

No.

25. Seminars/Conferences/Work shops or ganized & the source of funding

a) National	b) International
NIL	NIL

26. Student profile programme / coursewise

Nameofthe Course/programme (refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
HINDI (Hons)11-12	00	00	00	00	00.00
HINDI (General)11-12	06	04	03	01	100.00
HINDI (Hons)12-13	03	01	00	01	100.00
HINDI (General)12-13	06	03	00	03	50.00
HINDI (Hons) 13-14	03	01	00	01	100.00
HINDI (General)13-14	04	02	00	02	33.33
HINDI (Hons) 14-15	05	03	01	02	80.00
HINDI (General)14-15	10	06	02	04	73.45

27. Diversityof Students

NameoftheCourse	%of students fromthe samestate	%ofstudents fromother States	%of students from abroad
Hindi (Hons)	95	~5	NIL
Hindi (General)	90	~10	NIL

28. Howmanystudentshaveclearednationalandstatecompetitiveexaminations such asNET,SLET,GATE,Civilservices,Defenceservices,etc.?

NOT KNOWN

29. Student progression**30. Details of Infrastructural Facilities:**

Sl. No.	STUDENT PROGRESSION	DETAIL
A	Total No. of Books in Library	1601
	Total No. of Journal Subscriptions	NIL
B	Internet Facility for Staff & Students	Set up from UGC grant

<i>C</i>	<i>Classrooms with ICT Facility</i>	<i>NIL</i>
<i>D</i>	<i>Laboratories</i>	<i>NIL</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory*
- *Regular class tests*
- *Special Lectures by Eminent Resource persons*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

STRENGTH	<i>1. Regular presence of the students 2. Large number of books of HINDI in Library.</i>
WEAKNESS	<i>Short number of permanent teaching and nonteaching staff</i>
OPPORTUNITY	<i>Enthusiasm of students</i>
CHALLENGE	<i>Betterment of students</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Chemistry

1. Name of the Department:

CHEMISTRY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	2005-06

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/ choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/ programmes discontinued (if any) with reasons:

Case did not arise

9.

<i>Number of teaching posts:</i>	SANCTIONED	FILLED
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	02	02

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Ujjal Kanti Roy</i>	<i>M.Sc., Ph.D.</i>	<i>Assistant Professor</i>	<i>Organic, Organometallic</i>	<i>05</i>	<i>NIL</i>
<i>Mousumi Kundu</i>	<i>M.Sc.</i>	<i>Assistant Professor</i>	<i>Organic</i>	<i>05</i>	<i>NIL</i>
<i>Bibhas Mondal</i>	<i>M.Sc.</i>	<i>Guest Lecturer</i>	<i>Physical</i>	<i>03</i>	<i>NIL</i>
<i>Barnali Mandal</i>	<i>M.Sc.</i>	<i>Guest Lecturer</i>	<i>Inorganic</i>	<i>04</i>	<i>NIL</i>
<i>Sukalpa Banerjee</i>	<i>M.Sc.</i>	<i>Guest Lecturer</i>	<i>Inorganic</i>	<i>02</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>35%</i>	<i>25%</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>35:1</i>	<i>13:1</i>

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14. No of staff	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>02</i>	<i>NIL</i>
<i>Administrative Staff</i>	<i>-</i>	<i>-</i>

15. Qualifications of teaching faculty with D. Sc./D. Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
<i>Ujjal Kanti Roy</i>	<i>M.Sc., Ph.D.</i>
<i>Mousumi Kundu</i>	<i>M.Sc.</i>
<i>Barnali Mondal</i>	<i>M.Sc.</i>
<i>Bibhas Mondal</i>	<i>M.Sc.</i>
<i>Sukalpa Banerjee</i>	<i>M.Sc.</i>

16. Number of faculty with on-going projects

ONE (01)

(i) From National Funding Agencies:

1. UGC-New Delhi: F. PSW 017/11 -12 (ERO)
Grant Received Rs. 1,23,000/-
Title: *In situ* Generation and Reactivity of Allylindium
via Redox - transmetallation of Indium(0I)/
Transition Metal Catalyst
PI: Dr. Ujjal Kanti Roy
2. DST-SERB-New Delhi: SR/FT/CS-137/2011
Grant Received Rs. 21,18,000/-
Title: *Tuning the Reactivity of High Valent Late
Transition Metal Catalysts for Carbon-Carbon
and Carbon-Heteroatom Bond Formation*
PI: Dr. Ujjal Kanti Roy

(ii) From International Funding Agencies: NIL

- (iii) Total grants received: 1,23,000/- + 12,88,000/- + 5,00,000/- + 3,30,000/- = 22,41,000/-**

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University

NIL

19. Publications

Publication per Faculty	MK-4,UKR-24
Number of papers published in peer reviewed journals (national/international)	14
Monographs	NIL
Chapters in Books	04
Edited Books	01
Books with ISBN with details of publishers	05*
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	18
Citation Index - range / average	8-100
SNIP – range	0.733-15.37
SJR – range	0.636-16.32
Impact Factor - range / average	2.2-46.568
h-index	09

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/ programme	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
100% (ENVS)	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
A	Prof. Bimalendu Roy	Dean, Faculty of Science, Burdwan University, Burdwan
B	Prof. Braja Gopal Bag	Professor, Dept. of Chemistry & Chemical Technology, Vidyasagar University, Midnapore
C	Prof. Pabitra Chattopadhyay	Professor, Chemistry Department, Burdwan University, Burdwan
D	Prof. Samita Basu	Professor, Chemical Sciences Division, Saha Institute of Nuclear Physics, Sector-1, Block-AF, Bidhannagar, Kolkata
E	Prof. Bishnu Charan Sarkar	Ex-Dean, Faculty of Science, Burdwan University, Burdwan
F	Prof. Goutam Brahmachari	Professor, Laboratory of Natural Products & Organic Synthesis, Department of Chemistry, Visva-Bharati University, Santiniketan
G	Prof. Surajit Chattopadhyay	Professor, Department of Chemistry, University of Kalyani, Kalyani, Nadia
H	Dr. Debasis Koley	Assistant Professor, Department of Chemical Sciences, Indian Institute of Science Education and Research, Kolkata Mohanpur, Nadia
I	Dr. Debabrata Seth	Assistant Professor, Department of Chemistry, Indian Institute of Technology, Patna, Bihar
J	Dr. Sujit Kumar Ghosh	Assistant Professor, Department of Chemistry, Assam University, Silchar, Assam
K	Dr. Kalpataru Das	Assistant Professor, Department of Chemistry, Hari Sing Gour University, Sagar, MP
L	Prof. Anuradha Mukhopadhyay	Ex-Vice Chancellor, Kazi Nazrul University, Asansol

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>UGC Sponsored Seminar (01)</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
<i>Chemistry (Hons) 11-12</i>	<i>20</i>	<i>11</i>	<i>7</i>	<i>4</i>	<i>61.23</i>
<i>Chemistry (General)11-12</i>	<i>50</i>	<i>39</i>	<i>24</i>	<i>15</i>	<i>66.67</i>
<i>Chemistry (Hons) 12-13</i>	<i>05</i>	<i>01</i>	<i>01</i>	<i>00</i>	<i>50.00</i>
<i>Chemistry (General) 12-13</i>	<i>30</i>	<i>19</i>	<i>12</i>	<i>07</i>	<i>56.25</i>
<i>Chemistry (Hons) 13-14</i>	<i>15</i>	<i>09</i>	<i>05</i>	<i>04</i>	<i>50.00</i>
<i>Chemistry (General)13-14</i>	<i>25</i>	<i>21</i>	<i>12</i>	<i>09</i>	<i>50.00</i>
<i>Chemistry (Hons) 14-15</i>	<i>10</i>	<i>06</i>	<i>04</i>	<i>02</i>	<i>50.00</i>
<i>Chemistry (General) 14-15</i>	<i>25</i>	<i>17</i>	<i>12</i>	<i>05</i>	<i>45.25</i>

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
<i>Chemistry (Hons)</i>	<i>95</i>	<i>~5</i>	<i>NIL</i>
<i>Chemistry (General)</i>	<i>90</i>	<i>~10</i>	<i>NIL</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NOT KNOWN

29. Student progression

30. Details of Infrastructural Facilities:

<i>Sl. No.</i>	<i>STUDENT PROGRESSION</i>	<i>DETAIL</i>
<i>a</i>	<i>Total No. of Books in Library</i>	<i>1161</i>
	<i>Total No. of Journal Subscriptions</i>	<i>NIL</i>

<i>b</i>	<i>Internet Facility for Staff & Students</i>	<i>Set up from UGC grant</i>
<i>c</i>	<i>Classrooms with ICT Facility</i>	<i>set up from UGC additional grant</i>
<i>d</i>	<i>Laboratories</i>	<i>Two UG lab & one research lab</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

Please refer to Q.25 above

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory*
- *Regular class tests*
- *Special Lectures by Eminent Resource persons*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

STRENGTH	<i>1. Regular presence of the students 2. Large number of books of Chemistry in Library.</i>
WEAKNESS	<i>Short number of permanent teaching and nonteaching staff</i>
OPPORTUNITY	<i>Enthusiasm of students</i>
CHALLENGE	<i>Betterment of students</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Physics

1. Name of the Department:

PHYSICS

2. Year of Establishment:

Introduction of General course 1973-74	Introduction of Honours course 2015-16 (Affiliation Accorded 2014-15)
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3. Names of Programmes / courses offered:

Undergraduate General	Undergraduate Honours
---------------------------------	---------------------------------

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

Undergraduate- General Annual	Undergraduate- Honours Annual
---	---

6. Participation of the department in the courses offered by other departments:

Teachers of the department have taken classes of Environmental Studies, examine the answer scripts and conducted project work.

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9.

Number of teaching posts:	SANCTIONED	FILLED
Professor	NIL	NIL
Associate Professor	NIL	NIL
Assistant Professor	02	02

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Siba Prasad Mandal</i>	<i>M.Sc.</i>	<i>Assistant Professor</i>	<i>Solid State Physics</i>	<i>10</i>	<i>NIL</i>
<i>Bhaskar Jyoti Sarkar</i>	<i>M.Sc.B.Ed.</i>	<i>Assistant Professor</i>	<i>Nuclear Physics</i>	<i>07</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>NIL</i>	<i>NIL</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>22:01</i>	

[#]Calculated by considering total hon/pass students in contrast to only fulltime & PTT**14.**

<i>No of staff</i>	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>02</i>	<i>02</i>
<i>Administrative Staff</i>	<i>-</i>	<i>-</i>

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
<i>Siba Prasad Mandal</i>	<i>M.Sc.</i>
<i>Bhaskar Jyoti Sarkar</i>	<i>M.Sc., B.Ed.</i>

16. Number of faculty with on-going projects

NIL

- (i) *From National Funding Agencies: NIL*
- (ii) *From International Funding Agencies: NIL*
- (iii) *Total grants received: NIL*

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR,

AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>BJS-5</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>BJS -3</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>BJS-2</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>BJS -3</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP – range</i>	<i>1.408 – 1.642</i>
<i>SJR – range</i>	<i>0.8 -1.62</i>
<i>Impact Factor - range / average</i>	<i>1.970 – 3.302</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including interdepartmental / programme</i>	<i>b) Percentage of students placed for projects in organizations out side the institution i.e.in Research laboratories/Industry/ other agencies</i>
<i>100% (ENVS)</i>	<i>NIL</i>

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percent age</i>
<i>Physics(Hons) 11-12</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00.00</i>
<i>Physics(General) 11-12</i>	<i>58</i>	<i>52</i>	<i>42</i>	<i>10</i>	<i>33.33</i>
<i>Physics(Hons) 12-13</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00.00</i>
<i>Physics(General) 12-13</i>	<i>30</i>	<i>23</i>	<i>13</i>	<i>10</i>	<i>50.00</i>
<i>Physics(Hons) 13-14</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00.00</i>
<i>Physics(General) 13-14</i>	<i>39</i>	<i>29</i>	<i>19</i>	<i>10</i>	<i>45.45</i>
<i>Physics(Hons) 14-15</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>00.00</i>
<i>Physics(General) 14-15</i>	<i>30</i>	<i>23</i>	<i>15</i>	<i>08</i>	<i>45.00</i>

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
<i>Physics (Hons)</i>	<i>95</i>	<i>~5</i>	<i>NIL</i>
<i>Physics (General)</i>	<i>90</i>	<i>~10</i>	<i>NIL</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NOT KNOWN

29. Student progression

<i>UG to PG</i>	<i>NIL</i>
<i>Employed</i>	
<i>Campus Selection</i>	<i>None</i>
<i>Other than campus recruitment</i>	<i>Not Known</i>
<i>Entrepreneurship/Self-Employment</i>	<i>Not Known</i>

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	1170
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	Set up from UGC grant
c	Classrooms with ICT Facility	set up from UGC additional grant
d	Laboratories	YES

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops / seminar) with external experts

Please refer to Q.25 above

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory*
- *Regular class tests*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students of the department are participating regularly in National Service Scheme Programme

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Regular Attendance of Students. Classes are taken regularly.</i>
WEAKNESS	<i>Insufficient teaching and non-teaching staff.</i>
OPPORTUNITY	<i>In Chittaranjan and its adjacent areas where a number of industries exist, students with physics education are getting extra leverage in job market.</i>
CHALLENGE	<i>Better result of the students.</i>
FUTURE PLANS	<i>We have plans to introduce PG courses in Physics in near future.</i>

Evaluative Report of the Department of Geography

1. Name of the Department:

GEOGRAPHY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
2003-04	2007-08

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/ choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/ programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9.

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	02	01

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided</i>
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					(last 4 years)
MUKUL KAMLE	M.A. Ph.D NET/SLET	Assistant Professor	Environmenta l Geography	Less than 01 Year	NIL
Nabanita Sengupta	M.A. B.Ed	PTT Lecturer	Agricultural Geography	10	NIL
Swarup Akhuli	M.A. B.Ed SET/ NET	Managemen t Appointee	Agricultural Geography & Urban Geography	05	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
35%	40%

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
16:01	26:01

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14.

No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	01
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D. Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
MUKUL KAMLE	M.A. Ph.D, NET/SLET
Nabanita Sengupta	M.A. B.Ed
Swarup Akhuli	M.A. B.Ed, SET/ NET .

16. Number of faculty with on-going projects

NIL

(i) From National Funding Agencies: NIL

(ii) From International Funding Agencies: NIL

(iii) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

Publication per Faculty	MK-3,
Number of papers published in peer reviewed journals (national/international)	02
Monographs	NIL
Chapters in Books	NIL
Edited Books	NIL
Books with ISBN with details of publishers Lap-Lambert Academic Publishing, Germany(2012) ISBN 978-3-8473.	01
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	NIL
Citation Index - range / average	NIL
SNIP – range	NIL
SJR – range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty’s members in

a) National committees	b)International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students wh o have domain-house projects including interdepartmental / programme	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
100%	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
		NIL

25. Seminars/Conferences/Work shops or ganized & the source of funding

a) National	b) International
NIL	NIL

26. Student profile programme / coursewise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
Geography (Hons) 11-12	30	22	12	10	42.85
Geography (General) 11-12	08	04	03	01	33.33
Geography (Hons) 12-13	25	18	10	08	64.28
Geography (General) 12-13	20	14	08	06	50.00
Geography (Hons) 13-14	23	18	12	06	72.22
Geography (General) 13-14	24	17	10	07	66.67
Geography (Hons) 14-15	35	26	15	11	88.23
Geography (General) 14-15	30	16	10	06	70.00

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Geography (Hons)	95	~5	NIL
Geography (General)	90	~10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

29. Student progression

UG to PG	30%
<i>Employed</i>	
- Campus Selection	Data not available
- Other than campus recruitment	Data not available

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
A	Total No. of Books in Library	590
	Total No. of Journal Subscriptions	NIL
B	Internet Facility for Staff & Students	Set up from UGC grant
C	Classrooms with ICT Facility	set up from UGC additional grand
D	Laboratories	Two Labs for UG students

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- Students are taught using charts, maps, and globe and 3D models.
- Self-learning and appropriate testing.
- Presentation method to build self-confidence.
- Project method to improve self-learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

STRENGTH	1. Regular presence of the students 2. Good student teacher relationship.
WEAKNESS	Short number of permanent teaching and nonteaching staff
OPPORTUNITY	Modernization of teaching and learning process by applying e- learning materials.
CHALLENGE	A good ITC classroom and a seminar Library with geographical journals.
FUTURE PLANS	1. Improvement of laboratory and infrastructural facility of the laboratories.

Evaluative Report of the Department of Commerce

1. Name of the Department:

COMMERCE

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1994-95	2003-04

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/ choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

Teachers of the department take classes occasionally in Business Administration Department.

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/ programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9.

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	02	02
<i>PTT Lecturer</i>	01	01
<i>Management Appointee</i>	--	02

10. Faculty profile:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided (last 4 years)
Biplob Chowdhury	M.Com	Associate Professor	Accounts Control	19	NIL
Durga Pada Mal	M.Com, B.Ed	Associate Professor	Accounts Control	19	NIL
Subir Bhattacharya	M.Com	PTT Lecturer	Accounts Control	10	NIL
Atanu Chattopadhyay	M.Sc	Management Appointee Lecturer	Mathematics & Computing	03	NIL
Biswajit Chakraborty	M.A.	Management Appointee Lecturer	Rural Economics	01	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
20%	19%

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
21:01	28:01

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14.

No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	NIL	NIL

15. Qualifications of teaching faculty with D. Sc./D. Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Biplob Chowdhury	M.Com
Durga Pada Mal	M.Com, B.Ed
Subir Bhattacharya	M.Com
Atanu Chattopadhyay	M.Sc.
Biswajit Chakraborty	M.A.

16. Number of faculty with on-going projects

- (i) *From National Funding Agencies: 02*
- (ii) *From International Funding Agencies: NIL*
- (iii) *Total grants received: Rs 86,500/-+ Rs 1,49,500/-*

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>BC-04, DM- 01</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>BC-03, DM- 01</i>
<i>Edited Books</i> <i>Journal Published ISSN Print 2347-1905, DBM Social Science Reporter.</i> <i>Book Published ISBN Print 978-81-85503-07-3 Human Rights: Roles and Challenges</i>	<i>BC-02, DM- 01</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including inter departmental/ programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research</i>

	<i>laboratories/Industry/ other agencies</i>
NIL	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
a	Dr. Debasish Sur	Professor, Department of Commerce, The University of Burdwan, West Bengal
b	Prof. Dr. Chittaranjan Sarkar	Professor, Department of Commerce, The University of Burdwan, West Bengal
c	Dr. Susanta Mitra	Associate Professor & Head, Department of Commerce, Kazi Nazrul University, Asansol, West Bengal.
d	Prof. Joydeb Sarkhel	Former Professor, Department of Commerce, The University of Burdwan, West Bengal.
e	Prof. Swagata Sen	Pro-VC (Academic) The University of Calcutta, Calcutta.
f	Prof. Amit Kr. Mullick	Former Vice Chancellor & Dean and Professor of Commerce, The University of Burdwan.
g	Prof. Sudipti Banerjea	Professor, Department of Commerce, The University of Calcutta, Calcutta.
h	Prof. Ajit Kr. Ghosh	Professor, Department of Management Science, The University of Burdwan, West Bengal.
i	Prof. Swapan Kr. Biswas.	Former Professor, Department of Commerce, The University of Burdwan, West Bengal.
j	Sri. Gouranga Chottopadhyay	Social Activist & Member of Legislative Assembly, West Bengal
k	Prof. Uttam Kr. Dutta	Professor, Department of Commerce, West Bengal State University, Barasat.
l	Dr. Goutam Mitra	Professor, Department of Management Science, The University of Burdwan, West Bengal.

25. Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
UGC Sponsored Seminar (02) All India Conference jointly by International Business Studies Academia. (Self-Financed)	NIL

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
Commerce (Hons)	60	44	24	20	91.67

11-12					
Commerce (General) 11-12	25	17	10	07	70.00
Commerce (Hons) 12-13	59	33	23	10	68.75
Commerce (General) 12-13	14	08	05	03	62.50
Commerce (Hons) 13-14	65	32	18	14	58.82
Commerce (General) 13-14	28	18	11	07	44.45
Commerce (Hons) 14-15	65	31	19	12	43.47
Commerce (General) 14-15	14	06	03	03	66.67

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Commerce (Hons)	95	~5	NIL
Commerce (General)	90	~10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

29. Student progression

UG to PG	Around 20%
PG to M.Phil	Case does not arise
PG to Ph.D	Case does not arise
Ph.D to Post Doctoral	Case does not arise

Employed

➤ Campus Selection

NIL

➤ Other than Campus Recruitment

Data not Known

Entrepreneurship/Self Employment

Data not Known

30. Details of Infrastructural Facilities:

Sl. No.	Infrastructural Facilities	DETAIL
a	Total No. of Books in Library	1427
	Total No. of Journal Subscriptions	01
b	Internet Facility for Staff & Students	Set up from UGC grant
c	Classrooms with ICT Facility	Set up from UGC additional grant
d	Laboratories	One Central Computer Lab

31. Number of students receiving financial assistance from college, university, government

or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

Please refer to Q.25 above

33. Teaching methods adopted to improve student learning

- *Need based class tests*
- *Special Lectures by Eminent Resource persons*
- *To inculcate the habit of self-study among students through innovative teaching*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Our Students are regularly participating in different programmes organized by NSS unit of our college.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Positive participation of the students Good number of books of Commerce in Library.</i>
WEAKNESS	<i>Short number of permanent teaching and non-teaching staff</i>
OPPORTUNITY	<i>Enthusiasm of students</i>
CHALLENGE	<i>Betterment of students</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of Literature Based journal in Research Methodology in Commerce and Business Administration</i>

Evaluative Report of the Department of History

1. Name of the Department:

HISTORY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	2000-01

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/ choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/ programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9.

<i>Number of Teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	02	01

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided</i>
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					(last 4 years)
<i>Dr. Samiparna Rakshit</i>	<i>M.A., B.Ed., Ph.D.</i>	<i>Assistant Professor</i>	<i>Modern History</i>	<i>01</i>	<i>NIL</i>
<i>Asim Kumar Das</i>	<i>M.A., M.Phil.</i>	<i>PTT Lecturer</i>	<i>Social and Economic History of Modern India</i>	<i>08</i>	<i>NIL</i>
<i>Sampa Banerjee</i>	<i>M.A., B.Ed.</i>	<i>PTT Lecturer</i>	<i>Ancient Indian History</i>	<i>06</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>N.A.</i>	<i>N.A.</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>170:1</i>	<i>13:1</i>

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14.

<i>No of staff</i>	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>NA</i>	<i>NA</i>
<i>Administrative Staff</i>	<i>NA</i>	<i>NA</i>

15. Qualifications of teaching faculty with D. Sc./D. Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
<i>Dr. Samiparna Rakshit</i>	<i>M.A., Ph.D.</i>
<i>Asim Kumar Das</i>	<i>M.A.</i>
<i>Sampa Banerjee</i>	<i>M.A.</i>

16. Number of faculty with on-going projects

NIL

(i) *From International Funding Agencies: NIL*

(ii) *Total grants received: N.A.*

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	SR-05
<i>Number of papers published in peer reviewed journals (national/international)</i>	NIL
<i>Monographs</i>	NIL
<i>Chapters in Books</i>	NIL
<i>Edited Books</i>	NIL
<i>Books with ISBN with details of publishers</i>	NIL
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)</i>	NIL
<i>Citation Index - range / average</i>	N.A.
<i>SNIP - range</i>	N.A.
<i>SJR - range</i>	N.A.
<i>Impact Factor - range / average</i>	N.A.
<i>h-index</i>	N.A.

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
NIL	NIL	NIL

22. Student projects

<i>a) Percentage of students who have done in-house projects including inter departmental/ programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies</i>
N.A.	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
NIL	NIL

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
History (Hons) 11-12	20	16	5	11	45.50
History (General)11-12	200	166	66	100	50.56
History (Hons) 12-13	25	15	05	10	42.85
History (General)12-13	205	166	55	111	40.74
History (Hons) 13-14	10	05	2	3	63.63
History (General)13-14	250	206	66	140	46.15
History (Hons) 14-15	15	08	02	06	62.50
History (General)14-15	210	191	90	101	45.50

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
History (Hons)	95	~5	NIL
History (General)	90	~10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

29. Student progression

UG to PG	Around 23%
PG to M.Phil	Case does not arise
PG to Ph.D	Case does not arise
Ph.D to Post Doctoral	Case does not arise

Employed➤ **Campus Selection**

NIL

➤ **Other than Campus Recruitment
Entrepreneurship/Self Employment**

Data not Known
Data not Known

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	1447
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	NIL
c	Classrooms with ICT Facility	NIL
d	Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, Government or o the ragencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- To apply question-answer method
- Regular class tests on each topic and sub-topic
- Special lectures by eminent resource persons
- To inculcate the habit of self-study among students through innovative teaching
- Audio-Visual Method
- Remedial Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

STRENGTH	<ol style="list-style-type: none"> 1. Regular and punctual attendance of students. 2. Huge Collection of Authentic Books on History in Library. 3. Hardworking nature of the students. 4. Excellent course structure. 5. Dedicated professors and eager students work as an ideal combination for information generation.
WEAKNESS	<ol style="list-style-type: none"> 1. Diminutive number of permanent staff. 2. Time constraint and limitation to conduct extension programmes. 3. The academic staffs also need to focus on research.
OPPORTUNITY	<ol style="list-style-type: none"> 1. To generate more enthusiasm among students. 2. To conduct cross-faculty courses. 3. To conduct career guidance and awareness programmes for students.

CHALLENGE	<ol style="list-style-type: none"> 1. Betterment of students' academic standard and fluency in English. 2. To increase enrolment of girls. 3. It is a challenge to sustain the habit of extra reading among the students. It is important to be up to date with the latest. 4. To constantly upgrade the syllabi. 5. Uplift of the socio-economically weaker students
FUTURE PLANS	<ol style="list-style-type: none"> 1. To launch Post Graduate courses. 2. Initiating regular publication of researched based yearly journal. 3. Organizing State and National Level Seminars sponsored by UGC. 4. Organizing National Level Academic Oriented Competitions for the students. 5. Conducting more guest lectures inviting expertise from different universities of India. 6. Giving students experience of small research projects and papers. 7. Expose our students to various programmes that are held in other colleges in West Bengal and India.

Evaluative Report of the Department of Philosophy

1. Name of the Department:

PHILOSOPHY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	2005-06

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. :

<i>Number of teaching posts</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	02	02
<i>Assistant Professor</i>	NIL	NIL

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
BROJO	M.A.	Associate	Indian Philosophy	26	NIL

GOPAL GOSWA MI		Professor			
APURB O KUMAR ROY	M.A.	Associate Professor	Indian Philosophy	25	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
NIL	NIL

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
55:01	02:01

[#]Calculated by considering total hon/pass students in contrast to only fulltime & PTT

14.

No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Brojo Gopal Goswami	M.A.
Apurbo Kumar Roy	M.A.

16. Number of faculty with on-going projects

NIL

- (i) From National Funding Agencies: NIL
- (ii) From International Funding Agencies: NIL
- (iii) Total grants received:

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

Publication per Faculty	BG-01,AKR-01,
Number of papers published in peer reviewed journals (national/international)	NIL
Monographs	NIL
Chapters in Books Publisher Levant Books and Deshabandhu Mahavidyalaya, Chittaranjan ISBN: 978-93-80663-88-3	01
Edited Books	NIL
Books with ISBN with details of publishers	
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)	NIL
Citation Index - range / average	NIL
SNIP - range	NIL
SJR - range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have domain-house projects including interdepartmental / programme	b) Percentage of students placed for projects in organizations outside the institution. i.e. in Research laboratories/Industry/ other agencies
NIL	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National
NIL

b) International
NIL

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
<i>Philosophy (Hons) 11-12</i>	05	03	01	02	25.00
<i>Philosophy.(General) 11-12</i>	120	97	60	37	44.44
<i>Philosophy (Hons) 12-13</i>	07	04	02	02	50.00
<i>Philosophy.(General) 12-13</i>	60	45	25	20	33.33
<i>Philosophy (Hons) 13-14</i>	05	02	00	02	0.00
<i>Philosophy.(General) 13-14</i>	73	63	40	23	47.80
<i>Philosophy (Hons) 14-15</i>	00	00	00	00	25.00
<i>Philosophy.(General) 14-15</i>	80	72	42	30	33.33

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
<i>Philosophy (Hons.)</i>	95	5	NIL
<i>Philosophy.(General)</i>	90	10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NIL

29. Student progression

UG to PG	NOT KNOWN
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Employed	NOT KNOWN
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30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
A	Total No. of Books in Library	1062
	Total No. of Journal Subscriptions	NIL
B	Internet Facility for Staff & Students	Set up from UGC grant
C	Classrooms with ICT Facility	set up from UGC additional grant
D	Laboratories	NOT REQUIRED

31. Number of students receiving financial assistance from college, university, government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- Special Classes in Theory
- Annual Tests
- Lecture Method
- Class Quiz.
- Remedial Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students and Teachers of the department participate regularly in NSS and other extension activities.

35. SWOC analysis of the department and Future plans

STRENGTH	1. The teacher-student ratio in the Honours Course is good. 2. The college library has a good collection of books in Philosophy.
WEAKNESS	The students are generally first generation learners in the arena of higher education. They can ill afford to go through reference books which are mostly in English. So the students cannot make optimum use of the library. Most of the students are from the remote village facing disability in accessing infrastructural facilities.
OPPORTUNITY	The local feeding schools have Philosophy in their curriculum. So there is a fair opportunity to have more number of quality students in the department.
CHALLENGE	To attract more number of students despite various adversities is a challenge to our department.
FUTURE PLANS	Our department introduced honours course only ten years back. Our plan is to consolidate the available resources. Besides we would plan to extend our cooperation in a structured manner to those going for distant PG course.

Evaluative Report of the Department of Economics

1. Name of the Department:

ECONOMICS

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	1985-86

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

Teachers of this department also take classes in Commerce Department.

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9.

<i>Number of teaching posts:</i>	SANCTIONED	FILLED
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	03	NIL
<i>Management Appointee</i>	N.A.	01

10. Faculty profile:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided (last 4 years)
BISWAJIT CHAKRABORTY	M.A.	Management Appointee	Rural Economics	Less than 01	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
NIL	NIL

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
60:01	05:01

[#]Calculated by considering total hon./pass students in contrast to only fulltime & PTT**14.**

No of staff			Sanctioned	Filled
Academic (technical)	Support	Staff	NIL	NIL
Administrative Staff			-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Biswajit Chakraborty	M.A.

16. Number of faculty with on going projects

NIL

(iv) From National Funding Agencies: NIL

(v) From International Funding Agencies: NIL

(vi) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	NIL
<i>Number of papers published in peer reviewed journals (national/international)</i>	NIL
<i>Monographs</i>	NIL
<i>Chapters in Books</i>	NIL
<i>Edited Books</i>	NIL
<i>Books with ISBN with details of publishers</i>	NIL
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)</i>	NIL
<i>Citation Index - range / average</i>	NIL
<i>SNIP - range</i>	NIL
<i>SJR - range</i>	NIL
<i>Impact Factor - range / average</i>	NIL
<i>h-index</i>	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter-departmental/programme.	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies.
NIL	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
a	Manik Lal Adhikari	Professor, Dept. of Economics, The University of Burdwan.
b	Debasish Sarkar	Director Agro Economic Research Centre. Visva-Bharati

		<i>Santiniketan. West Bengal</i>
<i>c</i>	<i>Purnendu Shekhar Das</i>	<i>Former Professor, Dept. of Economics, IIT Kharagpur W.B.</i>
<i>d</i>	<i>Arup Chatterjee</i>	<i>Dean & Professor, Dept. of Economics, The University of Burdwan. W.B.</i>
<i>e</i>	<i>Kalyan Brata Bhattacharya</i>	<i>Former Professor, Dept. of Economics, The University of Burdwan. W.B.</i>
<i>f</i>	<i>Rakesh Joshi</i>	<i>Professor, Dept. of Economics, Rajkot University. Gujrat.</i>
<i>g</i>	<i>Alpana Kateja</i>	
<i>h</i>	<i>Soumyadeep Chatterjee</i>	<i>Professor, Dept. of Economics, Visva Bharati Santiniketan. WB</i>
<i>i</i>	<i>Jayanta Sen</i>	<i>Professor, Dept. of Economics, West Bengal State University, Barasat, WB</i>

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>UGC Sponsored Seminar (02)</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
<i>Economics. (Hons.) 11-12</i>	<i>05</i>	<i>03</i>	<i>02</i>	<i>01</i>	<i>00.00</i>
<i>Economics.(General) 11-12</i>	<i>30</i>	<i>27</i>	<i>18</i>	<i>09</i>	<i>66.67</i>
<i>Economics. (Hons.) 12-13</i>	<i>06</i>	<i>03</i>	<i>03</i>	<i>00</i>	<i>33.33</i>
<i>Economics.(General) 12-13</i>	<i>25</i>	<i>15</i>	<i>12</i>	<i>03</i>	<i>50.00</i>
<i>Economics. (Hons.) 13-14</i>	<i>03</i>	<i>02</i>	<i>02</i>	<i>00</i>	<i>33.33</i>
<i>Economics.(General) 13-14</i>	<i>21</i>	<i>11</i>	<i>08</i>	<i>03</i>	<i>23.07</i>
<i>Economics. (Hons.) 14-15</i>	<i>04</i>	<i>02</i>	<i>02</i>	<i>00</i>	<i>40.00</i>
<i>Economics.(General) 14-15</i>	<i>32</i>	<i>20</i>	<i>15</i>	<i>05</i>	<i>35.45</i>

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
---------------------------	---	---------------------------------------	---------------------------------

Political Sc. (Hons.)	95	~5	NIL
Political Sc. (General)	90	~10	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

29. Student progression

UG to PG	10%
Employed	
- Campus Selection	Data not available
- Other than campus recruitment	Data not available

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	1338
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES
c	Classrooms with ICT Facility	NO
d	Laboratories	NIL

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment programme (lectures / workshops / seminar) with external experts

02

33. Teaching methods adopted to improve student learning

Involvement of senior students in the teaching of junior classes.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes, our Students and Teachers of the department participates regularly in NSS programme and other extensive activities.

35. SWOC analysis of the department and Future plans.

STRENGTH	<i>Students are mostly from adjacent rural areas</i>
WEAKNESS	<i>We are to cater the first generation learners only</i>
OPPORTUNITY	<i>Students are prepared for the job oriented competitive examination</i>
CHALLENGE	<i>To Increase the Number of Students in Hons.level.</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Political Science

1. Name of the Department:

POLITICAL SCIENCE

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
<i>1973-74</i>	<i>1985-86</i>

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:

<i>Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>	<i>01</i>	<i>01</i>
<i>Assistant Professor</i>	<i>02</i>	<i>02</i>

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
KALYAN KUMAR SANYAL	M.A.	Associate Professor	Research Methodology	37	NIL
SANCHITA HAZRA	M.A., M.Phil	Assistant Professor	Public Administration	07	NIL
TIRTHA MANDAL	M.A., M.Phil, B.Ed	Assistant Professor	Public Administration	05	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
NIL	NIL

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
180:01	07:01

[#] Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14. No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Kalyan Kumar Sanyal	M.A.
Sanchita Hazra	M.A. M.Phil
Tirtha Mandal	M.A. M. Phil B.Ed

16. Number of faculty with on going projects

ONE (01)

(vii) From National Funding Agencies:

To be Given in Details. Minor Research Project funded by UGC

Title of the Project: School Dropout Problem in Urban Slum in West Bengal

Fund Sanctioned:Rs 1,80,000/-

(viii) From International Funding Agencies: NIL

(ix) Total grants received: Rs 1,80,000/-

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>KS-01, SH-04, TH-02</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>KS-01, SH-04 TH-02</i>
<i>Edited Books</i>	<i>01 in Press</i>
<i>Books with ISBN with details of publishers</i>	<i>01</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including inter-departmental/programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies</i>
<i>NIL</i>	<i>NIL</i>

c) Awards/Recognitions received by faculty and students

NIL

d) List of eminent academicians and scientists/ visitors to the department

Sl. No.	Name	Designation
a	Apurbo Kumar Mukherjee	Professor, Dept. of Political Science, Netaji Institute of Asian studies
b	Rabindranath Bhattacharya	Professor, Dept. of Political Science, University of Burdwan
c	Isita Mukherjee	Professor, Women study Centre, University of Calcutta
d	Shyamsundar Acharya	Professor, Dept. of Political Science, Fakir Mohan University Balasore, Orissa
e	Swami Shashtragananda	Principal, Belur Vidya Mandir
f	Nimai Pramanik	Professor, Dept. of Political Science, University of Burdwan

e) Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
UGC Sponsored Seminar (01)	NIL

f) Student profile programme / course wise

Name of the Course/programme(refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
Political Sc. (Hons)11-12	15	09	06	03	57.14
Political Sc.(General)11-12	200	180	80	100	44.44
Political Sc. (Hons)12-13	17	13	05	08	54.54
Political Sc.(General)12-13	210	184	100	84	50.00
Political Sc. (Hons)13-14	12	06	04	02	50.00
Political Sc.(General)13-14	250	211	111	100	58.33
Political Sc. (Hons)14-15	14	06	03	03	50.00
Political Sc.(General)14-15	250	197	97	100	57.33

g) Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
Political Sc. (Hons)	95	~5	NIL
Political Sc. (General)	90	~10	NIL

h) How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

i) Student progression

<i>UG to PG</i>	65%
<i>Employed</i>	
- <i>Campus Selection</i>	<i>Data not available</i>
- <i>Other than campus recruitment</i>	<i>Data not available</i>

30. Details of Infrastructural Facilities:

<i>Sl. No.</i>	<i>STUDENT PROGRESSION</i>	<i>DETAIL</i>
<i>a</i>	<i>Total No. of Books in Library</i>	2326
	<i>Total No. of Journal Subscriptions</i>	NIL
<i>b</i>	<i>Internet Facility for Staff & Students</i>	YES
<i>c</i>	<i>Classrooms with ICT Facility</i>	NO
<i>d</i>	<i>Laboratories</i>	NIL

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

01

33. Teaching methods adopted to improve student learning

Involvement of senior students in the teaching of junior classes.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes our Students and Teachers of the department participates regularly in NSS programme and other extensive activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Students are mostly from adjacent rural areas</i>
WEAKNESS	<i>We are to cater the first generation learners only</i>
OPPORTUNITY	<i>Students are prepared for the job oriented competitive examination</i>
CHALLENGE	<i>To ensure post graduate education for all the students</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Sanskrit

1. Name of the Department:

SANSKRIT

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
<i>1973-74</i>	<i>2010-11</i>

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

<i>9. Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>		
<i>Assistant Professor</i>	<i>02</i>	<i>01</i>
<i>Part Time Teacher</i>	<i>02</i>	<i>02</i>

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
DR. SUMITA MANDAL	M.A.,Ph.D.	Assistant Professor	Philosophy	06	NIL
MS. SUSMITA MISHRA(TEWARY)	M.A.	Part-Time Teacher	Literature	07	NIL
MS.NAYNA KUNDU	M.A.	Part-Time Teacher	Literature	06	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
60%	50%

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
107:01	12:01

[#]Calculated by considering total hon./pass students in contrast to only fulltime & PTT

<i>14. No of staff</i>	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	NIL	NIL
<i>Administrative Staff</i>	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
DR. SUMITA MANDAL	M.A. Ph.D.
MS. SUSMITA MISHRA(TEWARY)	M.A.
MS.NAYNA KUNDU	M.A.

16. Number of faculty with on-going projects

ONE (01)

(i) From National Funding Agencies:
To be Given in Details. Minor Research Project funded by UGC

Title of the Project: “MAHABHARATE PARIBESHCHINTA”

(ii) From International Funding Agencies: NIL

(iii) Total grants received: Rs 225000/-

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

Publication per Faculty	SM-09,S MISHRA-01, NK-01
Number of papers published in peer reviewed journals (national/international)	NIL
Monographs	NIL
Chapters in Books	01
Edited Books	01
Books with ISBN with details of publishers	NIL
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)	NIL
Citation Index - range / average	NIL
SNIP - range	NIL
SJR - range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter-departmental/programme	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
NIL	NIL

c) Awards/Recognitions received by faculty and students

NIL

d) List of eminent academicians and scientists /visitors to the department

Sl. No.	Name	Designation
a	Prof. Deepak Kumar Sharma	Vice Chancellor, Kumar Bhaskar Varma Sanskrit And Ancient Studies University, Nalbari, Assam.
b	Swami Shastrajnananda	Principal, Ramkrishna Mission Vidyamondir, Belur Math, Howrah.
c	Prof. Sumita Batabyal	Head, Dept. of Sanskrit, The University of Burdwan.
d	Pro. Biswanath Mukherjee	Professor (Retd.). Dept. of Sanskrit, The University of Burdwan
e	Prof. Mrinal Kanti Bandyapadhyay	Professor (Retd.). Dept. of Sanskrit, The University of Burdwan
f.	Prof. Amiyo Kumar Bhattacharya	Professor (Retd.). Dept. of Sanskrit, The University of Burdwan
g.	Prof. Subuddhi Charan Goswami	Professor (Retd.). Dept. of Sanskrit, The University of Burdwan
h.	Prof. Tapan Shankar Bhattacharjee	Head, Dept. of Sanskrit, Jadavpur University .
i.	Prof. Prodyut Kumar Dutta	Professor, Dept. of Sanskrit, The University of Burdwan.
j.	Prof. Arun Kumar Mishra	Head, Dept. of Sanskrit, Visva Bharati, Santiniketan
k.	Prof. Lalita Chakraborty	Professor, Dept. of Sanskrit, Pali & Prakrit, Visva Bharati, Santiniketan
l.	Prof. Arun Kumar Roy	Ex. Assistant Professor, Sanskrit, Deshabandhu Mahavidyalaya, Chittaranjan.

e) Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
UGC Sponsored Seminar (01)	NIL

f) Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
Sanskrit (Hons) 11-12	30	23	13	10	66.67
Sanskrit (General) 11-12	101	93	53	40	53.84
Sanskrit (Hons) 12-13	10	04	03	01	57.14

<i>Sanskrit(General) 12-13</i>	78	54	30	24	50.00
<i>Sanskrit (Hons) 13-14</i>	06	04	02	02	42.85
<i>Sanskrit(General) 13-14</i>	75	61	40	21	62.16
<i>Sanskrit (Hons) 14-15</i>	08	04	03	01	33.33
<i>Sanskrit(General) 14-15</i>	30	22	12	10	63.00

g) Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
<i>Political Sc. (Hons)</i>	95	~5	NIL
<i>Political Sc. (General)</i>	90	~10	NIL

h) How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

i) Student Progression

<i>UG to PG</i>	50%
<i>Employed</i>	
- <i>Campus Selection</i>	<i>Data not available</i>
- <i>Other than campus recruitment</i>	<i>Data not available</i>

30. Details of Infrastructural Facilities:

<i>Sl. No.</i>	<i>STUDENT PROGRESSION</i>	<i>DETAIL</i>
<i>a</i>	<i>Total No. of Books in Library</i>	<i>1095</i>
	<i>Total No. of Journal Subscriptions</i>	<i>NIL</i>
<i>b</i>	<i>Internet Facility for Staff & Students</i>	<i>NIL</i>
<i>c</i>	<i>Classrooms with ICT Facility</i>	<i>NIL</i>
<i>d</i>	<i>Laboratories</i>	<i>NIL</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops/seminar) with external experts

01(workshop)

33. Teaching methods adopted to improve student learning

Involvement of senior students in the teaching of junior classes.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes, our Students and Teachers of the department participate regularly in NSS programme and other extensive activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Cordial atmosphere which is conducive for higher thinking Good team spirit among dedicated faculty members in the dept. Strong student teacher relationship</i>
WEAKNESS	<i>Scarcity of classroom Too low enrolment of students at Hons. Level Inadequate number of books in library.</i>
OPPORTUNITY	<i>To build creative career of the students To inculcate creative thinking of students</i>
CHALLENGE	<i>To conduct special coaching for NET, WBSET, etc. To start PG level studies in Sanskrit. To organize more seminars & Workshop in Sanskrit.</i>
FUTURE PLANS	<i>1. To open P.G. Level Studies 2. Publication of literature-based monthly Journal</i>

Evaluative Report of the Department of Mathematics

1. Name of the Department:

MATHEMATICS

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
1973-74	1983-84

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	<i>Undergraduate</i>
<i>General</i>	<i>Honours</i>

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	<i>Annual</i>

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:	SANCTIONED	FILLED
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>	<i>02</i>	<i>02</i>
<i>Assistant Professor</i>	<i>01</i>	<i>01</i>

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Ajay Kumar Das</i>	<i>M.Sc.</i>	<i>Associate Professor</i>	<i>Geodesy and Geophysics</i>	<i>28</i>	<i>NIL</i>
<i>AbulHossain</i>	<i>M.Sc.Ph.D</i>	<i>Associate Professor</i>	<i>Functional Analysis &Topology</i>	<i>18</i>	<i>NIL</i>
<i>SagarikaNandy</i>	<i>M.Sc.</i>	<i>Assistant Professor</i>	<i>Adv Gen Topology & Adv Operation Research</i>	<i>10</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors*NIL***12. Percentage of classes taken by temporary faculty - programme-wise information**

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>NIL</i>	<i>NIL</i>

13. Programme-wise Student Teacher Ratio[#]

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>11:01</i>	<i>10:01</i>

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14. No of staff	<i>Sanctioned</i>	<i>Filled</i>
<i>Academic Support Staff (technical)</i>	<i>NIL</i>	<i>NIL</i>
<i>Administrative Staff</i>	<i>-</i>	<i>-</i>

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
<i>Ajay Kumar Das</i>	<i>M.Sc.</i>
<i>AbulHossain</i>	<i>M.Sc., Ph.D.</i>
<i>SagarikaNandy</i>	<i>M.Sc.</i>

16. Number of faculty with on-going projects*NIL**(iv) From National Funding Agencies:**(v) From International Funding Agencies: NIL*

(vi) **Total grants received:** NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

Publication per Faculty	AKD, AH SN
Number of papers published in peer reviewed journals (national/international)	NIL
Monographs	NIL
Chapters in Books	NIL
Edited Books	NIL
Books with ISBN with details of publishers	NIL
Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)	NIL
Citation Index - range / average	NIL
SNIP – range	NIL
SJR – range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme	b) Percentage of students placed for projects in organizations out side the institution i.e. in Research laboratories/Industry/ other agencies
100% (ENVS)	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department*NIL***25. Seminars/Conferences/Work shops or ganized & the source of funding**

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme / coursewise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enroll ed Female</i>	<i>Pass Percentage</i>
<i>Mathematics (Hons) 11-12</i>	<i>30</i>	<i>26</i>	<i>15</i>	<i>11</i>	<i>33.33</i>
<i>Mathematics(General) 11-12</i>	<i>21</i>	<i>14</i>	<i>10</i>	<i>04</i>	<i>42.85</i>
<i>Mathematics (Hons) 12-13</i>	<i>15</i>	<i>09</i>	<i>06</i>	<i>03</i>	<i>43.75</i>
<i>Mathematics(General) 12-13</i>	<i>14</i>	<i>11</i>	<i>07</i>	<i>04</i>	<i>33.33</i>
<i>Mathematics (Hons) 13-14</i>	<i>10</i>	<i>05</i>	<i>03</i>	<i>02</i>	<i>53.84</i>
<i>Mathematics(General) 13-14</i>	<i>35</i>	<i>26</i>	<i>18</i>	<i>08</i>	<i>44.45</i>
<i>Mathematics (Hons) 14-15</i>	<i>16</i>	<i>12</i>	<i>08</i>	<i>04</i>	<i>25.00</i>
<i>Mathematics(General) 14-15</i>	<i>15</i>	<i>11</i>	<i>07</i>	<i>04</i>	<i>25.00</i>

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the same state</i>	<i>%of students from other States</i>	<i>%of students from abroad</i>
<i>Chemistry (Hons)</i>	<i>95</i>	<i>~5</i>	<i>NIL</i>
<i>Chemistry (General)</i>	<i>90</i>	<i>~10</i>	<i>NIL</i>

28. Howmanystudentshaveclearednationalandstatecompetitiveexaminationssuch as NET, SLET, GATE, Civil services, Defense services,etc.?*NOT KNOWN***29. Student Progression**

UG to PG	10% Approx
Employed	
• Campus Selection	None
• Other than campus recruitment	Not Known
Entrepreneurship/Self-Employment	Not Known

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	2318
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	Set up from UGC grant
c	Classrooms with ICT Facility	set up from UGC additional grant
d	Laboratories	One Computer Lab

31. Number of students receiving financial assistance from college, university, Government or other agencies

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

Please refer to Q.25 above

33. Teaching methods adopted to improve student learning

- Special Classes in Theory
- Special Lectures by Eminent Resource persons
- Lecture Method
- Audio-visual Method
- Remedial Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

STRENGTH	1. All teaching posts are fulfilled. 2. Teacher student ratio is very high.
WEAKNESS	1. There is no seminar library 2. Quality and number of students are not satisfactory
OPPORTUNITY	Students either pursue higher studies or get absorbed in different jobs.
CHALLENGE	To resist the switch over to other streams of our Honours students.
FUTURE PLANS	1. To make teaching learning process more attractive.

Evaluative Report of the Department of Zoology

1. Name of the Department:

ZOOLOGY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
2015-16	NOT YET INTRODUCED

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	
<i>General</i>	

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	NOT APPLICABLE

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

<i>9. Number of teaching posts:</i>	<i>SANCTIONED</i>	<i>FILLED</i>
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Assistant Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Management Appointee</i>	<i>N.A.</i>	<i>01</i>

10. Faculty profile:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided (last 4 years)
MOUSUMI MONDAL	M.Sc	Management Appointee Lecturer	Molecular Biology & Genetics	Less than 01 Year	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate - Honours
100%	N.A.

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate - Honours
03:01	N.A.

[#]Calculated by considering total hon/pass students in contrast to only fulltime & PTT

14. No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
MOUSUMI MONDAL	M.Sc

16. Number of faculty with on-going projects

NIL

(vii) From National Funding Agencies: NIL

(viii) From International Funding Agencies: NIL

(ix) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University*NIL***19. Publications**

<i>Publication per Faculty</i>	<i>NIL</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>NIL</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP – range</i>	<i>NIL</i>
<i>SJR – range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated*NIL***21. Faculty as members in**

<i>a) National Committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student Projects

<i>a) Percentage of students who have done in-house projects including interdepartmental/programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories /Industry/ other agencies</i>
<i>NIL</i>	<i>NIL</i>

23. Awards/Recognitions received by faculty and students*NIL*

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
NIL	NIL

26. Student profile programme/course wise

Name of the Course/programme(refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
M.Sc.(General)15-16		03			Yet to be published

27. Diversity of Students

Name of the Course	%of students from the Same State	%of students from other States	%of students from Abroad
M.Sc. (General)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civilservices, Defenseservices, etc.?

NOT KNOWN

29. Student Progression

UG to PG	Case Does not Rise
Employed	
- Campus Selection	Case Does not Rise
- Other than campus recruitment	Case Does not Rise

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	21
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES

<i>c</i>	<i>Classrooms with ICT Facility</i>	<i>NO</i>
<i>d</i>	<i>Laboratories</i>	<i>01 Departmental Lab (Under Construction)</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

Class Lecturing along with Practical Training.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities

Yes our Students and Teachers of the department participates regularly in NSS programme and other extension activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>There is a Strong Demand for the subject in the locality.</i>
WEAKNESS	<i>Inadequate infrastructure at the primary level of introduction of the subject.</i>
OPPORTUNITY	<i>Students are energetic and cooperative which is conducive for improved environment.</i>
CHALLENGE	<i>Sustained Development of the Department.</i>
FUTURE PLANS	<i>1. Creation of adequate Number of substantive teaching and non teaching post. 2. Development of Improved Laboratory.</i>

Evaluative Report of the Department of Botany

1. Name of the Department:

BOTANY

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
2015-16	NOT YET INTRODUCED

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	
<i>General</i>	

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	NOT APPLICABLE

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:	SANCTIONED	FILLED
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	NIL	NIL
<i>Management Appointee</i>	N.A.	01

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>

DYTUI CHAUDHURI	M.Sc	Management Appointee Lecturer	Forestry	Less than 01 Year	NIL
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11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate - Honours
100%	N.A.

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate - Honours
03:01	N.A.

[#]Calculated by considering total hon/pass students in contrast to only fulltime & PTT

14. No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
DYUTI CHAUDHURI	M.Sc

16. Number of faculty with ongoing projects

NIL

(x) From National Funding Agencies: NIL

(xi) From International Funding Agencies: NIL

(xii) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>NIL</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>NIL</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP – range</i>	<i>NIL</i>
<i>SJR – range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

<i>a) National Committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including interdepartmental/programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies</i>
<i>NIL</i>	<i>NIL</i>

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the</i>	<i>Applications</i>	<i>Selected</i>	<i>Enrolled</i>	<i>Enrolled</i>	<i>Pass</i>

Course/programme(refer question no. 4)	received		Male	Female	Percentage
M.Sc.(General)15-16	04	03			Yet to be Published

27. Diversity of Students

Name of the Course	%of students from the Same State	%of students from other States	%of students from Abroad
M.Sc. (General)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NOT KNOWN

29. Student progression

UG to PG	Case Does not Rise
Employed	
- Campus Selection	Case Does not Rise
- Other than campus recruitment	Case Does not Rise

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	58
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES
c	Classrooms with ICT Facility	NO
d	Laboratories	01 Departmental Lab (Under Construction)

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

Class Lecturing along with Practical Training.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities

Yes ,our Students and Teachers of the department participate regularly in NSS programme and other extension activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>There is a Strong Demand for the subject in the locality.</i>
WEAKNESS	<i>Inadequate infrastructure at the primary level of introduction of the subject.</i>
OPPORTUNITY	<i>Students are energetic and cooperative which is conducive for improved environment.</i>
CHALLENGE	<i>Sustained Development of the Department.</i>
FUTURE PLANS	<i>1. Creation of adequate Number of substantive teaching and non teaching post. 2. Development of Improved Laboratory.</i>

Evaluative Report of the Department of Education

1. Name of the Department:

EDUCATION

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
2015-16 (Affiliation Accorded in 2014-15)	NOT YET INTRODUCED

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	
<i>General</i>	

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
<i>Annual</i>	NOT APPLICABLE

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:	SANCTIONED	FILLED
<i>Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Associate Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Assistant Professor</i>	<i>NIL</i>	<i>NIL</i>
<i>Management Appointee</i>	<i>N.A.</i>	<i>01</i>

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided</i>

					(last 4 years)
PRADIP KUMAR MALIK	M.A.	Management Appointee Lecturer	Vocational guidance & counseling & Essay paper	Less than 01 Year	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate - Honours
100%	N.A.

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate - Honours
24:01	N.A.

[#]Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14. No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
PRADIP KUMAR MALIK	M.A.

16. Number of faculty with on-going projects

NIL

(xiii) From National Funding Agencies: *NIL*

(xiv) From International Funding Agencies: *NIL*

(xv) Total grants received: *NIL*

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/ facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>NIL</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>NIL</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated*NIL***21. Faculty as members in**

<i>a) National Committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including interdepartmental/programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies</i>
<i>NIL</i>	<i>NIL</i>

23. Awards/Recognitions received by faculty and students*NIL***24. List of eminent academicians and scientists/visitors to the department**

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>

*NIL***25. Seminars/Conferences/Workshops organized & the source of funding**

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
M.A.(General)15-16	30	24			Not yet Published

27. Diversity of Students

<i>Name of the Course</i>	<i>%of students from the Same State</i>	<i>%of students from other States</i>	<i>%of students from Abroad</i>
M.A. (General)	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NOT KNOWN

29. Student progression

<i>UG to PG</i>	<i>Case Does not Rise</i>
<i>Employed</i>	
- <i>Campus Selection</i>	<i>Case Does not Rise</i>
- <i>Other than campus recruitment</i>	<i>Case Does not Rise</i>

30. Details of Infrastructural Facilities:

<i>Sl. No.</i>	<i>STUDENT PROGRESSION</i>	<i>DETAIL</i>
<i>a</i>	<i>Total No. of Books in Library</i>	<i>35</i>
	<i>Total No. of Journal Subscriptions</i>	<i>NIL</i>
<i>b</i>	<i>Internet Facility for Staff & Students</i>	<i>YES</i>
<i>c</i>	<i>Classrooms with ICT Facility</i>	<i>NO</i>
<i>d</i>	<i>Laboratories</i>	<i>N.A.</i>

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

Class Lecturing along with Practical Examples.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities

Yes, our Students and Teachers of the department participate regularly in NSS programme and other extension activities.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>There is a strong demand for the subject in the locality.</i>
WEAKNESS	<i>Inadequate infrastructure at the primary level of introduction of the subject.</i>
OPPORTUNITY	<i>Students are energetic and cooperative which is conducive for improved environment.</i>
CHALLENGE	<i>Sustained Development of the Department.</i>
FUTURE PLANS	<i>1. Creation of adequate Number of substantive teaching and non teaching post.</i>

Evaluative Report of the Department of Computer Science

1. Name of the Department:

COMPUTER SCIENCE

2. Year of Establishment:

<i>Introduction of General course</i>	<i>Introduction of Honours course</i>
2013-14	NOT YET INTRODUCED

3. Names of Programmes / courses offered:

<i>Undergraduate</i>	
General	

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise):

<i>Undergraduate- General</i>	<i>Undergraduate- Honours</i>
Annual	NOT APPLICABLE

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9.

<i>Number of teaching posts:</i>	SANCTIONED	FILLED
<i>Professor</i>	NIL	NIL
<i>Associate Professor</i>	NIL	NIL
<i>Assistant Professor</i>	NIL	NIL
<i>Management Appointee</i>	N.A.	01

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
DEBJIT CHANDA	M.C.A.	Management Appointee Lecturer	Ad-Hoc Networking	03	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Undergraduate- General	Undergraduate- Honours
100%	N.A.

13. Programme-wise Student Teacher Ratio[#]

Undergraduate- General	Undergraduate- Honours
26:01	

[#] Calculated by considering total hons/pass students in contrast to only fulltime & PTT**14.**

No of staff	Sanctioned	Filled
Academic Support Staff (technical)	NIL	NIL
Administrative Staff	-	-

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
Debjit Chanda	M.C.A.

16. Number of faculty with on-going projects

NIL

(viii) From National Funding Agencies: NIL

(ix) From International Funding Agencies: NIL

(x) Total grants received: NIL

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre / facility recognized by the University

NIL

19. Publications

Publication per Faculty	NIL
Number of papers published in peer reviewed journals (national/international)	NIL
Monographs	NIL
Chapters in Books	NIL
Edited Books	NIL
Books with ISBN with details of publishers	NIL

Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)	NIL
Citation Index - range / average	NIL
SNIP - range	NIL
SJR - range	NIL
Impact Factor - range / average	NIL
h-index	NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National Committees	b) International Committees	c) Editorial Boards
NIL	NIL	NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter-departmental/programme	b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies
NIL	NIL

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department

Sl. No.	Name	Designation

25. Seminars/Conferences/Work shops or ganized & the source of funding

a) National	b) International
UGC Sponsored Seminar (01)	NIL

26. Student profile programme / course wise

Name of the Course/programme(refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
M.C.A.(General)13-14	03	03	03	00	50.00
M.C.A.(General)14-15	04	04	02	02	50.00
M.C.A.(General)15-16	25	19	12	07	Result yet to publish

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
M.C.A. (General)	95	~5	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

29. Student progression

UG to PG	Case Does not Rise
Employed	
- Campus Selection	Data not available
- Other than campus recruitment	Data not available

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	90
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES
c	Classrooms with ICT Facility	NO
d	Laboratories	01 Central Computer Lab

31. Number of students receiving financial assistance from college, university, Government or other agencies.

There is no scope for awarding financial assistance department wise. For central information please refer to para 5.1.2.

32. Details on student enrichment prog. (lectures / workshops / seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

Lab. Oriented Teaching along with theoretical discussion.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes, our Students of the department participate regularly in NSS programme and other extension activities.

35. SWOC analysis of the department and Future plans

STRENGTH	Conducive Teaching environment. Adequate lab. Equipments.
WEAKNESS	Absence of full-time teachers on substantive basis.
OPPORTUNITY	Students are energetic enough to receive practical training.
CHALLENGE	To ensure sustained development of the dept.
FUTURE PLANS	1. To open Hons. course

Evaluative Report of the Department of Computer Application (BCA)

1. Name of the Department:

COMPUTER APPLICATION

2. Year of Establishment:

BCA(Hons.)
2008-09

3. Names of Programs / courses offered:

Undergraduate
BCA(Honours)

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (program wise):

BCA(Honours)-Undergraduate
Annual

6. Participation of the department in the courses offered by other departments:

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9. Number of teaching posts:	SANCTIONED (Management Appointee)	FILLED
<i>LECTURER</i>	03	03

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Sushant Kumar Das</i>	<i>M.Sc.(IT)</i>	<i>Lecturer</i>	<i>Cyber laws & Application Server</i>	07	NIL
<i>Debaprasad Mitra</i>	<i>MCA</i>	<i>Lecturer</i>	<i>Software Engineering & .Net</i>	06	NIL
<i>Atanu Chattopadhyay</i>	<i>M.Sc.</i>	<i>Lecturer</i>	<i>Mathematics & Computing</i>	05	NIL

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

NIL

12. Percentage of classes taken by temporary faculty - programme-wise information

Case does not arise

Case does not arise

13. Programme-wise Student Teacher Ratio[#]

BCA(Honors)-Undergraduate
5:1

[#] Calculated by considering total hons/pass students in contrast to only fulltime & PTT

14. No of staff	Sanctioned	Filled
<i>Academic Support Staff (technical)</i>	NIL	NIL
<i>Administrative Staff</i>	1	1

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

NAME	QUALIFICATION
<i>Sushant Kumar Das</i>	<i>M.Sc.(IT)</i>
<i>Debaprasad Mitra</i>	<i>MCA</i>
<i>Atanu Chattopadhyay</i>	<i>M.Sc.(Mathematics & Computing)</i>

16. Number of faculty with on-going projects

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>NIL</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books</i>	<i>NIL</i>
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty serving in

<i>a) National committees</i>	<i>b) International Committees</i>	<i>c) Editorial Boards</i>
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

<i>a) Percentage of students who have done in-house projects including interdepartmental /programme</i>	<i>b) Percentage of students placed for projects in organizations outside the institution i.e.in Research</i>

	<i>laboratories/Industry/ other agencies</i>
98%	2%

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
<i>a</i>	<i>Dr. Sunil Karforma</i>	<i>Professor. Dept. of Computer Science, Burdwan University, Burdwan</i>
<i>b</i>	<i>Prof. CA Dr. Chittaranjan Sarkar</i>	<i>Professor, Dept. Of Commerce, Burdwan University, Burdwan</i>
<i>c</i>	<i>Prof. Dr. Debasish Sur</i>	<i>Professor, Dept. Of Commerce, Burdwan University, Burdwan</i>
<i>d</i>	<i>Dr.Susanta Mitra</i>	<i>Associate Professor & Head Dept. Of Commerce, Kazi Nazrul University, Asansol.</i>
<i>e</i>	<i>Prof. Joydeb Sarkhel</i>	<i>Ex.-Professor, Dept. Of Commerce, Burdwan University, Burdwan</i>
<i>f</i>	<i>Prof. Swagata Sen</i>	<i>Dean, Dept. Of Commerce , Calcutta University, Calcutta</i>
<i>g</i>	<i>Prof. Amit Kr. Mullick</i>	<i>Former Vice Chancellor, Burdwan University, Burdwan</i>

25. Seminars/Conferences/Workshops organized & the source of funding

<i>a) National</i>	<i>b) International</i>
<i>NIL</i>	<i>NIL</i>

26. Student profile programme/course wise

<i>Name of the Course/programme(refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled Male</i>	<i>Enrolled Female</i>	<i>Pass Percentage</i>
<i>BCA(Hons)</i>					
<i>2014-15</i>	<i>43</i>	<i>7</i>	<i>4</i>	<i>3</i>	<i>Result will be published in 2017</i>
<i>2013-14</i>	<i>39</i>	<i>4</i>	<i>3</i>	<i>1</i>	<i>Result will be published in 2016</i>

2012-13	35	8	2	6	50%
2011-12	25	5	4	1	100%

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
BCA (Hons)	65	35	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services etc.?

NOT KNOWN

29. Student progression

UG to PG	100%
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post -Doctoral	N/A
Employed:	
Campus Selection	04
Other than Campus Selection	05

30. Details of Infrastructural Facilities:

Sl. No.	STUDENT PROGRESSION	DETAIL
a	Total No. of Books in Library	500
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES
c	Classrooms with ICT Facility	NIL
d	Laboratories	01(Software & Digital)

31. Number of students receiving financial assistance from college, university, Government or other agencies

NIL (IT IS FULLY SELF-FINANCED COURSE)**32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts**

NIL

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory & Practical*
- *Regular class tests*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility(ISR)and Extension activities

Few students are regularly participating in the NSS.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>Regular attendance of the students Large number of reference books in Library to enhance self-study.</i>
WEAKNESS	<i>No UGC Grant received for the development of the Department</i>
OPPORTUNITY	<i>Enthusiasm among students, cordial teacher-student relationship.</i>
CHALLENGE	<i>Quality Development of students through Communication classes.</i>
FUTURE PLANS	<i>Publication of literature-based monthly Journal amid teacher-student assimilation.</i>

Evaluative Report of the Department of Management Studies (BBA)

1. Name of the Department:

BUSINESS ADMINISTRATION

2. Year of Establishment:

BBA (Hons)
2009-10

3. Names of Programs / courses offered:

Undergraduate
BBA(Honors)

4. Name of Interdisciplinary courses and the departments/ units involved:

NIL

5. Annual/ semester/choice based credit system (program wise):

BBA(Honors)-Undergraduate
Annual

6. Participation of the department in the courses offered by other departments:

Faculties of BBA Department takes classes in BCA Department

7. Courses in collaboration with other universities, industries, foreign institutions, etc:

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

CASE DID NOT ARISE

9.

Number of teaching posts:	SANCTIONED (Management Appointee)	FILLED
LECTURER	03	02
Guest Lecturer	Nil	01

10. Faculty profile:

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>	<i>No. of Ph.D. Students guided (last 4 years)</i>
<i>Tushar Kanti Ghosh</i>	<i>M.Com, M.Phil</i>	<i>Lecturer</i>	<i>Banking & Insurance, Finance</i>	<i>06</i>	<i>NIL</i>
<i>Darpan Bhattacharyya</i>	<i>MBA</i>	<i>Lecturer</i>	<i>Marketing & HR</i>	<i>06</i>	<i>NIL</i>
<i>Atanu Chattopadhyay</i>	<i>M.Sc.</i>	<i>Guest Lecturer</i>	<i>Mathematics & Computing</i>	<i>05</i>	<i>NIL</i>

11. List of senior Visiting Fellows, adjunct faculty, emeritus professors

<i>1.Mr. Biplob Chowdhury,- Associate Prof. Dept. Of Commerce, Deshabandhu Mahavidyalaya</i>
<i>2.Dr. Asish Kr. Dey,- Principal, Deshabandhu Mahavidyalaya</i>
<i>3.Dr. Satyabrata Sengupta,- Associate Prof. Dept.Of Economics, Deshabandhu Mahavidyalaya</i>

12. Percentage of classes taken by temporary faculty - programme-wise information

	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14</i>	<i>2014-15</i>
<i>Class handled</i>	<i>30</i>	<i>32</i>	<i>30</i>	<i>35</i>

13. Programme-wise Student Teacher Ratio[#]

<i>BBA(Honors)-Undergraduate</i>
<i>11:1</i>

[#]Calculated by considering total Hons./Pass. students in contrast to only fulltime & PTT

14.

<i>No of staff</i>	<i>Sanctioned(Management Appointee)</i>	<i>Filled(Management Appointee)</i>
<i>Academic Support Staff (technical)</i>	<i>NIL</i>	<i>NIL</i>
<i>Administrative Staff</i>	<i>1</i>	<i>1</i>

15. Qualifications of teaching faculty with D. Sc./D.Litt./Ph.D./M.Phil./PG.

<i>NAME</i>	<i>QUALIFICATION</i>
<i>Tushar Kanti Ghosh</i>	<i>M.Com, M.Phil</i>
<i>Darpan Bhattacharyya</i>	<i>MBA(Marketing & HR)</i>
<i>Atanu Chattopadhyay</i>	<i>M.Sc.(Mathematics & Computing)</i>

16. Number of faculty with on-going projects

(xvi) *From National Funding Agencies: NIL*

(xvii) *From International Funding Agencies: NIL*

(xviii) *Total grants received: NIL*

17. Departmental projects funded by DST-FIST; UGC-SAP/ CAS, OPE; DBT, ICSSR, AICTE, etc.; total grants received.

NIL

18. Research Centre/facility recognized by the University

NIL

19. Publications

<i>Publication per Faculty</i>	<i>TKG=02, DB=01</i>
<i>Number of papers published in peer reviewed journals (national/international)</i>	<i>NIL</i>
<i>Monographs</i>	<i>NIL</i>
<i>Chapters in Books Publishers</i>	<i>TKG-02, DB- 01</i>
<i>1. New Delhi Publishers, ISBN 978-81-85503-07-3 2. New Delhi Publishers, ISBN 978-93-81274-68-2</i>	
<i>Edited Books</i>	<i>NIL</i>
<i>Books with ISBN with details of publishers</i>	<i>NIL</i>
<i>Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social SciencesDirectory, EBSC Ohost, etc.)</i>	<i>NIL</i>
<i>Citation Index - range / average</i>	<i>NIL</i>
<i>SNIP - range</i>	<i>NIL</i>
<i>SJR - range</i>	<i>NIL</i>
<i>Impact Factor - range / average</i>	<i>NIL</i>
<i>h-index</i>	<i>NIL</i>

20. Areas of consultancy and income generated

NIL

21. Faculty serving in

a) National committees	b)International Committees	c) Editorial Boards
<i>NIL</i>	<i>NIL</i>	<i>NIL</i>

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental /programme	b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
17%	83%

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visitors to the department

Sl. No.	Name	Designation
a	Prof. CA Dr.Chittaranjan Sarkar	Professor,Dept. Of Commerce, Burdwan University, Burdwan
b	Prof. Dr. Debasish Sur	Professor,Dept. Of Commerce, Burdwan University, Burdwan
c	Dr.Susanta Mitra	Associate.Professor & Head Dept. Of Commerce, Kazi Nazrul University, Asansol
d	Prof. Joydeb Sarkhel	Ex.-Professor,Dept. Of Commerce, Burdwan University, Burdwan
e	Prof. Swagata Sen	Pro-VC (Academic), Dean, Dept. Of Commerce , Calcutta University, Calcutta
f	Prof. Amit Kr. Mullick	Former VC, Former Dean and Professor, Dept. Of Commerce, Burdwan University, Burdwan

25.Seminars/Conferences/Workshops organized & the source of funding

a) National	b) International
NIL	NIL

26. Student profile programme/course wise

Name of the Course/programme(refer question no. 4)	Applications received	Selected	Enrolled Male	Enrolled Female	Pass Percentage
BBA(Hons)	NIL	NIL	NIL	NIL	NIL
2014-15	40	11	6	5	Result will be published in 2017
2013-14	42	10	5	5	Result will be published in 2016

2012-13	39	10	9	1	100%
2011-12	30	11	7	4	100%

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
BBA(Hons)	30	~70	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NOT KNOWN

Student progression	Against % Enrolled
UG to PG	100%
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post -Doctoral	N/A
Employed:	
Campus Selection	02
Other than Campus Selection	09

30. Details of Infrastructural Facilities:

a	Total No. of Books in Library	355
	Total No. of Journal Subscriptions	NIL
b	Internet Facility for Staff & Students	YES
c	Classrooms with ICT Facility	YES
d	Laboratories	01

31. Number of students receiving financial assistance from college, university, Government or other agencies

NIL (IT IS FULLY SELF-FINANCED COURSE)

32. Details on student enrichment prog. (lectures / workshops /seminar) with external experts

1. Workshop on "Importance of Business Studies", in collaboration with "B.C.E.M, Durgapur", on 14/02/2014
2. Seminar of International Business Studies Academia, Durgapur in collaboration with Deshabandhu Mahavidyalaya, Chittaranjan, Nov. 2014

33. Teaching methods adopted to improve student learning

- *Special Classes in Theory and Practical*
- *Class tests*
- *Lecture Method*
- *Audio-visual Method*
- *Remedial Classes*

34. Participation in Institutional Social Responsibility(ISR)and Extension activities

Few students are regularly participating in the NSS.

35. SWOC analysis of the department and Future plans

STRENGTH	<i>1. Regular attendance of the students 2. Large number of reference books in Library to enhance self-study.</i>
WEAKNESS	<i>No UGC Grant received for the development of the Department</i>
OPPORTUNITY	<i>Enthusiasm among students, cordial teacher-student relationship.</i>
CHALLENGE	<i>Quality Development of students through Communication classes.</i>
FUTURE PLANS	<i>Publication of literature-based monthly Journal amid teacher-student assimilation.</i>

Post-Accreditation Initiatives

The honourable Peer Team of NAAC visited our college on 01.03.2007 and 02.03.2007 and made some valuable recommendations for our future improvements. Accepting the recommendations we started, in our humble way, to take some steps accordingly. Regarding filling up of vacant teaching posts we made our efforts to get names recommended by the W.B. College Service Commission. We have filled up ten vacancies of full time teachers since 2007 with WBCSC – recommended candidates. However during this time due to retirement or other reasons seven posts of full time teachers have fallen vacant and we are expecting that within a short time these posts will be filled up. Regarding introduction of new courses we should mention that new honours courses have been introduced in Geography, Chemistry and Physics and professional courses have been introduced in Computer Applications (B.C.A – Hons.) and Business Administration (B.B.A.- Hons.). Besides that we have introduced general degree courses in Biological Sciences (Botany and Zoology) and Education. We have also taken up the task of modernization of Laboratories of Physics and Chemistry and to that end in view we have developed new laboratories and procured required equipment. We have developed laboratories for Botany and Zoology too. Regarding the extension of internet facilities we must mention that from only two net connections in 2007 we have arranged during three years the development of seven net connected computer facilities in or college.

ANNEXURE – I

PEER TEAM REPORT
ON THE INSTITUTIONAL ASSESSMENT AND ACCREDITATION OF
DESHABANDHU MAHAVIDYALAYA
CHITTARANJAN
DISTRICT BURDWAN, WEST BENGAL.

MARCH 01-02, 2007

SECTION – I PREFACE

Deshabandhu Mahavidyalaya was established on September 3rd 1973 in the city of Chittaranjan, Burdwan district with the objective of providing higher education to the students of the region. It is a semi-urban institution located on the campus spreading over 14 acres of land. It is a grant-in-aid institution affiliated to the University of Burdwan. It obtained recognition under 2(f) of the UGC Act in September 1976.

The college offers 12 programs with elective options in 13 subjects including some self-funded programmes. The college follows annual system as per university norms in all courses. During the last five years six new UG programmes have been introduced. Out of 27 sanctioned teaching posts, 24 posts are filled. For handling additional work load 32 full time/part time temporary lecturers are appointed. Three teachers

possess PhD degrees and one teacher holds M. Phil degree. A few teachers have completed UGC NET and SLET examination. Teacher-student ratio is 1:56. At present 15 non-teaching staff members are working out of the 17 sanctioned posts. During 2006-07, the number of students admitted to various courses is 1091.

The college has volunteered itself for institutional assessment and accreditation by the NAAC and hence it has submitted the Self-Study Report to the later. The NAAC constituted a Peer Team comprising Prof. Satinder Singh, former Pro-Vice Chancellor, Guru Nanak Dev University, Amritsar as Chairman, Dr.H.M.Rajashekara Professor of Political Science and former Director of UGC-ASC of University of Mysore, Karnataka as Member-Coordinator and Dr.N.Satyanarayana Professor of Chemistry, Dean Faculty of Science, and former Registrar, Kakatiya University, Andhra Pradesh as Member. The Peer Team visited the institution on March 01-02, 2007 for the validation of Self-Study Report and perusal of records, files and documents. During its visit it interacted with the Principal, Governing Body, teaching and non-teaching staff, Alumni and students. Based on this procedure, it has prepared the following criterion – wise report..

SECTION – IICRITERION – WISE ANALYSIS

CRITERION – 1 : Curricular Aspects

1.1 Goal Orientation

The mission of the college is to provide opportunity for higher education to the students of locality and its vision is to create an urge among them to contribute for national development, to face global competencies and to inculcate human values among them. The goal of the institution is to develop a healthy relationship between the teachers and the taught as well as to promote employment opportunities to the learners. The institutional goals are translated through the academic programmes offered by the college.

1.2 Curriculum Development

As an affiliated institution, the college is not in a position to play a decisive role in the curriculum development. However, some senior faculty members offer suggestions as members of Boards Of Studies for the revision of syllabi from time to time by incorporating global trends in higher education. During the last five years the University has revised almost all the courses. Recently Environmental Studies has been introduced with inter-disciplinary approach.

1.3 Programme options

Only degree courses are offered in the college both under General and Honours programmes. The cut off percentage for admission to General Course is 30% and Honours course 45%. Self-financing course in Accountancy (Hons.), Hindi (Hons.), Geography (General) and Philosophy (Hons.) have been introduced.

1.4 Academic Flexibility

Academic flexibility is made available to students to pursue the programme as per University norms. The students can change their optional subjects after two or three months from the beginning of academic session. Any unsuccessful candidate in the University examination may appear for the second or third time or may take re-admission in the same class before appearing in the University examination. The teachers encourage the slow learners both inside and outside the **classroom**. Advanced learners are also motivated by the teachers by organizing group discussions and seminars.

1.4 Feedback mechanism

The college gets feedback from the students on the functioning of the college. Steps may be taken to obtain the feedback from the alumni, employers and industries in order to measure its social accreditation and academic programs.

CRITERION – 2 : Teaching – Learning and Evaluation

2.1 Admission Process

Admission to various programmes is made on the basis of academic merit in the qualifying examination. Certain percentages of seats are reserved for SC/ST and weaker sections as per Government reservation policy. Transparency is maintained in the admission process.

2.2 Catering Diverse Needs

Students admitted to Honours programmes are assessed before the commencement of teaching sessions. Students belonging to disadvantaged communities are given special coaching classes from time to time. This provides them an opportunity for dedicated learning, pursuit of knowledge as well as to compete with other students.

2.3 Teaching-Learning Process

Apart from class-room teaching methods, the college encourages the teachers to adopt modern teaching aids. Tutorial classes are conducted for a limited period of the session and students' progress is monitored through quiz and class tests. The academic calendar, prepared by the academic sub-committee contains details about the courses of study, fee structure, examination system, scholarships, freeships, faculty and related matters.

2.4 Teacher-Quality

Teachers are appointed by the West Bengal College Service Commission for sanctioned posts. To handle additional work-load, part-time teachers are appointed by a selection committee constituted by the college. It encourages the professional development of teachers by sanctioning study leave for carrying out research leading to Ph.D.

degree. Teachers are deputed to attend orientation and refresher courses organized by UGC-AcademicStaffColleges and other institutions. They are also motivated to participate in seminars, workshops, etc. Many teachers have been trained in computer application skill.

2.5 Evaluation of Teaching

The institution evaluates the performance of teachers on the basis of their self-appraisal report. The outgoing students also evaluate the teachers. The Principal reviews such self-appraisal reports and gives necessary advice for improving the quality of teaching. The college is contemplating to introduce academic audit system shortly. Teachers may be encouraged to participate in short-term courses on teaching technology organized by NIEPA and other training institutions.

2.6 Evaluation of Learning

To promote continuous learning among students, unit tests are conducted regularly. Besides, pre-final examinations are held at the end of the academic year which instills confidence amongst students to appear for final examinations. They are permitted to see the valued answer scripts and if any grievance is voiced by a student, it is resolved through discussions with teachers. The college authorities communicate to the students about the evaluation methods at the beginning of the academic year through prospectus. Evaluation outcome is also communicated to the parents.

2.7 Evaluation Reforms

As an affiliated college, it has little scope to introduce evaluation reforms periodically. However it can bring about some changes in the continuous assessment of students in the learning process. It can also recommend to the University for the introduction of new reforms in the evaluation system to enhance quality teaching and research.

CRITERION – 3 : Research, Consultancy & Extension

Research work is not a significant activity in the college. However, teachers are encouraged to undertake research work leading to Ph.D. degree. Two part-time teachers have registered for Ph.D. in other universities. No consultancy service is offered by the college. The college is yet to establish its linkages with NGOs and GOs regarding its extension activities.

CRITERION – 4 : Infrastructure and Learning Resources

4.1 Physical Facilities

The college building has the required number of class rooms, science laboratories and administrative block. Sufficient space is also provided for library, computer and canteen facilities. Separate common rooms are made available to both boys and girl students. During the last five years Rs. 22.88 Lakhs have been spent for the expansion of the physical facilities. The master plan is being prepared for future expansion.

Playground needs to be developed with required facilities for sports activities such as cricket, football, volley ball, badminton, etc.

4.2 Maintenance of Infrastructure

The Governing Body of the college looks after the maintenance of infrastructure. It authorizes one teacher to supervise the infrastructural facilities and their maintenance. Sometimes the college appoints temporary staff to look after the maintenance of infrastructure.

4.3 Library as Learning Resources

The total carpet area of the library is 1400 square feet with an approximate seating capacity of 30 persons. There are 19,767 books including reference and those of book bank. During the last two years 1191 text books have been procured for the library at a cost of Rupees 1,57,648/-. Only one periodical is being subscribed. The library has the circulation and reference facilities for the benefit of students and teachers. It has computer facility also. It remains open from 10.30 AM to 6 PM on all working days. Students and faculty members make use of the library to a great extent. The library committee is set up which advises on the functioning and development of library.

4.4 Computer as a Learning Resource

There are seven computers in the college. Students of Commerce and Mathematics use computers as computer application is a part of their syllabi. A few teachers have been trained in the computer application.

4.5 Other Facilities

The college has built a big auditorium with a capacity of 500 seats. This is being used to conduct cultural and other academic activities.

Some facilities for indoor and outdoor games are provided. Both boys and girls participate in intra and inter-collegiate sports competitions. Hostel for girl students is ready to be provided within the campus. Separate room is also provided to the Students' Union. Health Centre and Placement Cell are yet to be set up.

CRITERION – 5 : Student support and progression

5.1 Student Profile

During the year 2005-06 the number of students admitted to B.A stream was 683 of which 67 belonged to SC category and 7 each to ST and OBC categories. Out of 104 students admitted to B.Sc program, 5 were SC students, 2 ST and 1 OBC. In the B.Com program, there were 258 students out of which 16 belonged to SC category and 1 to ST group. The ratio of male and female students was 314:369 respectively in the BA stream, 85:19 in B.Sc program and 198:60 in Commerce program. The drop-out rate in the same year was about 32%.The average pass percentage was 75 to 81% and during 2004-05 it has gone up by 2%.

5.2 Student Progression

The average pass percentage has increased during the last year and a good number of students go for higher studies after the completion of their graduation.

5.3 Student Support System

The college publishes the prospectus annually providing details about courses offered, fee structure, financial assistance in the form of scholarship, studentship, examination system, internal assessment, etc. Students are encouraged to appear for interviews for employment opportunities. The employment cell in the college provides information about employment opportunities and self-employment. To enlighten the students on various current topics seminars are organized in various departments. The grievance cell is set up to redress the grievances of the students, teaching and non-teaching staff.

The alumni association extends its cooperation in the organization of different programs for the benefit of the students. During the last year 157 free ships to the tune of Rs. 66,270 were provided to the students by the college.

CRITERION – 6 : Organization and Management

6.1 Leadership

The head of the institution, Governing Body and the different sub-committees provide leadership in the functioning and the growth of the college. Meetings are convened at regular intervals for discussions

and appropriate action is taken for efficient college management. Senior faculty members of various departments also meet regularly to discuss the matters relating to academic programs, co-curricular activities, extension activities and sports facilities.

6.2 Organization structures, powers and functions of the functionaries

The organizational structure of the college is hierarchical with a governing body as an apex body. Below it teachers' council, student's council and various sub-committees have been formed. The governing body holds four meetings in a year. It takes the decision on the basis of majority. Its resolutions are being implemented for the development of the college. The Teachers' Council recommends required measures for the development of the infrastructure, academic innovations and examination reforms. The sub-committees like academic sub-committee, students' welfare sub-committee, sports sub-committee, cultural sub-committee and science sub-committee are playing a significant role in conducting various curricular and extra-curricular activities. The Principal of the college monitors the functions of both the teaching and non-teaching staff. The office head clerk supervises the functions of the non-teaching staff.

6.3 Perspective Planning

The college authorities plan to transform the institution into a self-contained higher educational institution in the years to come. Augmenting the infrastructural facilities, introduction of Honours and vocational courses, providing sufficient sports facilities, procuring new

teaching aids, modernization of library and appointment of sanctioned teaching staff are included in its perspective planning.

6.4 Manpower Planning and Recruitment

The college has limited role in manpower planning and recruitment. Regular teachers are appointed on the basis of recommendations made by the West Bengal College Service commission. Regarding the appointment of the non-teaching staff, the governing body forms a committee which appoints the persons from amongst the candidates sent by the local employment exchange. The ratio of teachers to non-teaching staff is about 2:1.

6.5 Performance Appraisal

The college has not adopted a formal self-appraisal method. However the principal and the academic sub-committee supervise the performance of both the teaching and non-teaching staff. The college implements the recommendations of the Burdwan University regarding the self-appraisal methods of the teachers.

6.6 Staff Development Programs

The college encourages the teachers for the professional development by deputing them to attend orientation and refresher courses in different universities. Several teachers from various departments have attended such courses in the last five years. Some of the faculty members have also participated in various types of seminars and

conferences. Some teachers have also been trained in the computer application knowledge. The college is also giving attention to the professional development of the non-teaching staff by encouraging them to use computers and computer-aided packages.

6.7 Resource Mobilization

The college mobilizes its resources through fees collected from the students both under regular and self-financing schemes, grants received from UGC and State Government and from the MPLAD fund. the college has received a grant of Rupees Seven lakh from MPLAD fund in 2006. The total budget of the college during the year 2005-06 was Rupees 11,384,384.18. The budget is adequate to meet the expenses of the college.

6.8 Financial Management

Both the operating and maintenance budget of the college is adequate for its day to day expenses, learning resources and maintenance of infrastructure. The accounts are audited regularly by the authorized auditors. All collections (tuition fees and others) are made through the bank and all payments are made through cheques. The accounts have been audited up to the financial year 2005-06.

CRITERION – 7 : Healthy Practices

The Peer Team during its visit has observed certain healthy practices followed by the institution. Through these healthy practices, it is making efforts to realize its goals and objectives.

- It has adopted the mechanism for internal quality checks.
- It has introduced self-financing courses in some subjects.
- It is arranging training program for non-teaching staff in computer applications through WEBEL, NIIT, etc.
- To promote innovation in teaching, learning and evaluation, the college encourages learner-centred teaching methods and continuous assessment system.
- The college imparts value based education through NSS activities, special lectures and seminars.
- It inculcates a sense of social responsibilities through curricular and extension activities.
- It also encourages the students to understand citizenship rules by organizing social and cultural programmes.
- The college is making sincere efforts for its overall development through academic and extension activities.
- Effort for creating awareness among students especially the girls is notable.
- The general secretary of the “Chhatra Sansad” is taken as a member on the governing body.

- Adoption of a village Jorebari by the NSS unit for the purpose of literacy camping, health awareness program, anti-superstition drive and others.
- Student-teacher meetings at regular intervals.
- Campus cleaning by NSS volunteers at regular intervals.
- Publication of wall magazines by students.
- Students' health check up every month by registered medical practitioners.

SECTION – III - OVERALL ANALYSIS

After going through the self-study report and visit to various academic and physical facilities the Peer Team is appreciative of the progress made by the college during the last three decades. The Peer Team expresses its commendations on the following aspects:

- The college has built up its physical facilities sufficiently to conduct both curricular and co-curricular activities.
- Its efforts are laudable in imparting quality higher education to the students of both semi-urban and rural areas.
- The Governing Body and the Principal are taking all possible steps to transform the college into a standard institution.
- Discipline is maintained in the college.
- The college is approaching UGC and other funding agencies to get the financial assistance to develop infrastructure as well as to

promote academic activities. Recently it received a grant of Rs. 44 lakh for building and extension of the girls' hostel in the college premises.

- The alumni association is co-operative with the college in its developmental activities.
- Some teachers have shown keen interests in their professional developments in publishing articles and participating in seminars, conferences and refresher courses.
- The awareness and effort to provide education to tribal students are made by the college.

RECOMMENDATIONS

The Peer Team makes the following recommendations for the future development of the college keeping in mind the paradigm shift in the realm of higher education in the 21st century. The implementation of these recommendations would enable the learners to compete with the students of the urban and semi-urban areas and to get opportunities for employment.

- All the sanctioned teaching posts may be filled immediately in order to enhance teaching quality and academic ambience.
- Honours courses in various subjects especially Geography, Physics, Chemistry and Bio-sciences may be introduced to provide academic options and opportunities for the students.
- The college has to further motivate the teaching staff to develop their teaching and research skills by providing seed money and

encouraging them to participate in various types of academic programs both at the university and the State levels. They may also be encouraged to carry out research work leading to their M.Phil and Ph.D degrees.

- The college needs to take urgent steps to modernize and update science laboratories for the benefit of students and teachers.
- Computer facilities in the college are to be enhanced with Internet facility by establishing a separate centre in the college and starting computer courses.
- The library in the college may be further strengthened and modernized with complete digitalization and by procuring latest books. Certain professional journals and large number of dailies are to be subscribed.
- The college may encourage the teachers to arrange special/extension lectures by inviting experts from outside periodically.
- The college may take steps to provide transport facilities to the students who are coming from far off places.
- Communication facility may be provided in the college for the benefit of the students by installing a telephone booth.
- A centre for Women Studies and Empowerment may be established by getting funds from UGC and other funding agencies.

- Certain Vocational Certificate/Diploma courses in Tourism and Hotel management, Nursing, Fashion design Technology, Leadership, Photography and communicative skills and local industry related courses may be introduced.
- Commerce and language labs may also be established.
- The use of new teaching aids may be enhanced by getting LCD screens and multimedia projector for audio visual methods.
- To strengthen the sports activities, a good playground may be made available to the students.
- Alumni Association needs to be strengthened by preparing its directory and enrolling large number of members.
- The auditorium needs further improvement and furnishing.

The Peer Team expresses its thanks to the Principal, members of the Governing body, coordinator, teaching & non-teaching staff, alumni and the students for their co-operation and interaction. It also offers its thanks to Dr. M.S.Shyamasundar, Deputy Advisor, NAAC for his co-ordination.

Prof. Satinder Singh
Chairman

Prof. H.M. Rajashekara
Member-Coordinator

Prof. N. Satyanarayana
Member

I agree with the observations and recommendations made by the Peer Team in this report.

Principal

Deshabandhu Mahavidyalaya

ANNEXURE – II
Certificate of Accreditation By NAAC 2007



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Deshabandhu Mahavidyalaya
Chittaranjan, Dist. Burdwan, affiliated to University of Burdwan
West Bengal as
Accredited
at the B level.*

Date : March 31, 2007



[Signature]
Director

- This certification is valid for a period of Five years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C grade, 65-70-C grade, 70-75- B grade, 75-80- B grade, 80-85-B grade, 85-90- A grade, 90-95-A grade, 95-100-A grade (upper limits exclusive)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Deshabandhu Mahavidyalaya
Place : Chittaranjan, Dist. Burdwan, West Bengal

Criterion	Weightage (W _i)	Criterion Score (C _i)
I. Curricular Aspects	100	69
II. Teaching-Learning and Evaluation	400	311
III. Research, Consultancy and Extension	50	27
IV. Infrastructure and Learning Resources	150	104
V. Student Support and Progression	100	67
VI. Organization and Management	100	62
VII. Healthy Practices	100	64
Total	ΣW _i = 1000	ΣC _i = 704

$$\text{Institutional Score} = \frac{\sum C_i}{\sum W_i} \times 100 = \frac{704}{1000} \times 100 = 70.40$$

Date : March 31, 2007

Prasad
Director

March 31, 2007/119

ANNEXURE – III
Latest Statutory Audit Report 2012-13

DESHABANDHU MAHAVIDYALAYA

P.O. Chittaranjan, Dist. Burdwan, Pin - 713 331

AUDIT REPORT FOR THE YEAR 2012 - 13



M/s G A P & Co
CHARTERED ACCOUNTANTS

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e-mail: gap@hotmail.co.in

AUDITOR'S REPORT

We have audited the annexed Balance Sheet of **DESHABANDHU MAHAVIDYALAYA, of P.O. Chittaranjan, Dist. Burdwan, Pin – 713 331, West Bengal** as at 31st March 2013 and the annexed Income & Expenditure Account and Receipt & Payment Account for the year ended on that date with books of accounts and other relevant records as produced before us for the purpose of audit and found them in accordance therewith.

The maintenance of Books and Records and preparation of accounts are the responsibility of the management and our responsibility is to express our opinion on the basis of test checks of those books and records.

In our opinion and to the best of our knowledge and **subject to notes on recognition and treatment of Interest Income as per note no. "B", provision of depreciation on Fixed Assets of the college as per note no. "E" to notes on accounts as per schedule "43" annexed herewith and other observations including reporting on special directions by The Director of Public Instructions, West Bengal as mentioned below**, the accounts shows true & fair view of the state of affairs of the college as at 31st March 2013 along with a copy of each of –

- a) In case of the Balance Sheet, of the state of affairs as at 31st March, 2013.
- b) In case of the Receipts & Payment Account of the money received and paid by the college during the year ended 31st March 2013.
- c) In case of the Income & Expenditure Accounts of the Excess of Income over Expenditure for the year ended 31st March 2013.

OTHER OBSERVATIONS

1. CASH IN HAND :

Cash in hand amounted to Rs. NIL/- was physically verified by us on 09th June 2014 at 11.00 AM.

2. CASH AT BANK :

Bank Reconciliation statement (Sch – 42) and bank balances as at 31st March 2013 relating to various Bank Accounts as shown under Schedule "41" were checked and found correct except for the under mentioned bank accounts that were not updated for the period 2012-13 and no entries were passed in the books from the date stated below.

1. State Bank of India – A/c No – 0110006008200, Bal. as on 31.12.12 Rs 2,123.98.
2. State Bank of India – A/c No – 0110006008201, Bal. as on 31.12.12 Rs 60,105.87.
3. State Bank of India – A/c No – 0110006008203, Bal. as on 29.01.13 Rs 5,05,810.04.



Accountant
Deshabandhu Mahavidyalaya
Chittaranjan

Principal
Deshabandhu Mahavidyalaya
Chittaranjan

We further state the followings with reference to and in line with special directions vide appointment letter no. 35(220)/CA/2013 dated 24th July 2013, of The Director of Public Instructions, West Bengal.

1	Whether the grants received from the Director of Public Instruction, West Bengal (viz. Pay Packet, UGC Maintenance and Scholarship) have been properly utilized for the purpose for which the grants were sanctioned.	: Yes. The grants have been properly utilized for the purpose for which they were received verified on test sample check basis.
2	Whether there is arrear short deposit against assumed income as defined by Section 2(b) of the West Bengal Colleges (Payment of Salaries) Act, 1978.	: As reported by the management there is no such arrears during the audit period.
3	Whether any teaching or Non-Teaching Staff who has exercised his option for Pension (including Family Pension) cum-Gratuity is enjoying the facilities of Compulsory Provident Fund.	: As reported by the management both whole-time teaching and non-teaching staff have exercised option for Pension (including Family Pension) cum-Gratuity scheme only.
4	Whether any payment has been made to unapproved Staff.	: As reported by the management, apart from the staffs approved by The DPI, W.B. staffs are also appointed by the governing body of the college and payments are made from the college fund.
5	Any other irregularities of Financial nature.	: During the course of our audit, we have not come across any case of financial irregularities on test check basis.
6 (a)	The following items are also to be examined and included in the Audit Report:- Roll Strength of Students (Boys & Girls) of the Colleges (Class wise) indicating number of students (Class wise) enjoying free Studentship.	: As per Annexure I
(b)	Courses and Subjects taught in the Colleges.	: As per Annexure I
©	No. of Students (Class wise)	: As per Annexure I
(d)	No. of Students in Science Honours Subjects (both Full time and Part Time) of the College.	: As per Annexure I
(e)	No. of Teaching and Non- Teaching Staff (both Full Time and Part Time) of the College.	: As per Annexure II
(f) (i)	Rate of Tuition Fees, Other Fees and Charges.	: As per Annexure I
(ii)	Amount collected from the Students on account of Tuition Fees, Fines and Other Charges.	: As per Income & Expenditure
(iii)	Amount deposited to Government Treasury on account of 50% non – refundable fees collected from students.	: As reported, the college authorities deposit the required amount with the Government from time to time.
(g)	Provident Fund Account of both approved Teaching and Non – Teaching Staff with reference to particulars regarding Name, Account No. Opening Balance, Incumbent's Share, College Share, Government Share, if any, interest credited,	: As per Annexure III As reported by the management Provident fund register (i.e. Pass Book) balances is not tallying with the accounts on reason of difference in

	Audited Balance in the Provident Fund Account, viz. accumulated contributions, both Employers' and Employees' investment and Bank Balance interest realized during the year, loan issued and loan recovered and outstanding loans recoverable at the end of the period under Audit and amount deposited to Treasury, as well as regular reconciliation with Treasury.	carry forward of opening balance of period 2012-13 and for miscellaneous adjustments passed in the books which have not been reflected in the Provident Pass Book.
(h)	Such other information as may be indicated by Government consequent upon extension of the West Bengal Non-Government Educational Institutions (Control of Provident Fund of Employees) Act, 1983 and the Rules framed there under to Non-Government Colleges including Sponsored Colleges where they still exist.	: As reported by the management it is not applicable on the college.
(i)	Abstract of Ledger Accounts regarding grants.	: As per Annexure IV
(j) (i)	Capital cost of College Assets at the time of installation/purchase. Present Valuation of College Land and Buildings, certified by the Competent Authority and ownership of the property.	: As reported by the management Land Property is given by The Railway Board, Govt. of India under Lease/Licence. Building premises is constructed from the Grants received by the college. Therefore the question of valuation of Land dose not arise whereas valuation of Building was never been done.
(ii)	Details of transfer, If any, of movable or immovable property without the previous approval of the state Government.	: NIL
(iii)	Whether the College maintains an Asset Register.	: The college does not maintain any Fixed Assets Registers.
(k)	Cash in Hand and at Bank lying with the College on the date of completion of Audit.	: Cash in Hand – Rs. NIL Bank – As per Schedule 41.
(l)	Diversion of Fund, if any.	: During the course of our audit, we have not come across any case of diversion of funds on test check basis. Again, The college does not maintain specific bank accounts for specific funds, which makes it difficult to identify such diversions.
(m)	List of Separate Fund Accounts and their balances including Caution Money.	: As reported by the management all the funds with balances are reflected in the balance sheet and receipt and payment account and hence no such other annexure is required.
(n)	A separate sub/account of development fees collected and utilization thereof, showing specific purpose for which the said sub-accounts has been applied.	: Development Fund Receipts have been clubbed with other Funds received from students in period 2012-13. Again, Balance of Rs 23,56,983.49 have been

		brought forward from the previous year which have been adjusted with depreciation.
(o)	Accounts of Fixed Deposits.	: As per schedule 37.
(p)	Closing stock of each Department including Library.	: As reported by the management only Library department has closing stock and is as per Annexure V.
(q)	Fees reconciliation statement showing the number of students.	: As reported by the management preparation of such statement is not in practice.
I	Leave vacancy deputation posting against leave vacancy.	: As reported by the management there were no leave vacancy deputations posting against leave vacancy.
(s)	Statement to be prepared by the College showing the number of posts, sanctioned for both Teaching and Non- Teaching staff and the number of persons appointed in those sanctioned posts classifying into permanent and temporary category.	: As per Annexure II
7.	The Expenditure of the College showing in the Audit Report must include the following items of expenditure :- Repairs, replacement and small purchase of furniture, Purchase of Library Books, Newspapers, Periodicals, Binding Charges, Repairs, Replacement of Laboratory Apparatus & Equipments, Small purchase of Laboratory Apparatus, Recurring Expenditure including cost of Chemicals for Laboratories (for all Science and Laboratory based Subjects), Normal Repair of building, Rent and Taxes of College Buildings, Electricity Charges, Telephone Charges, Bank Charges, Audit Fees, Stationery, Printing charges, Postal, Travelling Expenses, Advertisements, Insurance, if any, Gardening, Contingencies, Contingent Expenses, Loans & Advances taken from Government outstanding position, Allowances to the Staff, if any, in details, Examination Charges, Conveyance Charges (Bus), for Students, if any, Expenses met out of UGC's Grants in details :- For Teaching, For Students, Miscellaneous Expenses, if any	: Yes most of the stated expenditures are shown as expenses in the Audit Report. Again as reported by the management:- i) no loans and advances were taken from the government. ii) all the allowances to staff are clubbed under administrative allowance. iii) the college does not have bus facility for students and hence no expenses for Conveyance Charges (Bus) for students. iv) it is not possible to bifurcate the expenses out of UGC's grant between teachers and students.

Accountant
Deshabandhu Mahavidyalaya
Chittaranjan

Principal
Deshabandhu Mahavidyalaya
Chittaranjan

Place : Chittaranjan, Dist Burdwan
Date : 09th day of June, 2014



For G A P & Co.
Chartered Accountants
FRN : 327327E

Abhishek Sharma
(CA. Abhishek Sharma)
Partner
M. No: 068262



DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN

NAAC ACCREDITED COLLEGE

(Affiliated to the University of Burdwan & Recognised Under Section 2(f) & 12(B) of UGC)

P.O.: CHITTARANJAN, DIST : BURDWAN, (W.B.), PIN : 713331

PHONE : 0341 - 2525449, FAX No. : 0341 - 2525449

www.chittaranjancollege.org

Ref. No. ABM/NAAC-SSR/2nd cycle/09(2)/16

Date : 21.01.2016

Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Banerjee 21.01.2016
Signature of the Head of the institution
with seal:

Teacher-In-charge
Deshabandhu Mahavidyalaya
Chittaranjan



Place: Chittaranjan

Date: 20/01/2016



DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN

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Ref. No. DBM/NAAC-SSR/2nd cycle/29(2)/16

Date : 21.01.2016

CERTIFICATE OF COMPLIANCE

(Affiliated Colleges and Recognized Institution)

This is to certify that DESHABANDHU MAHAVIDYALAYA (Name of the Institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI etc] and
3. The affiliation / recognition [if applicable] is valid as on date.

In case the affiliation /recognition is conditional, then a detailed enclosure with regard to compliance of condition by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 20.01.2016
Place: Chittaranjan 713331
Dist: Burdwan, West Bengal

Sagar 21.01.2016
Dr. Sagar Chandra Bandyopadhyay
Teacher-In-Charge
DESHABANDHU MAHAVIDYALAYA

Teacher-in-charge
Deshabandhu Mahavidyalaya
Chittaranjan



END