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**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
OF THE IQAC OF  
DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN**  
*Burdwan, West Bengal*

**Part – A**

**AQAR for the year**

2012-13

**1. Details of the Institution**

**1.1 Name of the Institution**

*Deshabandhu Mahavidyalaya*

**1.2 Address Line 1**

*Chittaranjan, Dist. Burdwan*

**Address Line 2**

*West Bengal, PIN- 713331*

**City/Town**

*Chittaranjan, West Bengal*

**State**

*West Bengal*

**Pin Code**

713331

**Institution e-mail address**

*dbmprincipal@rediffmail.com*

**Contact Nos.**

0341-2525449

**Name of the Head of the Institution:**

*Teacher-in-Charge, Dr. Sagar Chandra*

**Tel. No. with STD Code:**

0341-2525449

Mobile:

9474698944

Name of the IQAC Co-ordinator: Prof. Braja Gopal Goswami

Mobile:

9474549669

IQAC e-mail address:

bgdbm60@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13154

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.chittaranjancollege.org

Web-link of the AQAR:

<http://www.chittaranjancollege.org/pdf/AQAR2013-14.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.40%	2007	5 yr.
2					
3					

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

09/04/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011) Latest Assessment and Accreditation by NAAC on 10-12 March 2014.

- i. AQAR 2007-08 Submitted to NAAC on 30.06.2008 (DD/MM/YYYY)
- ii. AQAR 2008-09 Submitted to NAAC on 30.06.2009
- iii. AQAR 2009-10 Submitted to NAAC on 30.06.2010
- iv. AQAR 2010-11 Submitted to NAAC on 30.06.2011

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

<i>DST Star Scheme</i>	<input type="text" value="No"/>	<i>UGC-CE</i>	<input type="text" value="No"/>
<i>UGC-Special Assistance Programme</i>	<input type="text" value="No"/>	<i>DST-FIST</i>	<input type="text" value="No"/>
<i>UGC-Innovative PG programmes</i>	<input type="text" value="No"/>	<i>Any other (Specify)</i>	<input type="text" value="No"/>
<i>UGC-COP Programmes</i>	<input type="text" value="Yes"/>		

## **2. IQAC Composition and Activities**

<i>2.1 No. of Teachers</i>	<input type="text" value="07"/>
<i>2.2 No. of Administrative/Technical staff</i>	<input type="text" value="01"/>
<i>2.3 No. of students</i>	<input type="text" value="01"/>
<i>2.4 No. of Management representatives</i>	<input type="text" value="01"/>
<i>2.5 No. of Alumni</i>	<input type="text" value="02"/>
<i>2.6 No. of any other stakeholder and community representatives</i>	<input type="text" value="01"/>
<i>2.7 No. of Employers/ Industrialists</i>	<input type="text" value="00"/>
<i>2.8 No. of other External Experts</i>	<input type="text" value="01"/>
<i>2.9 Total No. of members</i>	<input type="text" value="14"/>
<i>2.10 No. of IQAC meetings held</i>	<input type="text" value="01"/>

**2.11 No. of meetings with various stakeholders:** Faculty  Students   
 Non-Teaching Staff -  Alumni  Others

**2.12 Has IQAC received any funding from UGC during the year?** Yes  No

If yes, mention the amount

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ <sup>✓</sup>Workshops/Symposia organized by the IQAC -

NIL

Total Nos.  International  National  State  Institution Level

(ii) Themes

**2.14 Significant Activities and contributions made by IQAC**

1. Recommended to train-up the support staff in accounts and office management
2. To reshuffle the existing staff to cater the department without adequate faculty members.

**2.15 Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<b>Curricular Aspect</b> a) Implementation of COSA	1. Implemented
<b>Teaching Learning and Evaluation</b> a) To identify the slow learners and initiate interaction with them.	1. Process Initiated

<p><b>Research Consultancy and Extension</b></p> <p>a) To encourage faculty members who are already engaged in research work .</p> <p>b) Information through internet is made available for research work .</p>	<p>In progress</p> <p>Made available</p>
<p><b>Infrastructure and Learning Resources</b></p> <p>Extension of computer facilities both in academics and in administration.</p>	<p>In continuing process</p>
<p><b>Student Support and Progression</b></p> <p>Cause way leading to the Canteen from the main building has been constructed</p> <p>Mobilization for students aid fund</p>	<p>Done</p> <p>On going process</p>
<p><b>Governance and Leadership</b></p> <p>Initiative taken to appoint some management appointee teachers according to necessity</p> <p>Preparation of P.F. statement of regular staff for claiming interests for the respective year</p> <p>Requisition for teachers to West Bengal College Service Commission</p> <p>Creation of new Non-teaching posts and approval for appointments of vacant non-teaching posts from the concerned Education Directorate.</p>	<p>Done</p> <p>Done</p> <p>Done</p>
<p><b>Innovative Practice</b></p> <p>Teachers attends students during their off period in the college.</p> <p>Teachers extend financial help to the poor and meritorious students</p>	<p>Executed</p> <p>Executed</p>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

   Management       Syndicate       Any other body

**Provide the details of the action taken**

1. Approved in the GB meeting held on 06.10.2015, Resolution No. Misc. No. 4

**Part – B****Criterion – I****1. Curricular Aspects****1.1 Details about Academic Programmes**

<i>Level of the Programme</i>	<i>Number of existing Programmes</i>	<i>Number of programmes added during the year</i>	<i>Number of self-financing programmes</i>	<i>Number of value added / Career Oriented programmes</i>
<i>PhD</i>				
<i>PG</i>				
<i>UG</i>	14		02	
<i>PG Diploma</i>				
<i>Advanced Diploma</i>				
<i>Diploma</i>				
<i>Certificate</i>				
<i>Others</i>				
<b>Total</b>	14		02	
<i>Interdisciplinary</i>				
<i>Innovative</i>				

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options :- NIL****(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	
Trimester	
Annual	16

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Not applicable

1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

**Criterion – II**

**2. Teaching, Learning and Evaluation**

<b>2.1 Total No. of permanent faculty</b>	<i>Total</i>	<i>Asst. Professors</i>	<i>Associate Professors</i>	<i>Professors</i>	<i>Others (CWTT+ PTT+ Management appointee)</i>
	36	10	09	00	00+10+7

2.2 No. of permanent faculty with Ph.D. 07      No. of CWTT with Ph.D. NIL  
 No. of Management Appointee with Ph.D. 2

<b>2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year</b>	<i>Asst. Professors</i>		<i>Associate Professors</i>		<i>Professors / Principal</i>		<i>Others</i>		<i>Total</i>	
	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>	<i>R</i>	<i>V</i>
	10	07	09	00	01	00	07	00	23	05

2.4 No. of Guest and Visiting faculty and Temporary faculty N.A

2.5 Faculty participation in conferences and symposia:

<i>No. of Faculty</i>	<i>International level</i>	<i>National level</i>	<i>State level</i>
<i>Attended</i>	NA	02	02
<i>Presented papers</i>	NA	01	04
<i>Resource Persons</i>	NA	NA	NA

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

Annual Test Examination as a part of the preparation for final examination besides class quiz is conducted.

**2.7 Total No. of actual teaching days  
During this academic year**

231

**2.8 Examination/ Evaluation Reforms initiated by  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)**

Oral presentation,  
Class Room Seminar

**2.9 No. of faculty members involved in curriculum  
restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop**

01

01

01

**2.10 Average percentage of attendance of students**

75%

**2.11 Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>UG Programme</b>						
Bengali	33		03	26		78.78
English	14			10		71.42
Hindi	03			02		66.66
History	11			10		90.9
Philosophy	08			06		75.00
Political Science	06			05		83.3
Accountancy	19		04	08		63.15
Economics	02			02		100
Geography	13		04	06		76.92
Mathematics	18		01	09		55.55
Chemistry	02			01		50.00
Physics	11			09		81.8
Sanskrit	18		04	11		83.33
BCA	04		04			100.00
BBA	14		06	08		100.00

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- (a) Students attendance strictly monitored
- (b) IQAC monitors the infrastructural facilities of the campus.

(c) Teachers are advised to take care of below average students

(d) Monitoring API score of faculty members regularly

### 2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
Faculty exchange programme	04
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	0
Others(Seminar)	07

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff(Principal & Teaching Staff)	20	07	Nil	Nil
Technical Staff	02	01	Nil	Nil

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating the faculty members to apply Minor & Major Research Project to UGC & College  
Generating awareness for developing the research centres

Inviting proposals from faculty members about research.

The IQAC has reformed the earlier Research Monitoring Cell into a Research and Development Committee to upgrade and expand its activities. The committee under the aegis of IQAC constantly keeps track of the research and publication activities of the faculty.

IQAC takes care about the publication of one college research journals- 'DBM Social Science Reporters' to enable researchers to publish their research findings.

**3.2 Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		Rs 2278000		

**3.3 Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		Rs. 102000/		

**3.4 Details on research publications**

	International	National	Others
Peer Review Journals			1
Non-Peer Review Journals		1	
e-Journals		-	-
Conference proceedings			

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3yrs	DST	2278000	2135000
Minor Projects	2 yr.	UGC	Rs. 102000	102000/
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College ✓				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

N.A.

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	Nil	03	Nil	Nil	Nil
Sponsoring agencies		UGC			

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations**

International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From Funding agency  From Management of University/College   
 Total

**3.16 No. of patents received this year**

NIL

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year**

NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution  NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N.A.

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: 50

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: NIL

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: Nil

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NIL

University level  State level   
National level  International level

3.25 No. of Extension activities organized NIL

University forum  College forum   
NCC  NSS  Any other

***3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility***

- *Tree Plantation programme in different places in the locality during monsoon*
- *Lecture on Swami Vivekananda's ideas of social services*
- *Blood Donors Motivation Training Programme.*
- *Organising **Thalassemia** Eradication awareness programme.*
- *Blood Donation camp*
- *College Campus Cleaning Programme*

**Criterion – IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres			
Class rooms	11	X		
Laboratories	03	X		
Seminar Halls	05	X		
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	18 Computers	6 Computer 1 Hardware 1 Projector 1 Photocopier	UGC	24 Computers
Value of the equipment purchased during the year (Rs. in Lakhs)		6,69,536 (computer & Others)	UGC Grant State Grant College funded	
		20,50,119/-	UGC Grant State Grant College funded	
Others (Furniture)		Rs 37970		

**4.2 Computerization of administration and library**

The College runs fully computerized office and administration and library is partially computerized .

Administration regularly uses tailor made software for maintaining the students' database system since 2004. Also uses Tally for maintaining the Accounts.

**4.3 Library services:**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22848.00	Rs.608860	70	16,636		Rs.625496
Reference Books						
e-Books						
Journals	1	Rs.50.00	NIL	Nil	Nil	Nil
e-Journals						
Digital Database						
CD & Video						
Others (Magazines)	Nil		Nil		Nil	
Newspaper	03	Rs.5600.00	Nil		Nil	

\* Through N-LIST consortium of INFLIBNET

^ Through Institutional Membership

**4.4 Technology up gradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	18	2	2			5	9	
Added	6	6						
Total	24	8	1			3	9	

**4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)**

Training for teachers and non-teaching staff to handle tailor made data management system of students and accounts.

**4.6 Amount spent on maintenance in lakhs:**

i) ICT

0.21

ii) Campus Infrastructure and facilities

3.00

iii) Equipments

0.50

iv) Others

Nil

**Total :**

3.71 lakhs

**Criterion – V**

**5. Student Support and Progression**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

*IQAC 's involvement to organise Principal / TIC's Orientation Lecture on students*

**5.2 Efforts made by the institution for tracking the progression**

*The institution directs every departments to aware the students about the future prospects of the students of the respective departments.*

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
981	X	X	X

**(b) No. of students outside the state**

22

**(c) No. of international students**

Nil

<i>Men</i>	<i>No</i>	<i>%</i>	<i>Women</i>	<i>No</i>	<i>%</i>
	461	49.3		474	50.6

No	%
474	50.6

<i>Last Year (2011-12) (UG)</i>						<i>This Year (2012-13) (UG)</i>					
<i>General</i>	<i>SC</i>	<i>ST</i>	<i>OBC</i>	<i>Minority</i>	<i>Total</i>	<i>General</i>	<i>SC</i>	<i>ST</i>	<i>OBC</i>	<i>Minority</i>	<i>Total</i>
737	134	53	45	10	979	739	108	61	51	22	981

*Demand ratio 1:1 Except Bengali & Geography*

*Dropout % ~9 (UG)*

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

Nil

No. of students beneficiaries

**5.5 No. of students qualified in these examinations**

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

**5.6 Details of student counselling and career guidance**

No. of students benefitted

**5.7 Details of campus placement**

<i>On campus</i>			<i>Off Campus</i>
<i>Number of Organizations Visited</i>	<i>Number of Students Participated</i>	<i>Number of Students Placed</i>	<i>Number of Students Placed</i>
NIL	NIL	NIL	NIL

**5.8 Details of gender sensitization programmes**

NIL

**5.9 Students Activities**

**5.9.1 No. of students participated in Sports, Games and other events**

State/ University level  National level  International

No. of students participated in cultural events

State/ University level  National level  International level

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

**5.10 Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	150 (UG)	1,38,850/-
Financial support from government	130	4,00,000.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

**5.11 Student organised / initiatives**

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**5.12 No. of social initiatives undertaken by the students**

**5.13 Major grievances of students (if any) redressed: Grievance about the college canteen redressed.**

**Criterion – VI**

**6. Governance, Leadership and Management**

**6.1 State the Vision and Mission of the institution**

**Vision:**

- *Extending value education among students.*

**Mission:**

- *To ensure and sustained improvement in quality education.*
- *To help increasing efficiency among students by imparting value added **education**.  
To make students committed to society and adoptable to global changes.*

**Objectives:**

- *To spread higher education in the remote locality.*
- *To develop healthy relationship between students, teachers and society.*

**6.2 Does the Institution has a management Information System**

*Yes,*

*The college is maintaining MIS in the accounts and finance section.*

**6.3 Quality improvement strategies adopted by the institution for each of the following:**

**6.3.1 Curriculum Development**

*Inclusion of field work and educational excursion  
Inclusion of project work*

**6.3.2 Teaching and Learning**

*Every department adopts some innovative processes in teaching and learning. At the beginning of session in first year all the teachers meet the students to make them aware of the importance of attending classes regularly. Regular oral tests and quiz are held. In addition some departments conducts students seminar. Students are encouraged to read text books thoroughly. They are also advised go through reference books. The college organises seminars as when feasible and students are encouraged to attend these seminars. Department of Geography in particular organises educational excursion regularly. Some departments like BBA and BCA conduct industrial visits for their project works. Besides the project works on environmental studies is carried out by students of B.A., B.Sc. and B.Com as a part of their Part – III examination and evaluation.*

### **6.3.3 Examination and Evaluation**

*Year-end test examinations are conducted before sending up the students for the university examination. Examined answer scripts are shown to the students, this helps the students rectify their flaws, if any. Teachers take special classes even after sending up the students.*

### **6.3.4 Research and Development**

*Faculty members are kept updated regarding available scope of applying for research grants. They are motivated for research publication.*

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

*Library facilities are made available to every student. For this purpose library cards are issued to every student immediately after admission to respective courses. Students enjoy reading facility as well as borrowing facility. Book bank facility is also available in the college library. New books in all subjects are purchased regularly. The library has a good stock of reference books apart from text books. The Library subscribes to some journals.*

### **6.3.6 Human Resource Management**

- *Motivating the faculty members to participate in Refresher & Orientation courses.*
- *Arrangement for training to Non-teaching staff for introduction of COSA by NIC*
- \* *Democratic norms are adhered to as far as human resource management is concerned. The college has students union which is responsible for management of students' affair. Students' union election is held annually in accordance of the university statute. Teachers' Council as a statutory body co-operates with the principal in academic and in administrative matters.*
- \* *The college has the Governing body which as the authority manages and develops total human resources of the college.*
- \* *The aim of the college is to make optimum use of the human resources.*

**6.3.7 Faculty and Staff recruitment**

- Wide circulation of vacant post in daily Newspapers, Regional Employment Exchange, college website, West Bengal College Service Commission.
- Recruitment on the basis of merit.
- Selection through written examination & viva-voce, academic achievement in previous qualifying examinations, Experience.

**6.3.8 Industry Interaction / Collaboration**

- Industrial visit are made by the students of BBA /BCA as a part of their curriculum.

**6.3.9 Admission of Students**

- Admission of students is done completely on the basis of merit
- Govt. rules for reserved categories are strictly adhere to

**6.4 Welfare schemes for**

Teaching	Medical Facility in local hospital
Non-teaching	
Students	Students Aid Fund, Full and half exemption from tuition fees.

**6.5 Total corpus fund generated**

Rs. 1.22 Crore

**6.6 Whether annual financial audit has been done**

Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		✓	Teachers Council
Administrative	No		✓	Governing Body

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes    Yes     No

For PG Programmes    Yes     No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

N. A.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

N. A.

**6.11 Activities and support from the Alumni Association**

- Alumni Association meets to chalk out how it can co-operate and contribute to the development of the college.

**6.12 Activities and support from the Parent – Teacher Association**

*The college organises Parent-Teacher meeting every year. The parent give their feedback about the strength and weakness of the department as well as the institution. The institution welcomes any relevant suggestions from the parents.*

**6.13 Development programmes for support staff**

- Support staff are trained up from time to time regarding accounts, office management etc. Besides initiative is take to train up the members of non-teaching staff who are not computer literate .

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Awareness Programme to make the campus eco friendly
- Awareness programme for afforestation.

**Criterion – VII**

**7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Preparation made for introduction of on-line admission

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- Applied for UGC sponsored seminar
- Some computers purchased
- Faculty exchange program introduced between various department
- Tally ERP(9.0) awareness program conducted for the concerned staff

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- Teachers attend students during their off period in the college
- An awareness generation to make the college campus smoking free.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**7.4 Contribution to environmental awareness / protection**

- Awareness Generation to prevent wastage of water
- Teachers extends financial help personally to the poor and meritorious students

**7.5 Whether environmental audit was conducted?**

Yes  No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

*Strength*

- *Good number of young enthusiastic newly appointed permanent teachers*

*Weakness*

- *Retirement of some experienced non-teaching staff*

*Opportunity*

- *Catering the remote villages surrounding the locality*

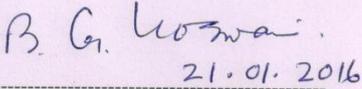
*Threat*

- *Decreasing trend for general education*

**8. Plans of institution for next year**

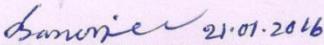
1. Planning for introduction of honours in physics.
2. Planning for introduction of COSA
3. Planning for installing Air-Condition machine at the principal's chamber
4. Installation of water purifier for non-teaching staff
5. Planning for introducing Employee Co-operative Credit Society
6. Planning for publication of Books with ISBN

Name: Sri Brajagopal Goswami



Signature of the Coordinator, IQAC  
Co-ordinator, IQAC  
Deshabandhu Mahavidyalaya  
Chittaranjan

Name: Dr. Sagar Chandra Bandyopadhyay



Signature of the Chairperson, IQAC  
Teacher-in-charge  
Deshabandhu Mahavidyalaya  
Chittaranjan

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>July-2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Sunday	1	×	Tuesday	17	
Monday	2		Wednesday	18	
Tuesday	3		Thursday	19	
Wednesday	4		Friday	20	
Thursday	5		Saturday	21	
Friday	6	Sabe-barat	Sunday	22	×
Saturday	7		Monday	23	
Sunday	8	×	Tuesday	24	
Monday	9		Wednesday	25	
Tuesday	10		Thursday	26	
Wednesday	11		Friday	27	
Thursday	12		Saturday	28	
Friday	13		Sunday	29	
Saturday	14		Monday	30	
Sunday	15	×	Tuesday	31	
Monday	16				
<b>W.D. - 25, T.D. – 25, S.D. – 05, H.D. – 01</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>August -2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Wednesday	1		Friday	17	
Thursday	2	<b>Rakhi Purnima</b>	Saturday	18	
Friday	3		Sunday	19	×
Saturday	4		Monday	20	<b>Id-Ul-Fitre</b>
Sunday	5	×	Tuesday	21	
Monday	6		Wednesday	22	
Tuesday	7		Thursday	23	
Wednesday	8		Friday	24	
Thursday	9	<b>Janmastami</b>	Saturday	25	
Friday	10		Sunday	26	×
Saturday	11		Monday	27	
Sunday	12	×	Tuesday	28	
Monday	13		Wednesday	29	
Tuesday	14		Thursday	30	
Wednesday	15	<b>Independence Day</b>	Friday	31	
Thursday	16				
<b>W.D. -23 , T.D. – 23, S.D. – 04, H.D. – 04</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>September -2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Saturday	1		Monday	17	<b>Biswakarma Puja</b>
Sunday	2	×	Tuesday	18	
Monday	3	<b>College Foundation Day</b>	Wednesday	19	
Tuesday	4		Thursday	20	
Wednesday	5		Friday	21	
Thursday	6		Saturday	22	
Friday	7		Sunday	23	×
Saturday	8		Monday	24	
Sunday	9	×	Tuesday	25	
Monday	10		Wednesday	26	
Tuesday	11		Thursday	27	
Wednesday	12		Friday	28	
Thursday	13		Saturday	29	
Friday	14		Sunday	30	×
Saturday	15				
Sunday	16	×			
<b>W.D. -23 , T.D. – 23, S.D. – 05, H.D. – 02</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>October -2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Monday	1		Wednesday	17	
Tuesday	2	Birthday of Gandhiji	Thursday	18	
Wednesday	3		Friday	19	
Thursday	4		Saturday	20	Puja Vacation
Friday	5		Sunday	21	×
Saturday	6		Monday	22	Puja Vacation
Sunday	7	×	Tuesday	23	Puja Vacation
Monday	8		Wednesday	24	Puja Vacation
Tuesday	9		Thursday	25	Puja Vacation
Wednesday	10		Friday	26	Puja Vacation
Thursday	11		Saturday	27	Puja Vacation
Friday	12		Sunday	28	×
Saturday	13		Monday	29	Puja Vacation
Sunday	14	×	Tuesday	30	Puja Vacation
Monday	15	<b>Mahalaya</b>	Wednesday	31	Puja Vacation
Tuesday	16				
<b>W.D. -15 , T.D. -15 , S.D. – 04, H.D. – 12</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>November -2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Thursday	1	<b>Puja Vacation</b>	Saturday	17	
Friday	2	<b>Puja Vacation</b>	Sunday	18	×
Saturday	3	<b>Puja Vacation</b>	Monday	19	<b>Chhat Puja</b>
Sunday	4	×	Tuesday	20	
Monday	5	<b>Puja Vacation</b>	Wednesday	21	
Tuesday	6	<b>Puja Vacation</b>	Thursday	22	<b>Jagadhatri Puja</b>
Wednesday	7	<b>Puja Vacation</b>	Friday	23	
Thursday	8	<b>Puja Vacation</b>	Saturday	24	
Friday	9	<b>Puja Vacation</b>	Sunday	25	<b>Muharram</b>
Saturday	10	<b>Puja Vacation</b>	Monday	26	
Sunday	11	×	Tuesday	27	
Monday	12		Wednesday	28	<b>Gurunanak's Birthda</b>
Tuesday	13		Thursday	29	
Wednesday	14		Friday	30	
Thursday	15				
Friday	16				
<b>W.D. - 14, T.D. – 14, S.D. – 04, H.D. – 12</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>December -2012</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Saturday	1		Monday	17	
Sunday	2	×	Tuesday	18	
Monday	3		Wednesday	19	
Tuesday	4		Thursday	20	
Wednesday	5		Friday	21	
Thursday	6		Saturday	22	
Friday	7		Sunday	23	×
Saturday	8		Monday	24	
Sunday	9	×	Tuesday	25	<b>X-Mas Day</b>
Monday	10		Wednesday	26	<b>Winter Recess</b>
Tuesday	11		Thursday	27	<b>Winter Recess</b>
Wednesday	12		Friday	28	<b>Winter Recess</b>
Thursday	13		Saturday	29	<b>Winter Recess</b>
Friday	14		Sunday	30	×
Saturday	15		Monday	31	<b>Winter Recess</b>
Sunday	16	×			
<b>W.D. -20 , T.D. -20 , S.D. – 05, H.D. – 06</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>January -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Tuesday	1	<b>New Years Day</b>	Thursday	17	
Wednesday	2		Friday	18	
Thursday	3		Saturday	19	
Friday	4		Sunday	20	×
Saturday	5		Monday	21	
Sunday	6	×	Tuesday	22	
Monday	7		Wednesday	23	<b>Netaji's Birthday</b>
Tuesday	8		Thursday	24	
Wednesday	9		Friday	25	
Thursday	10	<b>Badna Parab</b>	Saturday	26	<b>Republic Day</b>
Friday	11		Sunday	27	×
Saturday	12	<b>Birthday of Swami Vivekananda</b>	Monday	28	
Sunday	13	×	Tuesday	29	
Monday	14	<b>Pous Sankranti</b>	Wednesday	30	
Tuesday	15		Thursday	31	
Wednesday	16				
<b>W.D. -21 , T.D. – 21, S.D. – 04, H.D. – 06</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>February -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Friday	1		Sunday	17	×
Saturday	2		Monday	18	
Sunday	3	×	Tuesday	19	
Monday	4		Wednesday	20	
Tuesday	5		Thursday	21	
Wednesday	6		Friday	22	
Thursday	7		Saturday	23	
Friday	8		Sunday	24	×
Saturday	9		Monday	25	
Sunday	10	×	Tuesday	26	
Monday	11		Wednesday	27	
Tuesday	12		Thursday	28	
Wednesday	13				
Thursday	14				
Friday	15	<b>Sarswati Puja</b>			
Saturday	16	<b>Sarswati Puja</b>			
<b>W.D. -22 , T.D. – 22, S.D. – 04, H.D. – 02</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>March -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Friday	1		Sunday	17	×
Saturday	2		Monday	18	
Sunday	3	×	Tuesday	19	
Monday	4		Wednesday	20	
Tuesday	5		Thursday	21	
Wednesday	6		Friday	22	
Thursday	7		Saturday	23	
Friday	8		Sunday	24	×
Saturday	9		Monday	25	
Sunday	10	×	Tuesday	26	
Monday	11		Wednesday	27	<b>Dol yatra</b>
Tuesday	12		Thursday	28	<b>Dol yatra</b>
Wednesday	13		Friday	29	<b>Good Friday</b>
Thursday	14		Saturday	30	
Friday	15		Sunday	31	×
Saturday	16				
<b>W.D. -23, T.D. – 23, S.D. – 05, H.D. – 03</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>April -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Monday	1		Wednesday	17	
Tuesday	2		Thursday	18	
Wednesday	3		Friday	19	
Thursday	4		Saturday	20	
Friday	5		Sunday	21	x
Saturday	6		Monday	22	
Sunday	7	x	Tuesday	23	
Monday	8		Wednesday	24	
Tuesday	9		Thursday	25	
Wednesday	10		Friday	26	
Thursday	11		Saturday	27	
Friday	12		Sunday	28	x
Saturday	13		Monday	29	
Sunday	14	<b>Birthday of B.R.Ambedkar</b>	Tuesday	30	
Monday	15	<b>Bengali New Years Day</b>			
Tuesday	16				
<b>W.D. -25, T.D. – 25, S.D. – 04, H.D. – 01</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>May -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Wednesday	1	<b>May Day</b>	Friday	17	<b>Summer Recess</b>
Thursday	2		Saturday	18	
Friday	3		Sunday	19	
Saturday	4		Monday	20	
Sunday	5	x	Tuesday	21	
Monday	6	<b>Summer Recess</b>	Wednesday	22	
Tuesday	7		Thursday	23	
Wednesday	8		Friday	24	
Thursday	9		Saturday	25	
Friday	10		Sunday	26	
Saturday	11		Monday	27	
Sunday	12		Tuesday	28	
Monday	13		Wednesday	29	
Tuesday	14		Friday	30	
Wednesday	15		Thursday	31	<b>Summer Recess</b>
Thursday	16	<b>Summer Recess</b>			
<b>W.D. -26, T.D. – 03, S.D. – 04, H.D. – 01</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					

<b>Deshabandhu mahavidyalaya</b>					
<b>Chittaranjan</b>					
<b>Academic Calendar for the session 2012-2013</b>					
<b>June -2013</b>					
<b>Days</b>	<b>Date</b>		<b>Days</b>	<b>Date</b>	
Saturday	1	<b>Summer Recess</b>	Monday	17	
Sunday	2	×	Tuesday	18	
Monday	3		Wednesday	19	
Tuesday	4		Thursday	20	
Wednesday	5		Friday	21	
Thursday	6		Saturday	22	
Friday	7		Sunday	23	×
Saturday	8		Monday	24	
Sunday	9	×	Tuesday	25	<b>Sab-e-barat</b>
Monday	10		Wednesday	26	
Tuesday	11		Thursday	27	
Wednesday	12		Friday	28	
Thursday	13		Saturday	29	
Friday	14		Sunday	30	×
Saturday	15				
Sunday	16	×			
<b>W.D. -24, T.D. – 17, S.D. – 05, H.D. – 01</b>					
<b>Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays</b>					